



**STUDENT SERVICES PLANNING COUNCIL
MEETING MINUTES OF**

Wednesday, September 10, 2014
2:00 pm – 4:00 pm
Building 9 – Room 154

Members Present: Diva Ward, Margie Carrington, Lizette Bricker, Ruth Miller, Jeffrey Rhoades, Debbie Joy, Soraya, Adolfo Leiva, Supinda Sirihekaphong, Gloria Darafshi, Kim Lopez, Sarah Aranyakul, Kim Lopez, Robin Richards, Evelyn Valenzuela, Misha Maggi, Bob Haick, Chialin Hsieh

Members Absent: Melissa Alforja, Trish Guevarra, Jeanne Stalker, Noel Chavez, Carlos Luna

1. Approval of Minutes – Minutes from August 27, 2014 will be approved at the September 24 meeting along with today's minutes.

2. Business

I. Student Success and Support Program Plan (SSSP) Review

After additional discussion regarding the plan, SSPC voted to approve of the Student Success and Support Program Plan.

II. Accreditation Follow-up Report 2014

SSPC discussed the Follow-up Report and voted to approve the report.

III. New Program Review Timeline

- a. Overall: The group was OK with submitting the plans earlier – a little confused as to the rationale.
- b. Relationship to the Spring Hiring Process: It was confusing how the new program review timeline relates to the spring hiring process. Which Annual Plan/Program Reviews do we use for the Spring 2015 Hiring: 2014-2015 or 2015-2016?
- c. Timing of Plans: If we use the "new" program reviews (2015-16) due February 28 for the spring 2015 hiring process, then we do not have the opportunity to discuss the staffing requests as an SSPC
- d. Consistency: There needs to be consistency between APC, SSPC, IPS, and Academic Senate regarding how we are timing our plans and what we are using for the Spring 2015 hiring process.
- e. Discussion: Need to have a discussion about what will work best for all of us and what program review we are using for the Spring 2015 hiring process.

IV. Annual Plan/Program Review – Next Cycle

Annual Plan 2015-2016 (due February 26)

- Student Life and Leadership Development
- International Students
- Assessment, Orientation and Registration
- Financial Aid, Financial Literacy and SparkPoint
- Counseling

Annual Plan 2016-2017

- Transfer Center, A2B and University Center
- Career Services
- Wellness: Disability Resource Center, Psychological Services & Health Center
- EOPS/CARE/CalWORKs & FFYSI
- TRiO/Beating the Odds/Veterans
- Outreach & Application

Resource Request Plans will be submitted alternating years.

PowerPoint presentations are due October 24, 2014. The link below is to the Hiring Timeline.

<http://canadacollege.edu/planningbudgetingcouncil/1415/materials/Final%202014-15%20New%20Position%20Hiring%20Process.pdf>

V. Student Services Staffing Requests

SSPC discussed staffing and will discuss the revised list at the next SSPC meeting on September 24th.

3. Other

University / Middle College Open House Sept. 11 11:00-12:00 in 5-207 and 5-112

Division Meeting Sept. 19, SparkPoint Presentation

Job Fair October 8

IPC Representative, Supinda Sirihekaphong, reported that since the college now has 4 Instructional Deans, IPC discussed the idea of only having two Deans on their Council at a time and rotating.

Upcoming Meetings

September 24

October 15 & 29

November 12 & 26

December 10

January 14 & 28

February 11 & 25

March 11 & 25

April 8 & 22

May 13 & 27

June 10