



Minutes for Safety Committee

Wednesday, September 24, 2018

11:00 am – 12:00 pm

Building 8, Room 110

Present: Char Perlas, Tammy Robinson, Debbie Joy, Roslind Young, Mary Chries
Concha Thia, Karen Pinkham, Elsa Torres

I. Membership & Purpose of the Committee

The committee reviewed the 2018-19 membership list and the role of the committee.

- i. The committees shall promulgate internal committee rules to promote and maintain a safe and healthful campus environment, educating and training personnel in safe work practice.
- ii. The committees shall recommend consistent district-wide procedures for scheduling safety inspections to identify and correct any unsafe conditions and work practices.
- iii. The committees shall meet to discuss accident and illness prevention methods, injury and illness records, and the results of regular safety inspections.
- iv. The committees shall make recommendation to a District Safety Management Committee on the elimination of risks, on corrective actions on identified hazards, and on training needed to maintain environmental safety within the District.

The committee also talked about sharing the information discussed at District Safety Committee meeting.

II. District Public Safety Committee Updates

Mary – AlertU, the District had a demo with Rave Mobile, working on a 5 minutes public safety intro video to be show on the first day of Spring 19 classes. CERT Team and AED trainings provided to all campus.

Karen – Lockdown buttons are being installed but and might be completed by November

III. Emergency Preparedness

- a. Emergency Preparedness Manager – the new district manager is Ben Zara Minkin
- b. Campus Crisis Workshop – Public Safety would like to come to division meetings to provide this training.
- c. Haz Mat Training – Training should be for faculty and staff on how to report and evacuate via link on email/website. Bill Woods is also looking for to include this training into web based

training which will provide record keeping, compliance and safeguarding
IV. Fall 2018 Emergency Drill Dates
<p>a. Tuesday, September 4th (lockdown drill) – First time that building captains participated in the drill per Emergency Preparedness Manager. Survey was send out for feedback. The committee asked about more training for building captains.</p> <p>b. Thursday, October 18th (earthquake drill)</p>
V. Other
<p>Elsa Torres talked about the cellular reception in certain areas of building 8. Prof. Torres also mentioned about Uber/Lift concerns; drivers are entering on areas that is not permissible. According to Roslind Young, google maps has these areas as roads. Mary and Karen will follow up on this. Elsa Torres commented about the health center not being open during the night in the alternatives of being open at night in case of emergency. The committee added that in case of emergency we should call public safety. VPSS Perlas will follow up on this.</p>
VI. Committee and Meeting Schedule
<p>The committee agreed to meet every quarter. Since the time for December was during finals, we all agreed meeting on November 19th.</p>
VII. Future Agenda Items
<ul style="list-style-type: none"> • The committee asked for fire extinguisher training, table top exercises • Upgrading fire alarm panels • Cross walks lights across loop road – Canada Vista • Steep Ramp by Bldg. 5

