

# Student Services Planning Council



## Agenda

Date: September 27, 2023  
Time: 2:00 - 4:00 pm  
Location: Building 3, Room 104  
Zoom: <https://smccd.zoom.us/j/94950753901>

Item	Presenter	Time (minutes)
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<b>I. Call to Order</b>		1
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### Time Keeper –

Please call time (verbally, chat, or via zoom time app) at the intervals of 5 mins, 1 min, 30 seconds and time [Check out this video link on how to do timekeeper easily on Zoom!](#)

<b>II. Roll Call</b>		1
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Quorum=14

Adolfo Leiva	(SparkPoint)
Bettina Lee	(Wellness Center)
Bob Haick	(Career Center)
Danielle Pelletier	(Faculty Rep)
David Vera	(Financial Aid)
Gonzalo Arrizon	(Transfer)
Jinmei Lun	(Faculty Rep)
Joshua Forman-Ortiz	(Classified Rep)
Juan Vera	(Veterans Center)
Kathy Kohut	(International Student)
Kai Gorman	(Counseling)
Katie Hasse	(ASCC Rep)
Krystal Martinez	(Classified Rep)
Lorraine Barrales-Ramirez	(EOPS, CARE, CalWORKs, FYSI)
Manuel A. Pérez	(VPSS)
Maria Huning	(TRIO)
Maria Lara	(Admission & Records)
Mary Ho	(Post-Secondary Success)
Max Hartman	(Counseling Dean)
Mayra Arellano	(Promise Scholars Program)
Nimsi Garcia	(Undocumented Community Center)
Olivia Cortez-Figueroa	(College Recruiter)
Sarah Cortez	(Welcome Center)
Sergio Suarez	(Student Life & Leadership)
Vijeet Upadhyay	(ASCC Rep)
Wissem Bennani	(SS Dean)

Advisory

Karen Engel	(Dean of PRIE)
Adriana Lugo	(Learning Center)
Jose Manzo	(IPC Representative)

<b>III. Adoption of the Agenda</b>	VPSS	1
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<b>IV. Approval of the Minutes</b>	VPSS	1
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## V. Reports

- a. “Why” We Do What We Do – 2.0** 2  
*To ground our meeting and remind us why we do antiracism and justice-centered work, an SSPC member shares their “Why” – an uplifting (or challenging) experience (small or big) working with Student Services that reminds them why they do this work.*
- b. Department Reports** All  
*Thank you all for sharing your department reports in the chat.*

## VI. Standing Items

- a. Planning and Budgeting Council** Mayra Arellano 3
- b. Vice President of Student Services (VPSS) Updates** VPSS 3
- c. Enrollment Services Committee Update (ESC)** Next Meeting – 10/6/2023
- e. Instructional Planning Council (IPC) Updates** Jose Manzo 3
- f. SSPC Subcommittees** 15
- i. Marketing & Social Media Task Force Megan Rodriguez-Antone
  - ii. Make Registration Easier  
- Membership SS Deans

## VII. Special Presentations

- a. Program Review & Resource Request Refresher** VPSS 15

## VIII. New Business

- a. SSPC Co-Chair Appointment & Membership Update** VPSS 15
- i. Co-Chair Nominee: Juan Vera
  - ii. Membership Update: Cultural Center, Wellness Center

## IX. Old Business

- a. Revisiting – Student Drop for Non-Payment (cont’d)** SS Deans 10

## X. Discussion

- XI. Open Forum and Feedback** 3

## XII. Adjournment

**For Next Meeting**