



Planning & Budgeting Council
Resource Request Prioritization Rubric
 FY 2019-2020

Division:	Reviewer Name:				
Program Name:	Safety Concern? Y/N <i>If Yes, please include documentation and provide to your Dean ASAP*</i>				
Resource Requested:	Amount Requested:				
Resource Type: <input type="checkbox"/> Supplies (over \$5000) <input type="checkbox"/> Equipment <input type="checkbox"/> Facilities <input type="checkbox"/> Information Technology <input type="checkbox"/> Instructional Materials (not already included in your normal expenditures) <input type="checkbox"/> Subscriptions/Memberships <input type="checkbox"/> Other:					
	Minimal (0 - 5)	Low (6-10)	Moderate (11-15)	Strong (16-20)	Score
Program Review	Request not addressed in program review	Minimally addressed in program review	Moderately addressed in program review	Substantially addressed in program review	
College Mission & Strategic Goals	Does not align with college mission and strategic goals	Minimally aligns with college mission and strategic goals	Moderately aligns with college mission and strategic goals	Fully aligns with college mission and strategic goals	
College Plans <small>(e.g., Ed. Master Plan; Integrated Plan)</small>	Does not support any of the College plans	Minimally supports one or more of the College plans	Moderately supports one or more of the College plans	Fully supports two or more of the College plans	
Learning Outcomes <small>(Student Learning Outcomes, Service Area Outcomes)</small>	Does not support achievement of student learning or service area outcomes	Minimally impacts achievement of student learning or service area outcomes	Moderately impacts achievement of student learning or service area outcomes	Directly and significantly impacts achievement of student learning or service area outcomes	
Total Score					

**See SMCCD Board Policy 2.28 Safety; Injury and Illness Prevention Program and SMCCD Board Policy 8.13 Public Safety on District Property*