

Student Services Planning Council



Agenda

Date: October 25, 2023
Time: 2:00 - 4:00 pm
Location: Building 3, Room 104
Zoom: <https://smccd.zoom.us/j/94950753901>

Item	Presenter	Time (minutes)
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I. Call to Order		1
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Time Keeper –

Please call time (verbally, chat, or via zoom time app) at the intervals of 5 mins, 1 min, 30 seconds and time [Check out this video link on how to do timekeeper easily on Zoom!](#)

II. Roll Call		1
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Quorum=14

Adolfo Leiva	(SparkPoint)
Bettina Lee	(Wellness Center)
Bob Haick	(Career Center)
Danielle Pelletier	(Faculty Rep)
David Vera	(Financial Aid)
Gonzalo Arrizon	(Transfer)
Jinmei Lun	(Faculty Rep)
Juan Vera	(Veterans Center)
Kathy Kohut	(International Student)
Kai Gorman	(Counseling)
Katie Hasse	(ASCC Rep)
Krystal Martinez	(Classified Rep)
Lorraine Barrales-Ramirez	(EOPS, CARE, CalWORKs, FYSI)
Manuel A. Pérez	(VPSS)
Maria Huning	(TRIO)
Maria Lara	(Admission & Records)
Mary Ho	(Post-Secondary Success)
Max Hartman	(Counseling Dean)
Mayra Arellano	(Promise Scholars Program)
Michiko Kealoha	(Cultural Center)
Nimsi Garcia	(Undocumented Community Center)
Olivia Cortez-Figueroa	(College Recruiter)
Sarah Cortez	(Welcome Center)
Sergio Suarez	(Student Life & Leadership)
Vijeet Upadhyay	(ASCC Rep)
Wissem Bennani	(SS Dean)
Vacant	(Classified Rep)

Advisory

Karen Engel	(Dean of PRIE)
Vacant	(Library and Learning Center)
Jose Manzo	(IPC Representative)

III. Adoption of the Agenda Co-Chair Vera 1

IV. Approval of the Minutes Co-Chair Vera 1

V. Reports

a. “Why” We Do What We Do – 2.0 2

To ground our meeting and remind us why we do antiracism and justice-centered work, an SSPC member shares their “Why” – an uplifting (or challenging) experience (small or big) working with Student Services that reminds them why they do this work.

b. Department Reports All

Thank you all for sharing your department reports in the chat.

VI. Standing Items

a. Planning and Budgeting Council Mayra Arellano 3

b. Vice President of Student Services (VPSS) Updates VPSS 3

c. Enrollment Services Committee Update (ESC) Wissem/Maria 3

e. Instructional Planning Council (IPC) Updates Jose Manzo 3

f. SSPC Subcommittees 15

- i. Marketing & Social Media Task Force Megan Rodriguez-Antone
- ii. Make Registration Easier SS Deans

VII. Special Presentations

a. Make Registration Easier SS Deans/Danielle 30

- i. Membership & Drop for Non-Payment

VIII. New Business

a. SSPC Membership Update SS Deans 10

- i. Membership Update: Wellness Center

b. SSPC Membership Update SS Deans 10

c. November SSPC Meeting & SSPC Peer Review Session Co-chairs 15

Proposed Draft Timeline:

Oct 25 – SSPC Meeting

Nov 8 – SSPC Meeting – Program Review Presentations & Data Bundles

Nov 22 – SSPC Meeting? (Nov 23 holiday)

Nov 29 – SSPC Peer Review Session

IX. Old Business

X. Discussion

XI. Open Forum and Feedback

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XII. Adjournment

For Next Meeting: November 8, 2023