

Student Services Planning Council



Special Meeting Minutes

Date: Monday, November 29, 2021

Time: 1:00 - 2:00pm

1) Welcome (5 minutes)

a) **Time Keeper** – Maria Huning

b) **Do we have our team?** (Quorum: 13; *purple* = pending appointment or vacant)

Adolfo Leiva (SparkPoint)

Vacant (Faculty)

Andrea Garcia (Fin Aid)

Aricka Bueno (Faculty)

Bettina Lee (Wellness Center)

Bob Haick (Career)

Camille Barbosa (ASCC Rep)

Dream Center Representative

Eshton Liu (ASCC Rep)

Sarah Cortez (Welcome Center)

Kathy Kohut (International)

Lorraine Barrales-Ramirez

(EOPS, CARE, CalWORKS.FYSI)

Manuel A. Pérez (VPSS)

Margarita Baez (Classified Rep)

Maria Huning (TRIO)

Maria Lara (A&R)

Mary Ho (Post-Sec. Success)

Max Hartman (SS Dean)

Mayra Arellano (Promise)

Michiko Kealoha (Stu. Life)

Nimsi Garcia (Classified Rep)

Olivia Cortez-Figueroa (Coll. Recr.)

Soraya Sohrabi (Transfer)

Veterans Services Representative

Wissem Bennani (SS Dean)

Guests: Jenna French (on behalf of Aricka Bueno), Ariela Villalpando, Candice Johnson

2) Adoption of The Agenda

2 mins

Eshton Liu motioned to adopt the agenda, Mary Ho seconded, there were no comments and the motion was approved by all those in attendance.

3) Information and Discussion (50 mins)

a) Overview of PBC Student Services Positions

Manuel / 5 mins

b) Student Services Program Review Lab

All / 45 mins

We heard the presentations from the following programs on what they are proud of from this past program review cycle, highlights, unexpected growth and “next steps”:

1. Career Services
2. ¡ESO! Adelante
3. Project Change
4. Promise
5. SparkPoint
6. Student Life & Leadership

7. Transfer Center
8. Office of Student Services

Individual feedback was collected in breakout rooms.

4) **Open Forum and Feedback**

Adjournment

Next SSPC meeting will be Wednesday, December 8, 2021 from 2-4pm.

Student Services Planning Council Mission Statement:

The SSPC oversees the implementation of a comprehensive process for planning and assessing student services based on program review, the effective integration of student learning outcomes into program activities and services, and alignment with the college's mission and strategic goals.