

Student Services Planning Council



Agenda

Date: September 13, 2023
Time: 2:00 - 4:00 pm
Location: 3-104
Zoom: <https://smccd.zoom.us/j/94809251078>

Item	Presenter	Time (minutes)
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I. Call to Order		2
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Time Keeper –

Please call time (verbally, chat, or via zoom time app) at the intervals of 5 mins, 1 min, 30 seconds and time [Check out this video link on how to do timekeeper easily on Zoom!](#)

II. Roll Call		2
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Quorum=13

Adolfo Leiva	(SparkPoint)
Bettina Lee	(Wellness Center)
Bob Haick	(Career Center)
Danielle Pelletier	(Faculty)
David Vera	(Financial Aid)
Gonzalo Arrizon	(COLTS-U Transfer Center)
Jinmei Lum	(Faculty)
Joshua Forman-Ortiz	(Classified Representative)
Jose Manzo	(IPC Representative)
Juan Vera	(Veterans Center)
Kathy Kohut	(International Student)
Kai Gorman	(Counseling)
Krystal Martinez	(Classified Representative)
Lorraine Barrales-Ramirez	(EOPS, CARE, CalWORKs, FYSI)
Manuel A. Pérez	(VPSS)
Maria Huning	(TRIO)
Maria Lara	(Admission & Records)
Mary Ho	(Post-Secondary Success)
Max Hartman	(Counseling Dean)
Mayra Arellano	(Promise Scholars)
Nimsi Garcia	(Undocumented Community Center)
Olivia Cortez-Figueroa	(College Recruiter)
Sarah Cortez	(Welcome Center)
Wissem Bennani	(SS Dean)
Yesenia Mercado	(Classified Rep)
Vacant	(Student Life & Leadership)
Vacant	(Student Representative)
Vacant	(Student Representative)

Advisory

Karen Engel	(Dean of PRIE)
Adriana Lugo	(Learning Center)

III. Adoption of the Agenda	VPSS	2
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IV. Approval of the Minutes	VPSS	2
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V. Reports

- a. “Why” We Do What We Do – 2.0** 2
To ground our meeting and remind us why we do antiracism and justice-centered work, an SSPC member shares their “Why” – an uplifting (or challenging) experience (small or big) working with Student Services that reminds them why they do this work.

- b. Department Reports** All
Thank you all for sharing your department reports in the chat.

VI. Standing Items

- a. Planning and Budgeting Council** VPSS 5
- b. Vice President of Student Services (VPSS) Updates** VPSS 5
- c. Enrollment Services Committee Update (ESC)** Wissem Bennani 5
- d. Program Review Workgroup Updates** Wissem Bennani 5
- e. Instructional Planning Council (IPC) Updates** Jose Manzo 5
- f. SSPC Subcommittees** 10
- i. Marketing & Social Media Task Force Megan Rodriguez-Antone
 - ii. Make Registration Easier SS Deans

VII. Special Presentations

- a. Update – Lyft Program** VPA Prisecar 10
- b. SB893 Level II Procedure** Jai Kumar 10

VIII. New Business

- a. SSPC Membership, SSPC Chair, Opening** 10
- i. Co-Chair Opening
 - ii. Classified, Faculty, and Student Appointments
 - iii. PBC Representative
- b. SSPC Bylaws Refresh** 10
- c. Revisiting – Student Drop for Non-Payment** Wissem Bennani 10

IX. Discussion

- X. Open Forum and Feedback** 5

XI. Adjournment

For Next Meeting