

Student Services Planning Council



Agenda

Date: February 14, 2024
Time: 2:00 - 4:00 pm
Location: Building 13, Room 233
Zoom: <https://smccd.zoom.us/j/88106114533>

Item	Presenter	Time (minutes)
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I. Call to Order		1
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Time Keeper –

Please call time (verbally, chat, or via zoom time app) at the intervals of 5 mins, 1 min, 30 seconds and time [Check out this video link on how to do timekeeper easily on Zoom!](#)

II. Roll Call		1
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Quorum=14

Adolfo Leiva	(SparkPoint)
Bettina Lee	(Disability Resource Center & Personal Counseling Center)
Bob Haick	(Career Center)
Danielle Pelletier	(Faculty)
David Vera	(Financial Aid)
Gonzalo Arrizon	(COLTS-U Transfer Center)
Jinmei Lun	(Faculty)
Juan Vera	(Veteran Resource & Opportunity Center)
Kathy Kohut	(International Student)
Katie Hasse	(Student Representative)
Krystal Martinez	(Classified Representative)
Lorraine Barrales-Ramirez	(EOPS, CARE, CalWORKs, FYSI)
Mahitha Rao	(Interim Post-Secondary Success)
Manuel A. Pérez	(VPSS)
Maria Huning	(TRIO)
Maria Lara	(Admission & Records)
Max Hartman	(Counseling Dean)
Mayra Arellano	(Promise Scholars)
Michiko Kealoha	(Cultural Center Representative)
Nimsi Garcia	(Undocumented Community Center)
Olivia Cortez-Figueroa	(College Recruiter)
Sarah Cortez	(Welcome Center)
Sergio Suarez	(Interim Student Life & Leadership)
Vijeeet Upadhyay	(Student Representative)
Wisseem Bennani	(Enrollment Services Dean)
Vacant	(Classified Representative)

Advisory

Karen Engel	(Dean of PRIE)
Dr Ron Andrade	(Library and Learning Center)
Jose Manzo	(IPC Representative)

III. Adoption of the Agenda	Co-Chair Vera	1
Adoption of agenda for February 14, 2024		
IV. Approval of the Minutes	Co-Chair Vera	1
Approval of January 24, 2024 minutes		
V. Reports		6
a. “Why” We Do What We Do – 2.0		2
<i>To ground our meeting and remind us why we do antiracism and justice-centered work, an SSPC member shares their “Why” – an uplifting (or challenging) experience (small or big) working with Student Services that reminds them why they do this work.</i>		
b. Department Reports	All	
<i>Thank you all for sharing your department reports in the chat.</i>		
VI. Standing Items		12
a. Planning and Budgeting Council	Mayra Arellano	3
b. Vice President of Student Services (VPSS) Updates	VPSS	3
i. CARES Drop-in Hours		
ii. VPSS Office Hours		
iii. “Justice & Joy: Transforming Systems with Intentionality & Purpose”		
2024 CSSO Student Services Leadership Conference		
Hilton San Francisco Union Square		
March 12 – 15, 2024		
c. Enrollment Services Committee Update (ESC)	Wissem/Maria	3
e. Instructional Planning Council (IPC) Updates	Jose Manzo	3
VII. Special Presentations		15
a. Academic Probation update for Spring 2024	Juan Vera	15
VIII. New Business		
IX. Old Business		70
a. Make Registration Easier	SS Deans/Danielle/Maria	20
i. Membership		
b. Program Review	SSPC Co-Chairs	50
i. Fall 2023 – Spring 2024 Closing Process		
ii. Fall 2024 – Spring 2025 Timeline		
iii. Updated SAOs & Transformational Antiracist Leadership		

X. Discussion 10

- a. Flex Day Presentations** All 10
 - i. Anyone presenting?

XI. Open Forum and Feedback 3

XII. Adjournment

For Next Meeting: February 28, 2024

Marketing and Social Media Brainstorm

Student Fees Notifications - Maria Lara

- i. For students who haven't made updates to their student records