



SAFETY COMMITTEE MEETING MINUTES

Tuesday, November 9, 2021

Via Zoom

Regular Meeting: 3:00 p.m. – 4:30 p.m.

Approved

Members present: Alex Claxton, Mary Chries Concha Thia, Rachel Corrales, Xitlali Curincita, Albert Elzey, Casey Fortier, Jenna French (for Lorraine Barrales-Ramirez), Jose Garcia, Max Hartman, Ray Hernandez, Michael Hoffman, Michiko Kealoha, Bettina Lee, Kim Lopez, Carlos Luna, Ben’Zara Minkin, Manuel Alejandro Pérez, Karen Pinkham, Ludmila Prisecar, Michele Rudovsky, Nathan Staples, Diana Tedone-Goldstone, Brian Tupper.

Members absent: Ronda Chaney, Vince Garcia, Yesenia Haro, Debbie Joy, Tammy Robinson, Megan Rodriguez Antone, Elsa Torres.

Guests and others present: Wissem Bennani, Jessica Boyle, Sarah Cortez, Julie Hong, Jamie Hui, Marianne Kaletzky, Janette Linares, Kristi Longoria, Monica Malamud, Sandra Mendez, Chris Rico, Jose Romero, Soraya Sohrabi, Chantal Sosa, Peter Tam.

AGENDA ITEM	CONTENT
<p>1. Review and Approve Agenda</p>	<p>ACTION: A motion to approve the agenda of November 9 was made by Michiko Kealoha and seconded by Jamie Hui. Motion passed.</p> <p>***Note: Faculty members submitted recommendations which were reviewed and voted on. Of the 19 voting members in attendance, at least 10 members must vote yes to approve that a recommendation be forwarded to the District Safety Committee.</p>
<p>2. Recommendation to require masks indoors and inside buildings at Cañada College, regardless of vaccination status and State or County orders, until San Mateo County is at the moderate transmission tier for at least 8 weeks and reaches a vaccination rate of 90% of the total population.</p>	<p>ACTION: A motion to consider and vote on the recommendation was made by Jamie Hui and seconded by Al Elzey. Motion passed.</p> <p><u>Discussion</u></p> <ul style="list-style-type: none"> Max Hartman suggested that the language be changed to refer to all of the colleges and not just Cañada so there are not different rules. He would also like clarification about what the 90% vaccination rate means. Ray Hernandez shared the county dashboard with a link to the COVID-19 San Mateo County page. For the vaccinations, looking at 80% of total population and 80% of the total needs to be fully vaccinated or 8 weeks will have passed since vaccinations have been expanded for those aged 5-12 years old. The metric would be fully met by the end of December. There is a low severity of disease in the county. Monica Malamud proposed amending the recommendation by removing the words, “at Cañada College.” <p>The amendment would read:</p> <p>Recommendation to require masks indoors and inside buildings, regardless of vaccination status and State or County orders, until San Mateo County is at the moderate transmission tier for at least 8 weeks and reaches a vaccination rate of 90% of the total population.</p>

	<p>ACTION: A motion to approve the amended language in Recommendation #2 was made by Alex Claxton and seconded by Michael Hoffman. Motion passed.</p> <p><u>Discussion</u></p> <ul style="list-style-type: none"> • After additional discussion, Michael Hoffman said his intention is to make sure there is not a different set of rules for vaccinated versus unvaccinated and that it sets the bar higher for when the mask mandate can be lifted that is slightly higher than the county. • Brian Tupper said when the county level mandates and policies that go along with the mandates end, if we add our own policy to it, it is only enforceable as a district policy at that point, not as a county. <p>A motion to vote on the amended recommendation was made by Alex Claxton and seconded by Brian Tupper.</p> <p>ACTION: Seven members out of 10 voted no, two members abstained and five members voted yes. The recommendation will not be forwarded to the districtwide safety committee.</p>
<p>3. Recommendation to require face coverings and surgical masks to be available to everyone (employees, students, community members) in all buildings.</p>	<p>ACTION: A motion to consider and vote on the recommendation was made by Nathan Staples and seconded by Diana Tedone-Goldstone. Motion passed.</p> <p><u>Discussion</u></p> <ul style="list-style-type: none"> • Brian Tupper noted that surgical masks are already available at this stage and are available to the general public in all buildings right now. • Ray Hernandez suggested that there be clarification on the difference between face coverings and surgical masks for this proposal. • Jenna French asked if a surgical mask would be available to a student if they come in to meet with a counselor. Ray Hernandez confirmed that they are available to anyone. People may contact Public Safety, who has been supplying them. • Karen Pinkham said that if the mask requirement is in place and masks are being provided by Public Safety already, would it need to be included in the recommendation. • Al Elzey confirmed that there is a box of masks at the Bookstore and in other buildings. • Michael Hoffman noted that the difference is that masks are available to everyone in all buildings. <p>ACTION: Eight members out of 10 voted yes, however it was short the 10 total votes and is not recommended to be forwarded to the districtwide safety committee.</p>
<p>4. Recommendation is that in advance of meeting with students in person during Spring 2022, a written plan is shared and approved by counselors that include detailed</p>	<p>ACTION: A motion to consider and vote on the recommendation was made by Alex Claxton and seconded by Nathan Staples. Motion passed.</p> <p><u>Discussion</u></p> <p>There was no discussion.</p> <p>ACTION: Seven members out of 10 voted yes, however it was short 10 total votes and is not recommended to be forwarded to the districtwide safety committee.</p>

<p>information such as which spaces are available to meet with students and when, including the available ventilation available in each space, with plans updated in real-time throughout the semester.</p>	
<p>5. Recommendation to provide employees, including counselors who work in spaces where ventilation and air circulation are not adequate, portable air purifiers with HEPA filters without each request needing to go through supervisors and the District Safety Committee for approval.</p>	<p>ACTION: A motion to consider and vote on the recommendation was made by Alex Claxton and seconded by Jose Garcia. Motion passed.</p> <p><u>Discussion</u></p> <ul style="list-style-type: none"> • Alex Claxton said he understood from the facilities forums that the spaces on campus have been brought to this adequate standard. • Ludmila Prisecar said there is a recording by Michele Rudovsky that gives an update on ventilation for buildings districtwide. • Brian Tupper noted that the recommendation is not accurate because these types of requests are never submitted to the district safety committee. • Jose Garcia asked that if the request is not submitted to supervisors or the district safety committee, who does it go to? • Karen Pinkham and Brian Tupper responded that the request goes to the immediate supervisor and then to Facilities. <p>ACTION: Five members out of 10 voted yes, however it was short 10 total votes and is not recommended to be forwarded to the districtwide safety committee.</p>
<p>6. Recommendation to put a system in place such that counselors meeting with students in person shall know in advance the vaccination status or negative test results for that student.</p>	<p>ACTION: A motion to consider and vote on the recommendation was made by Alex Claxton and seconded by Diana Tedone-Goldstone. Motion passed.</p> <p><u>Discussion</u></p> <ul style="list-style-type: none"> • Max Hartman said that students would have to have completed uploading their vaccination information, but how would it apply to students with a religious or medical exemption and how would the counselors know? • Rachel Corrales is concerned about the instructions to students who are registering because the message does not say that students will be dropped. • Jenna French is concerned about the timing when students make their appointments in advance with the Student Success Link (SSL). • Soraya Sohrabi is concerned about students being dropped from their classes, particularly transfer students, who have registered ahead of time. Notification has not been sent ahead of time that they must get vaccinated. Is it possible for students to not be dropped if they have gotten one vaccine and have scheduled the second vaccine and provide documentation that the second vaccine is scheduled? • Ray Hernandez said that, as the process stands, students must have completed the vaccine series. <p>ACTION: Six members out of 10 voted yes, however it was short 10 total votes and is not recommended to be forwarded to the districtwide safety committee.</p>

<p>7. Recommendation to outline the steps on how DRC faculty and staff will be notified about students' eligibility to use in-person services. For faculty and staff using SSL, the faculty members propose that the steps on how the system is updated for students who are eligible to do the COVID testing, also be codified.</p>	<p>MOTION: A motion to consider and vote on the recommendation was made by Michael Hoffman and seconded by Brian Tupper. Motion passed.</p> <p><u>Discussion</u></p> <ul style="list-style-type: none"> • Jenna French asked how it would capture information for faculty or staff who are not using the Student Success Link, but may be using Pyramid or SARS. • Bettina Lee said clarification is needed on how COVID testing works with academic accommodations. • Michael Hoffman said specific DRC faculty and staff want to know how they would find out if a student is ineligible for in-person students. The second part of the recommendation is that faculty members want to know if someone is claiming an exemption but getting tested, is there a system to know whether or not they are getting the test or getting a negative test result. How will faculty and staff know if a student is actually eligible for in-person services? This is about getting information from students. • Bettina Lee said it is not just for the DRC, it is also in the Personal Counseling Center and the Health Center. There may be other centers that have these challenges. • Vice President Manuel Pérez does not want to change the recommendation, but suggests streamlining it to just include the first sentence of the recommendation. • Dean Max Hartman said it will be required for all student services areas including the DRC, PCC and others not connected on the SSL. He wants to know if that has been committed to as a district and, if so, make everyone aware of the commitment and process. • Vice President Pérez suggests updating the recommendation so that student services faculty and staff who may be using Pyramid or SARS platforms which are not in CRM yet are clear about the process and have the same access to information that everyone else has on SSL. Manuel said there are technical issues that they need to overcome, but the VPSSs across the district are working on the process. <p>Michael Hoffman amended the proposal to read Recommendation to outline the process on how faculty and staff will be notified of students' eligibility to use in-person services.</p> <p>ACTION: A motion to approve the amended recommendation was made by Diana Tedone-Goldstone and seconded by Bettina Lee. Motion passed.</p> <p>ACTION: A motion to consider and vote on the recommendation was made by Michael Hoffman and seconded by Brian Tupper.</p> <p><u>Discussion</u> There was no further discussion.</p> <p>ACTION: Twelve members voted to approve the recommendation and it will be forwarded to the District Safety Committee.</p>
<p>8. Other Discussion</p>	<ul style="list-style-type: none"> • Dean Max Hartman proposed a recommendation, as suggested by Soraya Sohrabi's comment, that not drop a student from in-person classes who has received the first vaccination and has proof that they have scheduled the second vaccination and can provide that proof at least one week before the start of the semester. It would give

	<p>students flexibility and more time to provide vaccination documentation. He would like this brought to a future meeting.</p> <ul style="list-style-type: none"> • Vice President Pérez said the colleges have to be mindful about how they are speaking about the drop if this is discussed at a future meeting. We want to make sure of the information that we are using to notify our students. Students have received four of the emails that spanned between September and October. This is a rolling drop for the vaccination upload and no two students will have the same drop deadline. The messaging mimics the drop for non-payment process and information and reminders are sent to the student’s email. It will be helpful to provide those details to students.
<p>9. Recommended Topics for the Next Safety Committee Agenda</p>	<p>Michael Hoffman suggested the topic “Adding and Dropping Policy” be added to the November 18 or December 6 agenda.</p> <p>Items that were not addressed at the November 9 meeting will be added to the next meeting.</p>
<p>10. Next Meeting</p>	<p>Safety Committee regular meeting is scheduled for November 18, 2:30-4:00pm.</p>
<p>11. ADJOURNMENT</p>	<p>ACTION: A motion to adjourn the meeting was made by Michael Hoffman and seconded by Alex Claxton. Motion passed.</p> <p>Meeting Adjourned at 4:30pm.</p>