

Cañada Safety Committee Meeting Notes  
Tuesday, July 20, 2010

Present: VPSS Robin Richards, Dean Hayes, Gary Hoss, Danny Glass, Blake Nelson (Swinerton), Nurse Trudy, Robert Hood, Debbie Joy, Kathy Smith

I. Safety Committee Role – Committee

To let VPSS know what safety items we deal with  
Everything that comes up, we take care of it or get it to someone who can and we follow up  
Fire Dept. does inspections and gives report to Danny  
Keenan inspects for liability issues/cost to replace bld and report goes to Danny  
Reps. from CSEA, ASME  
Look into getting reps from each division  
We have a small budget

II. Communication Process – VPSS

Who is notified on campus when an event occurs?  
VPSS would like to be notified of all incidents (burglary, health, accident)  
Radios, phone tree, gmail, web

III. Crisis Action Team (CAT) Update – VPSS

VPSS is reviewing binder materials to simplify process.  
ICS/SEMS Training being scheduled for CAT/Alternates/Bld Captains  
Training Certificates – notify Debbie if you hold any current certificates

IV. Campus Smoking Policy Timeline – Debbie, Robert

Safety Committee has approved a survey and will bring to CPC as an action item to approve. Once survey is approved, Robert will get it out to everyone and collect data.  
What are consequences of violating policy? VPSS suggested fines. Debbie to survey other CCC that have fines and see how this is handled, then this info will be brought to CPC with a recommendation.  
VPSS will bring this up with the students at the ASCC meeting in August to get input.  
Safety committee would like to recommend that the district adopt one policy for all campuses.

V. Follow-up Faculty/Staff Training on Fire Extinguisher Use – Debbie, Danny

VPSS would like training for all CAT and bld Captains. Debbie will pursue once bld captains are assigned for fall.

Danny will email Debbie the PPT training session so it can be put on our website.

## VI. Follow-up Traffic Signage - Gary

- a. Additional stop signs on both sides of the road by Bldg. 1
- b. Need limit lines painted
- c. Need to stencil "No Parking"
- d. Interest in the LED lights on Stop Signs that flash continuously
- e. Stop signs leaving parking lots

Gary did an extensive walk of campus with Steve from Weatherly Co. , Jose and Danny. Gary and Danny have report with recommendations and costs from Weatherly and will follow up with Jose next week. Gary will get a copy of the report to VPSS to bring to Admin meeting.

Report Findings/Recommendations: campus is out of compliance.

Disabled parking needs to be restriped in blue and signs moved to proper height.

Need 16 new stop signs mostly for parking lots.

Re striping and limit lines needed (after slurry)

Area between bus stop and bld 3 – stop signs on both sides of road, move pedestrian signs back, limit lines.

Committee would like to have stop signs in place for fall 2010 if possible.

## VII. Other

CD - Shooter on Campus – just a reminder to bring this up at the division meetings to ensure that all faculty are showing this to their classes.

## VIII. Next Meeting – September 21