

Cañada Safety Committee Meeting Agenda/Notes
Tuesday, October 19, 2010

Present: VPSS Richards, Dean Hayes, Nancy Wolford, Debbie Joy, Garry Hoss, Danny Glass, Robert Hood, Trudy Ferree, Cliff Heap, Kathy Smith

I. Preparedness

- a. Earthquake Drill (Great California ShakeOut) – October 21

Drills will be at 10:21 am & 8:21 pm. Email & text message being sent to everyone today.

- b. Active Shooter Drill – Spring Semester?

Change name to “Lockdown Drill” and follow up with Shooter DVD to be shown in classrooms.

II. Smoking Policy Survey

Results distributed – 60% of students do not want smoking on campus. Next steps for task force: develop a policy to present to the board. Robin will check with Foothill and CSM to see their policy and consequences. Need to see if a city/county ordinance is needed to college fees. Health Center to create smoking cessation program.

III. Safety Issues

- a. Old parking permit base

Danny is meeting with contractor tomorrow & will follow up.

- b. Evaluation of need for windows in doors

1 window door needed in bld. 9 between A&R & counseling. Copier should be moved per fire code.

IV. Faculty/Staff Training:

- a. Fire Extinguisher

Danny will follow up and set up training.

- b. CPR/AED

- i. Possibly on March 11 Flex Day

- ii. How do we pay?

Trudy to look into becoming a trainer. Follow up with Cindy Jimenez about training.

- c. Evacuation Chair

Danny will follow up and set up training for bld captains and CAT

V. District Safety Committee Update

- a. EAS (Emergency Announcement System) – 80-85% complete by October 21

- b. EOC ID Cards – 27 completed on October 1st (Karina Warne at district office)

- c. EOC Exercise – District wide March 2011

- d. Health and Safety Baseline Recovery Checklist

- i. District Safety Committee will establish and provide checklists district wide

- e. Waterfall Document – how many?

- i. (meeting rooms, classrooms, conference rooms)

- ii. Chancellor will pay

- iii. Facilities will hang

Danny will get count to Debbie.

VI. Other

Graffiti – need everyone’s help to catch this person. Faculty, please announce in class and check restrooms often.

Exterior Speakers- not installed yet

VII. Next Meeting – November 16