



Cañada College

**ANNUAL UPDATE  
REPORT**

Kinesiology, Athletics & Dance

### Annual Update Questions - Disciplines

---

**1. Describe any changes or updates that have occurred since you last submitted program review. If there haven't been any changes or updates since your last program review, enter N/A.**

#### Facilities

On August 1st 2022, the 116,000 square foot Building 1 Kinesiology and Wellness opened to the college campus and greater community. The total cost of construction was \$117,652,851. The KAD Division, in collaboration with Community Fitness, purchased \$886,000.00 worth of interior fitness equipment and an estimate \$70,000.00 of activated roof equipment, funded generously by Measure H. The 2022-2023 academic year marks the first full term of B1 Kinesiology and Wellness being in full operations.

Building 1 Kinesiology and Wellness serves as a teaching and learning building, set to expand academic and programmatic offerings at Cañada College. The primacy of B1 is for academic purposes, with shared space available to Community Fitness and community access/facility rentals. Enhancements of the KAD Division will be on-going, as the building was only 50% occupied during the 2021-2022 academic year. The Master Bond Project List Type includes:

- I.A - Prepare students for high-demand 21st century jobs by constructing and upgrading classrooms, labs and job training facilities
- I.C - Update campus facilities to improve access for disabled students
- I.F - Remove hazardous materials, including asbestos, from College facilities
- I.I - Modernize or construct classrooms and other facilities for workforce training; multidisciplinary academic areas; kinesiology; physical training; public safety; early-childhood education; and for humanities, social sciences and fine and performing arts activities
- I.S - Demolish outdated, non-code-compliant structures - Demolish existing Building 1 Gymnasium and adjacent paved yard. C

#### Staffing

Throughout the spring 2022 term through fall 2022, the KAD Division moved forward in the hiring process with the following three (3) positions:

- Dean/Athletic Director (permanent) - anticipated first date of assignment 1/2023
- Division Assistant (permanent) - date of first assignment 9/2022
- Program Services Coordinator (Detail) - assignment expiration 12/2022

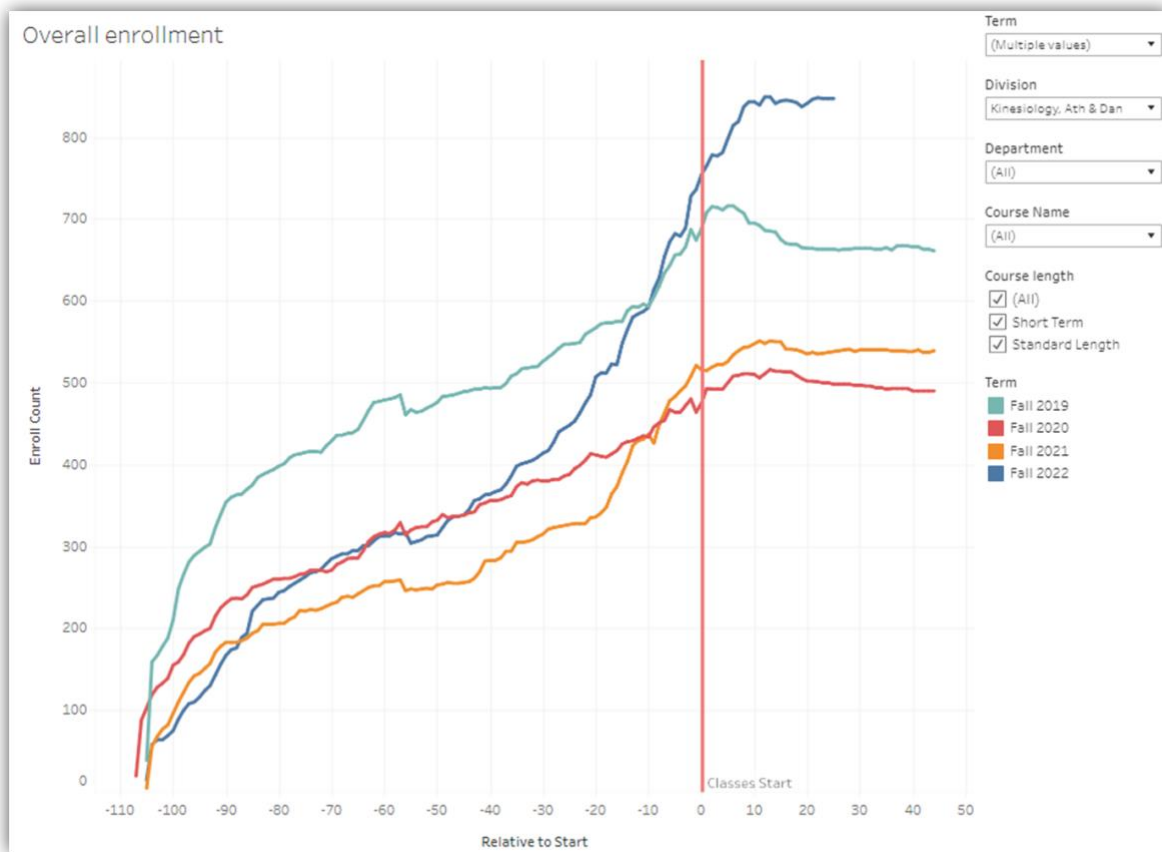
KAD faculty, staff, and Dean/Athletic Director (interim) also served on each of the management level hiring committee for Community Fitness, as well as for on-site staff positions from spring 2022 – fall 2022. This includes nine (9) exempt positions and six (6) FT Hourly positions.

#### Programming

With the addition of the KAD Program Services Coordinator (Detail), marketing strategies were implemented to help increase enrollment. KAD saw an increase enrollment on multiple benchmark dates that historically seen a decline.

Entering the fall 2022 semester, KAD enrollment gradually increased compared to fall 2019 – fall 2021 on: 30 days prior to the start of classes, 10 days, and even 10 days after the semester began.

## Annual Update



### Curriculum\*

Curriculum was developed for the following classes:

- AQUA 400 Women's Varsity Water Polo
- INDV 121.1-.4 Badminton I-IV
- VARS 160 Varsity Women's Swimming
- VARS 300 Varsity Basketball: Women
- VARS 350 Varsity Women's Badminton

\*Distance Education (DE) addendums were added to each submitted new courses.

### **2. Provide a summary of the progress you have made on the goals identified in your last program review.**

#### **2021-2022 Goals**

##### **1. Curriculum:**

KAD faculty and Dean/Athletic Director (interim) continue to explore new course offerings and future programmatic opportunities. With the passing of the Student Transfer Achievement Reform Act AB 928, it is imperative that KAD explore areas for growth as the CSU's determine if Area E Lifelong Learning and Self-Development will serve as a CSU graduation requirement or upper division general education requirement. Throughout the 2021-2022 year, KAD was limited to its course offerings due to not having equipment on the second and third floor of Building 1. Therefore, class offerings had to be modified to meet the lack of available resources.

All equipment, including roof-top and GEX rooms, was ordered in June 2022, with delivery and installation target dates of June 15, 16, 22, and 29. The total amount of equipment purchased was \$886,000.00. This did not include rooftop equipment. Although KAD had moved into B1 spring 2021, the breadth of course offerings did not begin until summer 2022.

## Annual Update

### 1. Professional Development:

In 2021-22, the KAD Dean/AD submitted to the San Mateo County Community College District a Request for Organizational Membership Approval Form to the California Community College Physical Education Kinesiology and Dance (CCCPEKD) organization.

Membership to the organization was approved, meeting the following requirements:

1. Its primary purpose is in accordance with the criteria as defined by District Rules and Regulations, Section 7.54.
1. 2. A school district, as distinguished from an individual, is eligible for membership.
1. 3. A copy of the current articles of incorporation (if a corporation) constitution, and by-laws, or a statement of purpose from the organization is attached.

Benefits to be provided to the KAD Division/ Cañada College include:

Active membership to CCCPEKD is provided to ever Cañada faculty, staff, and administrator. Membership also includes participation to fall and spring CCCPEKD business meetings and professional development conferences. CCCPEKD provides KAD organizational advocacy for the Kinesiology discipline at the state and national level. Opportunities include regular communication to collaborate and connect with other California Community Colleges, California State Universities, and K-12 Kinesiology, PE, and Dance faculty. Collaboration for curriculum, majors, and CE programs is also available.

### 1. Position Proposals:

Throughout the spring 2022 term, KAD was able to on-board a Program Services Coordinator (Detail) position. This position was originally set to expire in 6/2022. However, due to the on-going need of paraprofessional work and administrative support for the KAD Division, the position, through CSEA, HR, and KAD Dean/AD approval, was extended through 12/2022.

The PSC (Detail) position assists in the planning, coordination, and implementation of KAD programming such as services as student recruitment, intercollegiate home events, special events, tours, individual and specialized programs and other support for current and potential program participants. Public contact is extensive and includes students, staff, other educational institutions, community and business representatives, governmental agencies and the general public, for the purpose of exchanging program information and services, especially within the B1 Kinesiology and Wellness facility.

Having a Permanent Program Services Coordinator is vital for the sustainability and growth plan for KAD. The PSC position will be re-submitted in the 22-23 personnel resource request process as a permanent position.

The permanent KAD Division Assistant was hired in 9/2022. This position performs complex and detailed clerical and administrative support for the KAD Division administrator, with an expectation of resolving problems and making independent decisions with minimum supervision. Under direction, the Division Assistant initiates, implements and coordinates office procedures and timelines, while exercising independent judgment, in order to complete major projects and provide support for KAD Division programs and services. The Division Assistant is responsible for the modification and maintenance of the KAD Division schedule, serving as a resource to Division administrators, faculty, staff and students, while adhering to campus guidelines and timelines. The Division Assistant provides organizational support on budget maintenance and reconciliation. The Division Assistant works closely with the budget office to follow proper accounting procedures. Public contact is extensive, and involves college and district staff, faculty, students, vendors, other educational institutions, business and community representatives, regulatory agencies, and governmental agencies for the purpose of exchanging policy and procedural information.

The permanent KAD Dean/Athletic Director posted once during the spring 2022 semester and again in the fall 2022 semester. The anticipated start of assignment date for the KAD Dean/Athletic Director is 1/2023.

### 1. Fitness Center Access and Operations:

On behalf of its students, the KAD Division ensured that Building 1 Kinesiology and Wellness remained fully accessible to the entire College community. This is recognized through the types of memberships below within the Community Fitness operations.

## Annual Update

### Types of membership

|   |   |   |
|---|---|---|
| <b>California State Select</b><br>A membership for those who live and work outside of San Mateo County.   | <b>Community Collective</b><br>A membership for those who live and work within San Mateo County.                                | <b>Senior Select</b><br>A membership for those who are 62 and older who live and work within San Mateo County.        |
| <b>Student Select</b><br>A membership for students who are registered with 6-units or more at any one college or combination of colleges within the San Mateo Community College District. | <b>Faculty/Staff</b><br>A membership for San Mateo Community College District faculty or staff working at any college location. | <b>Faculty/Staff (non-prime time)</b><br>A discounted membership with access M-F / 6 a.m. – 8 a.m. and 4 p.m. – close |

### 3. If your goals are changing, use this space to provide rationale, or background information, for any new goals and resource requests that you'll be submitting that were not included in your last program review.

Throughout the fall 2022 semester, the Kinesiology, Athletics, and Dance Division met weekly to identify a strategic direction for programmatic enhancement and growth for the upcoming year. Through collaboration and dialogue, faculty, staff, and Dean/Athletic Director established the following four (4) goals. Each of these goals represent a path towards re-establishing KAD as a prominent instructional division, aligned purposefully with the College's Educational Master Plan (2022-2027).

The KAD Strategic Work plan can be found here: [KAD Goals for Strategic Plan - 2022 KAD Annual Plan.xlsx](#)

#### **Goal #1 Increase enrollment by extending academic programming through the utilization of KAD's facilities to host youth events**

- The Kinesiology, Athletics and Dance Division is now permanently located in Building 1 Kinesiology and Wellness facility. After five years of utilizing various swing spaces and off-site locations to offer classes and other KAD related activities, having a permanent location allows for the opportunities to strengthen, enhance, and grow programmatic efforts. KAD is currently exploring District policies and procedures as it relates to academic-sponsored events and youth programming, such as youth athletic and dance clinics/camps, and other community events led by our faculty, coaches, assistant coaches, staff, to include student and student athlete participation. KAD believes Academic-sponsored programming will only strengthen KAD's connection and partnerships within the community and increase enrollment through access of B1 facilities. Examples of community exploration are partnerships with non-profit organizations, sports corporations engaged with the development of sport programming, and other community entities.
- The ability to offer various types of events to potential students in our surrounding communities will enhance the personal connections with community members of underserved and underrepresented groups in our service area, with a purpose of leading to increased enrollments through direct personal contact.
- Similar to other community colleges, KAD is able and willing to provide youth sports and dance camps and other KAD related events for our community members. These camps and events will allow our surrounding communities to meet with, learn from, and develop skills under these partnerships led by our students, student-athletes, coaches, faculty, and staff within our existing facilities.
- Providing future students an opportunity to experience the Colton community, while they engage and gain awareness of Cañada's programs and services is beneficial for all. Categories for camps, clinics that are already offered by KAD include Baseball, Basketball, Soccer, Tennis, Volleyball, along with Dance camps and shows, while exploring a learn to swim program.

## Annual Update

- Below is a framework that KAD believes the College should consider for adoption as it provides opportunities for both current SMCCCD employees and community partners to benefit from utilizing B1:
  - [Field and Facility Guidelines - KAD 2022.docx](#)
  - Items to consider:
    - B1 facilities rental requests (external/internal) be vetted, approved, and processed by KAD, in communication with Community Fitness, prior to sending forwarding to the VPA's Office.
    - KAD Division reserves the right to determine a site director for all B1 and athletic field rentals

### **Goal #2 Review and strengthen KAD Division operations by evaluating resources, policies, and procedures to support programmatic growth.**

- As of 2018/2019, Cañada College recognized Kinesiology, Athletics, and Dance as an instructional division, on par with CSM and Skyline. In previous years, KAD has either been absorbed by another instructional division, supervised directly by the Vice President of Instruction, and separately reported directly to the Office of the President. Strengthening the operations of each department within KAD as is imperative as it establishes itself while a second entity is operating within B1.
- Assistant Coach Pay
  - Re-evaluating and strengthening our KAD Division Operations will improve inclusivity, diversity and equity for our students. Providing assistant coaches with more resources and pay allows them the time and ability to provide expanded support for our students and ensures the safety of student athletes during practice and game day travel.
  - Below is suggested breakdown of equitable Assistant Coach Pay:
    - [Assistant Coach Breakdown Request 2022.xlsx](#)
- Transportation
  - Having more professional drivers/charter buses available to our teams will lower the liability that comes with having lower than minimum wage paid assistant coaches driving vans for 3+ hours to transport student-athletes to and from away matches. In 2020, KAD had to surplus one (1) PE Ford Van, without any replacement from the District. Of the current four (4) PE Vans, that serve not only Athletics but the entire College, two (2) vans are were originally purchased in 2004 (Van #42 and Van #45).
  - Below is the scheduled breakdown of the District owned PE vans.
    - [Copy of Copy of DW Vans PE replacement - ML.xlsx](#)
  - KAD highly recommends the College support Athletics by providing adequate and safe transportation to and from games. Below are quotes gathered through the approved SMCCCD transportation vendors that will provide all students safe transportation throughout the season:
    - [Transportation Quote SF Minibus.xlsx](#)
- Gymnasium
  - As KAD evaluates future sports and course offerings, the gymnasium, in its current set up, does not support growth of our academic class offerings (TEAM 171.1-.4, INDIV 121.1-.2 Badminton, futsal, etc.) and Varsity Teams. This limits our full-time students and programs. The ability to suspend basketball hoops from above the weight supported beams will increase the gym's usability and versatility.

## Annual Update

- Below is an impact report indicating the cost to move the basketball stanchions to allow for VARS and TEAM activity within the gym:
  - [Gym 1-193 Impact Report.docx](#)
- Staffing
  - The KAD Division continues to serve a high number of FTES students per semester while maintaining the highest transfer rates at Cañada. Our focus is to ensure all students, including but not limited to, those who are low-income, first-generation college and those who are older from underrepresented minority groups have the opportunity to attend Cañada College. Reviewing and strengthening our KAD Division website, marketing resources, and social media will provide us the ability to reach potential/future students and showcase our diverse student population and how we provide equitable, inclusive, and transformative learning.
    - **Program Service Coordinator**
    - **Equipment Manager**
    - **Sports Information Director**
- Athletic Facilities
  - Below is the District-wide Athletic Field Replacement schedule. The spreadsheet specifically indicates the timeline at which our baseball field, soccer field, and tennis courts are to be upgraded. This was discussed by CAN/CSM/SKY Dean/AD's with District Facilities and personnel. The need to upgrade athletic facilities is imperative for the safety of the students and branding of the division/college. Additional areas that need upgrading, not originally on the spreadsheet are as follows:
    - Baseball Field: turf pitching mound, batters box, and pull pen, creating a 5 year cycle for the batting cage netting (beginning 2024), and refurbishing the cement flooring of the first base line, upgrade stereo system and speakers
    - Soccer Field: Confirming a bi-annual in-fill replacement with HELLAS (scheduled maintenance should be proportionate to rentals), new windscreens, upgrade stereo system and speakers, extended fencing along the southend of the soccer field (below the scoreboard)
    - Tennis Courts: upgrade windscreens
    - [CAN-CSM-SKY FLDS Upgrade with Notes 3.8.22.xlsx](#)
- ??????Facility Dog
  - ??????????????In the interest of furthering the goals of the Cañada College Athletic Department to provide support for our student-athletes, we are proposing the integration of a facility dog into the Athletic Training Facility services. A facility dog facilitates injury recovery through enhanced psychological support, provide emotional support for student-athlete with anxiety, depression and other psychological disorders, assist in reducing injury-related stress, and increase overall staff and student morale.
    - Larger institutional impact is also positive. In times of campus-related crises, the facility dog can be a critical tool to provide emotional support to the larger student population. Precedence has been set, as facility dogs have been repeatedly invited during finals week, which attests to the college's belief that they can be an effective tool in stress and emotion management.

## Annual Update

- From a financial standpoint, the college is not responsible for purchase or care of the facility dog. The California Canine for Independence (CCI) organization trains and provides the dog free-of-charge. CCI also provides liability coverage for the facility dog. In order to receive a facility dog, the Athletic Trainer must be accepted after an extensive application process, followed by extensive training and continuous recertification.
- The Athletic Trainer is responsible for housing, food, proper grooming, and medical needs.
- The idea was first proposed in Spring 2017. Since then, a MOU was drafted in March 2018 and discussed. With new personnel overseeing our division, the proposal had to be restarted and presented at a cabinet meeting in January 2019. We were informed that the proposal would need to be revisited in the 19-20 academic year. We are currently awaiting approval to apply.

### **Goal #3 Explore and research the landscape of Kinesiology and Fitness in order to consider the viability of past curriculum and potential new certificates.**

- Maintain Existing Curriculum - The Division will update course outlines as needed to align with District standards. The Division will continue to level current offerings so that students interested in continued enrollment will be able to do so. Courses will also be offered in a variety of modes (in-person, hybrid, and online) to meet the educational needs of students. Some instructional equipment is needed to replace old equipment for these exciting programs that was not purchased when outfitting the new building.
- Certification Program - To address Strategic Initiative 1.5 of the Educational Master Plan, the Division intends to review the current core program of the existing (and currently banked) Fitness Professional Certificate of Achievement and consider strategic revisions to make it a viable option for potential students looking to prepare for careers in the health and fitness-related industry. The existing program coursework would be revised and written to align with a nationally recognized and accredited organization in a way that the content is condensed into fewer courses but that students are still prepared for the certification exam at the completion of our program. This includes ensuring all course content address the knowledge base required of a certified professional. In collaboration with Community Fitness, we will offer hands-on experience as part of the program in the form of internships, mentorships, and/or paid student employment. It is important to onboard Community Fitness to help offset third-party certification cost, legitimizing the program. [Fitness Professional Certificate - Example.docx](#)
- New Course Offerings - With the new Kinesiology and Wellness Building fully online, the Division will continue to design new courses (E.g. pickleball and 3 x 3 basketball) for the general student population utilizing newly available resources. New courses will also be added to the curriculum to support the expansion of intercollegiate athletic teams, such as offseason conditioning and weight training. Instructional requests will reflect the need for additional resources in order to offer the new courses.

### **Goal #4 Implement a plan of action to introduce and re-establish Varsity Athletic Teams over the course of five (5) years.**

- The plan of action to increase Intercollegiate Varsity Athletic Teams over a five (5) year timeline can be found below.
  - [KAD Work Plan - Athletics.xlsx](#)
    - 2023/2024 Women's Volleyball
    - 2024/2025 Women's Basketball
    - 2025/2026 Women's Water Polo



## Annual Update

- 2026/2027 Men's Tennis
- To support our students a full time Head Coach/ Kinesiology Instructor will be a high priority.

## Supporting Information

---

### General Supporting Documents

[KAD Goals for Strategic Plan - 2022 KAD Annual Plan.xlsx](#)

### Tables & Graphs

KAD Strategic Work Plan 2022

2024 - 2025

## Annual Update Questions - Disciplines

---

### 1. Describe any changes or updates that have occurred since you last submitted program review. If there haven't been any changes or updates since your last program review, enter N/A.

- In an effort to be compliant with Title IX, women's badminton was added and are scheduled to begin in Spring 2025.
- KAD is currently seeking a part-time athletic trainer to fill the position left vacant by the previous part-time athletic trainer who relocated from the Bay Area.
- KAD is collaborating with Cañada College and SMCCD to redesign the gymnasium. This redesign will enable the division to reintroduce women's intercollegiate volleyball and women's basketball. It will also address Title IX compliance, and provide flexibility for additional student courses.
- In 2022, KAD received approval to hire a tenure-track women's volleyball coach for intercollegiate competition; however, the hiring process is currently on hold until the gym re-configuration allows access to the two volleyball practice courts and installing a barrier around the perimeter of the gym for privacy and noise reduction to support an effective teaching and learning environment.
- No other changes since Program Review in November 2023.

### 2. Provide a summary of the progress you have made on the goals identified in your last program review.

**Goal #1** Increase enrollment by providing increased support for academic and athletic programming.

Marketing - We will continue to advocate for more marketing support which also aligns with one of the college initiatives in the Educational Master plan which states "Utilize social media and websites to reach diverse and inclusive audience." Specifically, our program requests marketing and coordination support for the following: Marketing campaign which could include dynamic webpage, videos, flyers, brochures, targeted emails to students and promotions to larger community members and high school students.

Flyers and brochures: our department would need a coordinator and staff who would work on flyers for each class and flyer for our degree.

Website updates: updating our department website to show relevant and impactful information to our community about the value of our athletics, kinesiology and dance programs.

Photographer: we would like to have a consistent staff who would take photos at our games and dance shows and events. The use of a regular Photographer to capture events, classes, and contests would increase the available imagery to better push our division forward.

Mascot - Cody the Colt

Inviting Youth to games/dance shows: establishing connection with high schools

Team Posters and Decal B1: design and payment of posters

Business Cards: coordination with marketing department

## Annual Update

Alumni Games: Program Service Coordinator and Sports Information Director would be engaged in the special events.

Signs: signage in and around building 1 could be kept updated and more prevalent than it is now Partner w/student life: communication between Associated Students of Cañada College (ASCC) and coordinator or faculty so fitness and dance students participate in events

Dancers @ Baseball or Basketball games: coordination between dance and baseball faculty including a Program Service Coordinator

KAD profile pictures: coordination of taking pictures

Our division is currently understaffed and lacks the necessary resources to effectively produce the much-needed marketing material and coordination required for our continued growth. To address this issue, we propose the creation of a permanent position for a Program Service Coordination and Sports Information Director. With the support of the marketing department and additional staff who are trained in marketing, this individual they would be responsible for coordinating all of KAD's our marketing needs including the Athletic Department's website, Dance Recitals promotion, social media....

New supplies for athletics

Ice machine at field level – current ice machine is insufficient for daily needs. We need large amounts of ice for drinking water, injury treatment, hydrotherapy (ice tubs), and heatstroke response. There are approximately 100 student-athletes at field level to serve.

Kinesiology, Athletics & Dance - Comprehensive Review 11/6/2023 Generated by Nuventive Improvement Platform Page 89 of 241

Water hoses at field level – limited hydration stations at field level. There are only two sources for athletes to refill water bottles during practice. Water hoses can be connected to spigots and provide a more efficient tool for multiple bottles to be filled at the same time rather than one by one

The Utility sink – Currently there is no available facility for cleaning equipment at field level. The bathroom sinks are too small for items such as coolers and water bottles. The janitorial closet has a utility sink but athletic staff do not have access to it. iPads – For instruction, video feedback, stat-keeping, filming for recruiting purposes, chalk talk

Keyless Entry to field houses – student-athletes need access to equipment and personal items in the event coaches are not available.

Heat press machine – Money is spent on branding game jerseys, practice uniforms, and equipment bags. A machine reduces the cost by completing the branding in-house as opposed to sending the item out to a thirdparty vendor.

Live stream capabilities equipment – community members and family of student-athletes appreciate being able to view the intercollegiate games, dance productions, and awards ceremonies if they are unable to be present. Many other community colleges provide live-stream for their fans, supporters, and recruiters.

Shelters for soccer – current set-up of the soccer field does not provide shade. IN the summer and fall months it can be 100+ degrees at field level and there is not one place to take a class or team to sit or rest in the shade. This is a liability and safety concern.

Overhead shade covering for the batting cage – against sun and rain. Provide a space to continue instruction and training on rainy days and shade on excessively hot days. This will also save our division money as they will not need to rent other outside facilities during inclement weather.

Academic Support Center - The Academic Support Center is a one-stop location that provides support to student-athletes and KAD Division students. Currently, only face-to-face courses take place in Building One, which makes it the preferred location for many Cañada students and student-athletes. The KAD division requested that the current membership office, RM 1-102, be transformed into the Academic Support Center. This facility will house the KAD Program Service Coordinator, who will be responsible for spearheading KAD outreach programs, promoting intercollegiate athletic events, and using it as the headquarters for Cañada college sports/athletic clinics or camps. Additionally, the Academic Support Center will have a refrigerator, microwave, and snacks to provide food options for all students. It will also provide laptops and computers for students to complete homework assignments. Furthermore, it will host club meetings for our newly formed Athletics Club. The center will also house the C.O.L.T.S. learning community. However, for the Academic Support Center and COLTS learning community to thrive on campus, the Division is requesting additional funding and support from the college. Currently, the C.O.L.T.S. learning community is funded through the college-wide faculty reassign time process. The Division is also requesting a retention specialist to assist with the C.O.L.T.S. learning community going forward.

Game Day Operations and Dance/Division Event Management

As we grow and sustain our athletic programs the time needed and personnel required to set up, manage and tear

## Annual Update

down game day operations continues to increase to unsustainable levels. Hours being spent to do these duties are being pushed to teaching faculty and or assistant coaches. In many cases game day preparation can take 1-2.5 hours prior to the start of warmups. This time has been added to coaches' responsibilities and needs to be addressed for sustainability and growth. Other gaps that remain for events are the planning and execution of snack shack, photographer, ticketing, flowers for special events i.e., "Sophomore Day". Many if not all of these require more funding and added personnel support. Dance show or dance event needs a similar to athletic contests in that they are requiring added coordination and support. Such things as videography, photography, ticketing are current issues to address.

### Facilities

**Gymnasium:** The new construction of Building 1 meant that the campus became home to a brand-new gymnasium for court sports. Our division anticipated growth through increased class and intercollegiate Kinesiology, Athletics & Dance - Comprehensive Review 11/6/2023 Generated by Nuventive Improvement Platform Page 90 of 241 offerings. However, the existing structure has been problematic for existing instruction and restrictive for adding offerings.

**Basketball hoops -** We have received feedback from multiple teams and officials regarding the basketball hoops being lopsided, violating rules outlined by the sport's governing body. In addition, the existing portable basketball hoops need to be moved for other sporting events, such as volleyball games and practices, are heavy to move and require Facilities to organize (which require overtime compensation). Originally, the KAD personnel had suggested that the hoops be constructed to hang from the ceiling as they had been in the old building, but the suggestion was not taken.

**Partition/Divider -** The open-air concept of the basketball gym has posed ongoing instructional conflicts. KAD personnel opposed the concept at the design phase and continue to advocate for a partition/divider. While spectators are expected at the intercollegiate competitions, classes and practices held in the gymnasium are exposed to the sounds and sights of the fitness floor, along with having an unwanted audience. As with any campus classroom, an instructor appreciates being able to keep the focus of their students without external distractions. Conversely, we gym members have reported being distracted by the yelling and buzzers from the gymnasium.

**Badminton Equipment:** As mentioned previously, we are currently out of Title 9 compliance, and need to add at least 2 more women's sports. Badminton has been approved for a spring 2025 launch, but the program will need nets, rackets, and other equipment for their season (this also includes the gym reflooring to include badminton lines).

**Team Rooms:** All of our varsity sports, except for women's tennis have designated changing rooms/team rooms. A team room needs to be added at or near the tennis facility for women's tennis to be on par with title 9 compliance with the rest of our programs.

**Team Room Entry:** The Team rooms inside of building 1 have keypad entry, this allows students to enter the changing room when necessary. The team rooms at field level (baseball, men's soccer, women's soccer) have to be opened with a physical key and by a coach or instructor. Because the students are accessing these lockers almost the entire day, the room then must stay open. We have had many issues with people or unauthorized personnel entering the spaces. This is particularly troublesome because as these are changing rooms, this poses a liability. We are requesting that all of the field level team rooms have keyless entry so students may access the room, and then lock the door behind them.

**Room 203 storage:** Design a storage room/compartment for Yoga equipment. Currently, our storage is portable. We would like to request a permanent storage and lockable cabinets with shelving where we will store and secure yoga equipment.

**Athletic Field Replacement:** At this time, we are expecting replacement of baseball and soccer fields in spring 2025 as the facilities have passed their expected lifetime for safety and performance. New shade shelters, lights, fencing on the southside under the scoreboard, and divider net should also be addressed at the same time for safety and cost saving while updating the facilities at field level.

**Windscreens at soccer field** are currently in process for replacement, this particular project is going on 18 months to complete.

**Lights at Field Level:** The addition of lights to baseball and soccer fields would allow for increased availability to offer courses and contests during the evenings increasing our community connection. The timing for this project could align with the field replacement allowing for efficient addition of this added infrastructure.

Previous counter arguments to light have been "light pollution" and "costs" both of which seem to be mute with the field replacement in 2025 and the light footprint from our new building 1.

**Net Replacement and Net Addition:**

**Net Replacement:** The nets behind the southside of the soccer facility need to be replaced. They are full of

## Annual Update

holes and are currently being serviced with zip-ties. Balls that come through the net are a safety concern for anyone walking behind the field.

Adding a Net/Partition to the 3 baselines of the Baseball Facility: As is, during baseball games foul balls fly into the soccer field. Either while baseball is playing, and the soccer teams are training, or while the soccer teams are playing and baseball is training, foul balls flying into the soccer stands and onto the soccer field is an issue. As a division we are not sure how this has not already been addressed as it is an intense liability and safety issue, both for our student athletes and any spectators.

### Rentals of Athletics Facilities process and Philosophy

As a division the utilization of the facility rentals in a mutually beneficial way for both programs and renters are needed. The Canada process should align with how rentals are managed at our sister colleges. We are aware that the other colleges in the district utilize rentals to support their programs for fundraising, community relations, and recruiting. Former Golf Auxiliary Space.

This space on the south end of our athletic facility continues to be underutilized, as a division we believe we can use this space in a number of ways to further increase enrollment and access for our students.

Some of the potential uses can be but not limited to include a turfed auxiliary space, golf instruction area, and functional and resistance training area.

New Positions - In terms of new positions, there are some that are vital for the growth and support of our department. The first one we are asking for is an equipment manager. The equipment manager will assist the whole division from cleaning to washing uniforms to helping maintain equipment in the varsity weight room and dance rooms. Currently, faculty members and coaches are doing the work that an equipment manager does at other California Community Colleges.

The department is asking for a permanent Program Service Coordinator. We had a temporary one from Spring 2022 to Spring 2023. The PSC was vital in marketing for the department and helping grow enrollment for our classes as well as providing additional support to faculty and coaches.

A webmaster is needed to keep the website up to date with current information for both our department and our athletics website. For instance, on the athletics website, game recaps have to be written by coaches which doesn't always happen due to their other duties. As a result, information about individual contests do not always show up on the website. A webmaster would allow for this to happen.

We also would like to be able to hire staffing for athletic contests and other department events such as dance shows. Some of the jobs that occur during games include running the scoreboard, stats keeping, and public address announcing. Also, having someone at the door to collect tickets/payment. Currently, redshirt/graysheet players or volunteers are doing these jobs. For dance show events, there are similar needs in terms of hiring staffing for the event such as helping backstage with providing information about dances and dance show order, helping at the front door to collect donations, helping to set up and clean up necessary props or equipment.

**Goal #2** Explore and research the landscape of Kinesiology and Fitness in order to consider the viability of past curriculum and potential new certificates.

As part of the Educational Master Plan's Strategic Initiative 1.5, the Division aims to review and revamp the current Fitness Professional Certificate of Achievement program, which is presently inactive. The goal is to make it more attractive to students seeking careers in the health and fitness industry. To achieve this, the program's coursework will be aligned with a nationally recognized and accredited organization, condensing the content into fewer courses. However, the revised program will still prepare students for the certification exam and ensure that all course content meets the standards of certified professionals. The program will also offer hands-on experience through internships, mentorships, or paid employment opportunities in collaboration with Community Fitness. We will partner with the National Academy of Sports Medicine (NASM), San Mateo County Community College District (SMCCCD) Community Fitness Operations, San Francisco State University Kinesiology Department, and local fitness experts and business professionals to make the program more legitimate and offset the cost of the third-party certification. These partnerships will equip students with the necessary skills, knowledge, and certification to succeed in the fitness industry.

**Goal #3** Implement a plan of action to introduce and re-establish Varsity Athletic Teams over the course of five (5) years.

Our athletics department is currently not in compliance with Title 9 regulations. We have been out of compliance since 2018. After the fall of 2018, women's golf and women's volleyball were placed on hiatus due to low numbers. As a result, we have been functioning with only women's tennis and women's soccer from 2018 through our current season. Because our division has "taken steps to work towards compliance" we are allowed a

## Annual Update

grace period to remedy this issue, however, at this point it's been over five years. As a division we have discussed adding women's sports at length. We have updated our current varsity sports curriculum and have also added curriculum for women's varsity swimming and water polo. Due to facility restrictions, our new building does not meet the minimum requirements for pool depth to host water polo, despite asking to make sure this was the case during the build phase. Varsity swimming is ready to launch, and may move forward for spring 2024, but we were tasked with trying to start with volleyball and badminton first.

Women's volleyball was updated in curriculum and the faculty was tasked with presenting a full-time women's volleyball coach to our college for approval. After our presentation, the position for the full-time instructor passed. We found out after this, our gym cannot support women's volleyball at this time because our basketball hoops as currently constructed, do not allow enough space for two volleyball courts to be utilized (again, we were adamant about this being the appropriate size during the build phase of construction for building 1). As of now, this position is stalled and cannot be revisited until plans are finalized to change the floor plan of our gym (see facility bullet below). We are requesting support for these facility changes from the college as women's volleyball was one of the most requested sports from the CCCapply interest survey of students. We need support from the college to move forward in our efforts to remain in compliance. The division prepared curriculum and was approved to launch a part-time women's badminton in the spring of 2024. We cannot move forward with this request until the badminton lines are put on our gym floor, which as of now, are not projected to be done until June of 2024 (again, we requested this specifically be done during the build phase). Again, we are asking for support from the college to adhere to this timeline (if not earlier) as it is an important step in our athletics program becoming compliant.

With the addition of these sports, we are also asking for the college to appropriately staff and support these program's not only by updating our facilities, but also by providing the necessary funds needed to run the programs. This fall 2023 our assistant coaches' stipends were increased (after many years of asking). Of the entire budget, the women's assistant coaches received only 20% of the budget, despite making up 40% of the teams. The women's teams need equal support if not more as recruiting for their programs require more labor and hours. With the recent pay increase, Cañada's assistant coach stipends are now (\$122,000) matching those of Skyline, but still remain far less than the amounts paid to assistant coaches at CSM, even when adjusted for the number of sports (excluding football). Since the \$122,000 amount was a one-time allocation, we will seek to increase the amount to \$150,000 as a recurring expense due to the addition of new sports. We are continuing to ask for additional support as we strongly believe that providing assistant coaches with greater resources and pay will enable them to better support and ensure the safety of our student-athletes, both on and off the field.

### **3. If your goals are changing, use this space to provide rationale, or background information, for any new goals and resource requests that you'll be submitting that were not included in your last program review.**

New Requests and Justifications:

- Player Data GPS
  - See equipment requests
- Bus Transportation
  - Buses are requested for travel to events over 90 miles away. This ensures the staff is not expected to drive vans with athletes when the travel day is over 12 hours.
- Mens and Women's Materials Fee Replacment
  - Men's and Women's soccer utilized materials fee to purchase supplemental uniform requirements, materials fees are no longer able to be used.
- Assistant Coach's Pay
  - Amounts are still not equitable compared to the district
- Field Replacments
  - To ensure saftey of students and those who rent our facilities. Both fields have reached their expected replacement date.

## Annual Update

- Social Media Director
  - Needed to develop social media posts to enhance recruiting for all sports and KAD classes
- Allocation for Pacific Dining
  - provide food/drinks for conferences for athletics/CCCAA meetings
- All scholar athlete/alumni tshirts
  - Provide honor shirts for those student athletes that are academically excelling in the classroom.
- Shampoo/Soap for Locker rooms
  - to stock southside locker rooms to stay consistent with north locker rooms
- Webmaster
  - Maintaining home of the colts website to stay in CCCAA compliance and enhance recruiting.
- John Deere Gator replacement seats
  - replacement for current worn down equipment from outdoor exposure
- Athletic Uniform Replacement
  - Uniforms are used in a 3 year cycle
- Lifeguards
  - Salaries for assigning lifeguards for KAD classes
- Signage and field level and tennis courts
  - Signage needed at field level to designate changing rooms etc. Courts for tennis and picklball are hard to find.
- TV for baseball fieldhouse
  - Used for instructional purposes, game film etc.
- Pickle Ball equipment:
  - Equipment needed for new classes.
- John Deere Gator
  - Replace current vehicle, it's 16 years old. Additionally there are many games going on simultaneously across campus
- Portable whiteboard
  - writing assignments for dance and KAD classes
- Rosco Adagio Marley Dance Floor
  - Flooring used for dance classes to protect the floor
- New Field Level Shelter/Shade
  - To provide shade at field level for warm weather events/safety

## Annual Update

- Utility Sink and Field level
  - Needed for cleaning and operations
- Heat Press Machine
  - to save money for branding and uniforms as opposed to third party
- Fence extension Soccer field south
  - to prevent balls from rolling into other fields/solar farm
- Adding Net partition between soccer and baseball field , and 1st baseline
  - Safety concerns during simultaneous events, to protect spectators and students
- Field Lights
  - to extend hours for use for classes and rentals/ added offerings
- CPR equipment
  - to support KAD classes/instruction
- Portable dumbbell set with rack
  - instructional request to support classes
- Videographer for dance shows
  - instructional request for classes
- Costumes and Fabric for dance classes and performances
  - instructional request for classes
- AED at tennis courts
  - provide critical emergency response tool in a location on campus that is removed from the rest of campus

## Supporting Information

---

## Goals

---

Community Connections

### **Goal Status**

1 - New (PR)

### **Goal Description**

Increase enrollment by extending academic programming through the utilization of KAD's facilities to host youth events.

### **Program Review Cycle When the Goal Begins**

2022 - 2023

### **Who's Responsible for this Goal?**

Kinesiology, Athletics, and Dance Faculty and Staff





# **Resource Requests**

CAN Discipline - Kinesiology, Athletics &  
Dance

## Resource Requests

Non-Personnel Item (2024 - 2025)

### Non-Personnel Item (2024 - 2025)

---

**Requested Year**

2024 - 2025

**Program Requesting Resources**

Athletics

**Item Requested**

John Deere Gator

**Item Description**

John Deere Gator TH 6x4 Diesel

**Program Goals this Request Supports**

Increase enrollment by increasing support and resources to athletic and academic programming

**Status**

New Request - Active

**Type of Resource**

Non-Instructional Expenses (over \$5,000) e.g., equipment

**Cost**

14,775

**One-Time or Recurring Cost?**

One-time Cost

**Critical Question: How does this resource request support closing the equity gap?**

The Gator is used to transport equipment for the purpose of classroom instruction at athletic fields and hosting athletic events

**Critical Question: How does this resource request support Latinx and AANAPISI students?**

The Gator is used to transport equipment for the purpose of classroom instruction at athletic fields and hosting athletic events

### Map Request to College Goals and Strategic Initiatives

---

**Which of Cañada College's Goals does this resource request support?**

Student Access and/or Success and/or Completion

**Which of Cañada College's Strategic Initiatives does this resource request support?**

Help meet the basic needs of Cañada students and other community members

Non-Personnel Item (2024 - 2025)

### Non-Personnel Item (2024 - 2025)

---

**Requested Year**

2024 - 2025

**Program Requesting Resources**

KAD

**Item Requested**

Signage at Field Level and Tennis Courts

**Item Description**

Signage needed at Field level for Field Houses, Bathrooms, Entrance to Soccer and Baseball Fields, Tennis and Pickleball Courts

11/13/2024

Generated by Nuventive Improvement Platform

Page 2

## Resource Requests

### Program Goals this Request Supports

Goal #1 Increase enrollment by providing increased support for academic and athletic programming

### Status

New Request - Active

### Type of Resource

Facilities Requests

### One-Time or Recurring Cost?

One-time Cost

### Critical Question: How does this resource request support closing the equity gap?

Of Cañada's athletes, the majority of the students are disproportionately men and women of color compared to the college average and qualify for low-income resources. These resources combine to close equity gaps increase access and success for transfer and completion.

### Critical Question: How does this resource request support Latinx and AANAPISI students?

KAD's Athletics Program and physical activity courses provide a safe and inclusive space for Latinx and AANAPISI students to achieve success through sports and fitness.

## Map Request to College Goals and Strategic Initiatives

---

### Which of Cañada College's Goals does this resource request support?

Community Connections

Accessible Infrastructure and Innovation

### Which of Cañada College's Strategic Initiatives does this resource request support?

Better share what Cañada offers

Ensure the physical campus is accessible

Connect students to the academic program(s) and classes they need

Non-Personnel Item (2024 - 2025)

## Non-Personnel Item (2024 - 2025)

---

### Requested Year

2024 - 2025

### Program Requesting Resources

KAD

### Item Requested

Pickleball Equipment

### Item Description

Nets, standards, paddles, balls for Pickleball classes

### Program Goals this Request Supports

Goal #1 Increase enrollment by providing increased support for academic and athletic programming

### Status

New Request - Active

### Type of Resource

Instructional Expenses (over \$5,000) e.g., equipment

### Cost

15,000

## Resource Requests

### One-Time or Recurring Cost?

One-time Cost

### Critical Question: How does this resource request support closing the equity gap?

Of Cañada's athletes, the majority of the students are disproportionately men and women of color compared to the college average and qualify for low-income resources. These resources combine to close equity gaps increase access and success for transfer and completion.

### Critical Question: How does this resource request support Latinx and AANAPISI students?

KAD's Athletics Program and physical activity courses provide a safe and inclusive space for Latinx and AANAPISI students to achieve success through sports and fitness.

## Map Request to College Goals and Strategic Initiatives

---

### Which of Cañada College's Goals does this resource request support?

Student Access and/or Success and/or Completion  
Equity-Minded and Antiracist College Culture  
Accessible Infrastructure and Innovation  
Community Connections

Non-Personnel Item (2024 - 2025)

## Non-Personnel Item (2024 - 2025)

---

### Requested Year

2024 - 2025

### Item Requested

TV for Baseball Fieldhouse

### Item Description

Smart TV for Baseball to use for instructional purposes

### Program Goals this Request Supports

Goal #1 Increase enrollment by providing increased support for academic and athletic programming

### Status

New Request - Active

### Type of Resource

Instructional Expenses (under \$5,000) e.g., lab supplies, Student Athletic supplies, calculators, etc.

### Cost

3,000

### One-Time or Recurring Cost?

One-time Cost

### Critical Question: How does this resource request support closing the equity gap?

Of Cañada's athletes, the majority of the students are disproportionately men and women of color compared to the college average and qualify for low-income resources. These resources combine to close equity gaps increase access and success for transfer and completion.

### Critical Question: How does this resource request support Latinx and AANAPISI students?

KAD's Athletics Program and physical activity courses provide a safe and inclusive space for Latinx and AANAPISI students to achieve success through sports and fitness.

## Map Request to College Goals and Strategic Initiatives

---

### Which of Cañada College's Goals does this resource request support?

Student Access and/or Success and/or Completion  
Equity-Minded and Antiracist College Culture

## Resource Requests

### Which of Cañada College's Strategic Initiatives does this resource request support?

Support innovative teaching that creates more equitable and antiracist learning environments  
Provide adequate access to technology

Non-Personnel Item (2024 - 2025)

## Non-Personnel Item (2024 - 2025)

---

### Requested Year

2024 - 2025

### Program Requesting Resources

KAD

### Item Requested

Bus Transportation

### Item Description

Continuous funding for bus transportation for the safety of our student athletes and coaches when travel takes more than 72 miles one-way, including Cabrillo College

### Program Goals this Request Supports

Goal #1 Increase enrollment by providing increased support for academic and athletic programming

### Status

Continued Request - Active

### Type of Resource

Instructional Expenses (over \$5,000) e.g., equipment

### Cost

72,000

### One-Time or Recurring Cost?

Recurring Cost

### Critical Question: How does this resource request support closing the equity gap?

Of Cañada's athletes, the majority of the students are disproportionately men and women of color compared to the college average and qualify for low-income resources. These resources combine to close equity gaps increase access and success for transfer and completion.

### Critical Question: How does this resource request support Latinx and AANAPISI students?

KAD's Athletics Program and physical activity courses provide a safe and inclusive space for Latinx and AANAPISI students to achieve success through sports and fitness.

## Map Request to College Goals and Strategic Initiatives

---

### Which of Cañada College's Goals does this resource request support?

Student Access and/or Success and/or Completion  
Equity-Minded and Antiracist College Culture

### Which of Cañada College's Strategic Initiatives does this resource request support?

Ensure students (particularly part-time students) experience a sense of belonging and connection to the College that helps them persist and complete

Strengthen the college culture of continuous assessment and improvement in order to ensure all programs effectively serve students and close equity gaps

Be the best college choice for local high school students

Help meet the basic needs of Cañada students and other community members

## Non-Personnel Item (2024 - 2025)

---

**Requested Year**

2024 - 2025

**Program Requesting Resources**

KAD

**Item Requested**

Lifeguards

**Item Description**

Salaries for assigning lifeguards for KAD classes

**Program Goals this Request Supports**

Goal #1 Increase enrollment by providing increased support for academic and athletic programming

**Status**

New Request - Active

**Type of Resource**

Instructional Expenses (over \$5,000) e.g., equipment

**Cost**

17,500

**One-Time or Recurring Cost?**

Recurring Cost

**Critical Question: How does this resource request support closing the equity gap?**

Of Cañada's athletes, the majority of the students are disproportionately men and women of color compared to the college average and qualify for low-income resources. These resources combine to close equity gaps increase access and success for transfer and completion.

**Critical Question: How does this resource request support Latinx and AANAPISI students?**

KAD's Athletics Program and physical activity courses provide a safe and inclusive space for Latinx and AANAPISI students to achieve success through sports and fitness.

## Map Request to College Goals and Strategic Initiatives

---

**Which of Cañada College's Goals does this resource request support?**

Student Access and/or Success and/or Completion  
Equity-Minded and Antiracist College Culture

**Which of Cañada College's Strategic Initiatives does this resource request support?**

Connect students to the academic program(s) and classes they need  
Support innovative teaching that creates more equitable and antiracist learning environments  
Create and sustain an inclusive and/or antiracist and/or equity-minded campus culture  
Strengthen the college culture of continuous assessment and improvement in order to ensure all programs effectively serve students and close equity gaps  
Be the best college choice for local high school students  
Help meet the basic needs of Cañada students and other community members  
Ensure the physical campus is accessible

## Non-Personnel Item (2024 - 2025)

---

**Requested Year**

2024 - 2025

**Program Requesting Resources**

KAD

**Item Requested**

Athletic Uniforms

**Item Description**

The rotation of ordering Athletic uniforms is 2 sports every year. Uniforms are used for 3 years then replaced

**Program Goals this Request Supports**

Goal #1 Increase enrollment by providing increased support for academic and athletic programming

**Status**

New Request - Active

**Type of Resource**

Instructional Expenses (over \$5,000) e.g., equipment

**Cost**

45,000

**One-Time or Recurring Cost?**

Recurring Cost

**Critical Question: How does this resource request support closing the equity gap?**

Of Cañada's athletes, the majority of the students are disproportionately men and women of color compared to the college average and qualify for low-income resources. These resources combine to close equity gaps increase access and success for transfer and completion.

**Critical Question: How does this resource request support Latinx and AANAPISI students?**

KAD's Athletics Program and physical activity courses provide a safe and inclusive space for Latinx and AANAPISI students to achieve success through sports and fitness.

## Map Request to College Goals and Strategic Initiatives

---

**Which of Cañada College's Goals does this resource request support?**

Equity-Minded and Antiracist College Culture

**Which of Cañada College's Strategic Initiatives does this resource request support?**

Ensure students (particularly part-time students) experience a sense of belonging and connection to the College that helps them persist and complete

Improve the financial stability of students

Support innovative teaching that creates more equitable and antiracist learning environments

Strengthen the college culture of continuous assessment and improvement in order to ensure all programs effectively serve students and close equity gaps

Better share what Cañada offers

Be the best college choice for local high school students

Help meet the basic needs of Cañada students and other community members

Manage resources effectively

## Resource Requests

Non-Personnel Item (2024 - 2025)

### Non-Personnel Item (2024 - 2025)

---

**Requested Year**

2024 - 2025

**Program Requesting Resources**

Athletics

**Item Requested**

John Deere Gator Replacement Seats (2)

**Item Description**

Replacement seats for our current John Deere Gator, which are currently worn down from outdoor exposure.

**Program Goals this Request Supports**

Increase enrollment by increasing resources for athletic and academic programming

**Status**

New Request - Active

**Type of Resource**

Non-Instructional Expenses (under \$5,000) e.g., printing services, printing, supplies, etc.

**Cost**

430

**One-Time or Recurring Cost?**

One-time Cost

**Critical Question: How does this resource request support closing the equity gap?**

Repair of existing equipment that supports athletic and academic instruction

**Critical Question: How does this resource request support Latinx and AANAPISI students?**

Repair of existing equipment that supports athletic and academic instruction

### Map Request to College Goals and Strategic Initiatives

---

**Which of Cañada College's Goals does this resource request support?**

Student Access and/or Success and/or Completion

**Which of Cañada College's Strategic Initiatives does this resource request support?**

Connect students to the academic program(s) and classes they need

Non-Personnel Item (2024 - 2025)

### Non-Personnel Item (2024 - 2025)

---

**Requested Year**

2024 - 2025

**Program Requesting Resources**

KAD

**Item Requested**

Webmaster

**Item Description**

Maintaining the Home of the Colts website to stay in 3C2A compliance, enhance recruiting, and support transfer opportunities .

**Program Goals this Request Supports**

Goal #1 Increase enrollment by providing increased support for academic and athletic programming

11/13/2024

Generated by Nuventive Improvement Platform

Page 8



## Resource Requests

**Status**

Continued Request - Active

**Type of Resource**

Non-Instructional Expenses (over \$5,000) e.g., equipment

**Cost**

6,000

**One-Time or Recurring Cost?**

Recurring Cost

**Critical Question: How does this resource request support closing the equity gap?**

Of Cañada's athletes, the majority of the students are disproportionately men and women of color compared to the college average and qualify for low-income resources. These resources combine to close equity gaps increase access and success for transfer and completion.

**Critical Question: How does this resource request support Latinx and AANAPISI students?**

KAD's Athletics Program and physical activity courses provide a safe and inclusive space for Latinx and AANAPISI students to achieve success through sports and fitness.

## Map Request to College Goals and Strategic Initiatives

---

**Which of Cañada College's Goals does this resource request support?**

Student Access and/or Success and/or Completion

Community Connections

Equity-Minded and Antiracist College Culture

**Which of Cañada College's Strategic Initiatives does this resource request support?**

Connect students to the academic program(s) and classes they need

Ensure students (particularly part-time students) experience a sense of belonging and connection to the College that helps them persist and complete

Create and sustain an inclusive and/or antiracist and/or equity-minded campus culture

Strengthen the college culture of continuous assessment and improvement in order to ensure all programs effectively serve students and close equity gaps

Better share what Cañada offers

Be the best college choice for local high school students

Help meet the basic needs of Cañada students and other community members

Non-Personnel Item (2024 - 2025)

## Non-Personnel Item (2024 - 2025)

---

**Requested Year**

2024 - 2025

**Program Requesting Resources**

KAD

**Item Requested**

Shampoo/Soap

**Item Description**

Shampoo and soap to stock south side locker rooms to stay consistent with the north side

**Program Goals this Request Supports**

Goal #1 Increase enrollment by providing increased support for academic and athletic programming

**Status**

New Request - Active

## Resource Requests

### Type of Resource

Non-Instructional Expenses (under \$5,000) e.g., printing services, printing, supplies, etc.

### Cost

600

### One-Time or Recurring Cost?

Recurring Cost

### Critical Question: How does this resource request support closing the equity gap?

Of Cañada's athletes, the majority of the students are disproportionately men and women of color compared to the college average and qualify for low-income resources. These resources combine to close equity gaps increase access and success for transfer and completion.

### Critical Question: How does this resource request support Latinx and AANAPISI students?

KAD's Athletics Program and physical activity courses provide a safe and inclusive space for Latinx and AANAPISI students to achieve success through sports and fitness.

## Map Request to College Goals and Strategic Initiatives

---

### Which of Cañada College's Goals does this resource request support?

Student Access and/or Success and/or Completion  
Equity-Minded and Antiracist College Culture

### Which of Cañada College's Strategic Initiatives does this resource request support?

Ensure students (particularly part-time students) experience a sense of belonging and connection to the College that helps them persist and complete  
Create and sustain an inclusive and/or antiracist and/or equity-minded campus culture  
Help meet the basic needs of Cañada students and other community members

Non-Personnel Item (2024 - 2025)

## Non-Personnel Item (2024 - 2025)

---

### Requested Year

2024 - 2025

### Program Requesting Resources

KAD

### Item Requested

Assistant Coach Pay

### Item Description

Assistant Coaches to support all sports

### Status

Continued Request - Active

### Type of Resource

Instructional Expenses (over \$5,000) e.g., equipment

### Cost

13,000

### One-Time or Recurring Cost?

Recurring Cost

### Critical Question: How does this resource request support closing the equity gap?

Of Cañada's athletes, the majority of the students are disproportionately men and women of color compared to the college average and qualify for low-income resources. These resources combine to close equity gaps increase access and success for transfer and completion.

## Resource Requests

### **Critical Question: How does this resource request support Latinx and AANAPISI students?**

KAD's Athletics Program and physical activity courses provide a safe and inclusive space for Latinx and AANAPISI students to achieve success through sports and fitness.

## Map Request to College Goals and Strategic Initiatives

---

### **Which of Cañada College's Goals does this resource request support?**

Student Access and/or Success and/or Completion  
Equity-Minded and Antiracist College Culture  
Community Connections

### **Which of Cañada College's Strategic Initiatives does this resource request support?**

Ensure students (particularly part-time students) experience a sense of belonging and connection to the College that helps them persist and complete  
Support innovative teaching that creates more equitable and antiracist learning environments  
Create and sustain an inclusive and/or antiracist and/or equity-minded campus culture  
Strengthen the college culture of continuous assessment and improvement in order to ensure all programs effectively serve students and close equity gaps  
Better share what Cañada offers  
Be the best college choice for local high school students

Non-Personnel Item (2024 - 2025)

## Non-Personnel Item (2024 - 2025)

---

### **Requested Year**

2024 - 2025

### **Program Requesting Resources**

C.O.L.T.S.

### **Item Requested**

All Scholar Athlete/Alumni T-Shirts

### **Item Description**

Provide honor shirts for those student athletes that are academically excelling in the classroom.

### **Program Goals this Request Supports**

Goal #1 Increase enrollment by providing increased support for academic and athletic programming

### **Status**

New Request - Active

### **Type of Resource**

Instructional Expenses (under \$5,000) e.g., lab supplies, Student Athletic supplies, calculators, etc.

### **Cost**

4,000

### **One-Time or Recurring Cost?**

One-time Cost

### **Critical Question: How does this resource request support closing the equity gap?**

Of Cañada's athletes, the majority of the students are disproportionately men and women of color compared to the college average and qualify for low-income resources. These resources combine to close equity gaps increase access and success for transfer and completion.

### **Critical Question: How does this resource request support Latinx and AANAPISI students?**

KAD's Athletics Program and physical activity courses provide a safe and inclusive space for Latinx and AANAPISI students to achieve success through sports and fitness.

## Resource Requests

### Map Request to College Goals and Strategic Initiatives

---

#### Which of Cañada College's Goals does this resource request support?

Student Access and/or Success and/or Completion  
Equity-Minded and Antiracist College Culture  
Community Connections

#### Which of Cañada College's Strategic Initiatives does this resource request support?

Connect students to the academic program(s) and classes they need  
Ensure students (particularly part-time students) experience a sense of belonging and connection to the College that helps them persist and complete  
Support innovative teaching that creates more equitable and antiracist learning environments  
Create and sustain an inclusive and/or antiracist and/or equity-minded campus culture  
Better share what Cañada offers  
Be the best college choice for local high school students

Non-Personnel Item (2024 - 2025)

### Non-Personnel Item (2024 - 2025)

---

#### Requested Year

2024 - 2025

#### Program Requesting Resources

KAD

#### Item Requested

Allocation for Pacific Dining

#### Item Description

Provide food/drinks for Athletics/Coast Conference/3C2A meetings

#### Program Goals this Request Supports

Goal #1 Increase enrollment by providing increased support for academic and athletic programming

#### Status

New Request - Active

#### Type of Resource

Non-Instructional Expenses (under \$5,000) e.g., printing services, printing, supplies, etc.

#### Cost

1,000

#### One-Time or Recurring Cost?

Recurring Cost

#### Critical Question: How does this resource request support closing the equity gap?

Of Cañada's athletes, the majority of the students are disproportionately men and women of color compared to the college average and qualify for low-income resources. These resources combine to close equity gaps increase access and success for transfer and completion.

#### Critical Question: How does this resource request support Latinx and AANAPISI students?

KAD's Athletics Program and physical activity courses provide a safe and inclusive space for Latinx and AANAPISI students to achieve success through sports and fitness.

### Map Request to College Goals and Strategic Initiatives

---

#### Which of Cañada College's Goals does this resource request support?

Student Access and/or Success and/or Completion  
Community Connections

## Resource Requests

### Which of Cañada College's Strategic Initiatives does this resource request support?

Be the best college choice for local high school students

Strengthen the college culture of continuous assessment and improvement in order to ensure all programs effectively serve students and close equity gaps

Non-Personnel Item (2024 - 2025)

## Non-Personnel Item (2024 - 2025)

---

### Requested Year

2024 - 2025

### Program Requesting Resources

KAD

### Item Requested

Soccer Field Replacement

### Item Description

Soccer field is past due for its replacement to ensure the safety of our students, and those rentals who use this facility

### Status

New Request - Active

### Type of Resource

Facilities Requests

### One-Time or Recurring Cost?

One-time Cost

### Critical Question: How does this resource request support closing the equity gap?

Of Cañada's athletes, the majority of the students are disproportionately men and women of color compared to the college average and qualify for low-income resources. These resources combine to close equity gaps increase access and success for transfer and completion.

### Critical Question: How does this resource request support Latinx and AANAPISI students?

KAD's Athletics Program and physical activity courses provide a safe and inclusive space for Latinx and AANAPISI students to achieve success through sports and fitness.

## Map Request to College Goals and Strategic Initiatives

---

### Which of Cañada College's Goals does this resource request support?

Accessible Infrastructure and Innovation

Student Access and/or Success and/or Completion

### Which of Cañada College's Strategic Initiatives does this resource request support?

Ensure students (particularly part-time students) experience a sense of belonging and connection to the College that helps them persist and complete

Support innovative teaching that creates more equitable and antiracist learning environments

Strengthen the college culture of continuous assessment and improvement in order to ensure all programs effectively serve students and close equity gaps

Better share what Cañada offers

Be the best college choice for local high school students

Ensure the physical campus is accessible

## Non-Personnel Item (2024 - 2025)

---

**Requested Year**

2024 - 2025

**Program Requesting Resources**

KAD

**Item Requested**

Baseball Field Replacement

**Item Description**

Baseball field is past due for its replacement to ensure the safety of our students, and those rentals who use this facility

**Program Goals this Request Supports**

Goal #1 Increase enrollment by providing increased support for academic and athletic programming

**Status**

New Request - Active

**Type of Resource**

Facilities Requests

**One-Time or Recurring Cost?**

One-time Cost

**Critical Question: How does this resource request support closing the equity gap?**

Of Cañada’s athletes, the majority of the students are disproportionately men and women of color compared to the college average and qualify for low-income resources. These resources combine to close equity gaps increase access and success for transfer and completion

**Critical Question: How does this resource request support Latinx and AANAPISI students?**

KAD's Athletics Program and physical activity courses provide a safe and inclusive space for Latinx and AANAPISI students to achieve success through sports and fitness.

## Map Request to College Goals and Strategic Initiatives

---

**Which of Cañada College’s Goals does this resource request support?**

Community Connections  
Student Access and/or Success and/or Completion  
Equity-Minded and Antiracist College Culture

**Which of Cañada College’s Strategic Initiatives does this resource request support?**

Connect students to the academic program(s) and classes they need  
Ensure students (particularly part-time students) experience a sense of belonging and connection to the College that helps them persist and complete  
Create and sustain an inclusive and/or antiracist and/or equity-minded campus culture  
Strengthen the college culture of continuous assessment and improvement in order to ensure all programs effectively serve students and close equity gaps  
Better share what Cañada offers  
Be the best college choice for local high school students  
Ensure the physical campus is accessible

## Resource Requests

Non-Personnel Item (2024 - 2025)

### Non-Personnel Item (2024 - 2025)

---

**Requested Year**

2024 - 2025

**Program Requesting Resources**

KAD

**Item Requested**

Social Media (IG, FB, X, etc..) developer

**Item Description**

Needed to develop social media posts to enhance recruiting for all sports and KAD classes

**Program Goals this Request Supports**

Goal #1 Increase enrollment by providing increased support for academic and athletic programming

**Status**

New Request - Active

**Type of Resource**

Instructional Expenses (under \$5,000) e.g., lab supplies, Student Athletic supplies, calculators, etc.

**Cost**

5,000

**One-Time or Recurring Cost?**

Recurring Cost

**Critical Question: How does this resource request support closing the equity gap?**

Of Cañada's athletes, the majority of the students are disproportionately men and women of color compared to the college average and qualify for low-income resources. These resources combine to close equity gaps increase access and success for transfer and completion

**Critical Question: How does this resource request support Latinx and AANAPISI students?**

KAD's Athletics Program and physical activity courses provide a safe and inclusive space for Latinx and AANAPISI students to achieve success through sports and fitness.

### Map Request to College Goals and Strategic Initiatives

---

**Which of Cañada College's Goals does this resource request support?**

Equity-Minded and Antiracist College Culture  
Community Connections  
Student Access and/or Success and/or Completion

**Which of Cañada College's Strategic Initiatives does this resource request support?**

Connect students to the academic program(s) and classes they need  
Create and sustain an inclusive and/or antiracist and/or equity-minded campus culture  
Better share what Cañada offers  
Be the best college choice for local high school students

Non-Personnel Item (2024 - 2025)

### Non-Personnel Item (2024 - 2025)

---

**Requested Year**

2024 - 2025

## Resource Requests

### Program Requesting Resources

KAD

### Item Requested

Flyers, Posters, Signs

### Item Description

KAD Flyers, Posters, Signs for class and program promotion

### Program Goals this Request Supports

Goal #1 Increase enrollment by providing increased support for academic and athletic programming

### Status

New Request - Active

### Type of Resource

Instructional Expenses (under \$5,000) e.g., lab supplies, Student Athletic supplies, calculators, etc.

### Cost

3,000

### One-Time or Recurring Cost?

Recurring Cost

### Critical Question: How does this resource request support closing the equity gap?

Of Cañada's athletes, the majority of the students are disproportionately men and women of color compared to the college average and qualify for low-income resources. These resources combine to close equity gaps increase access and success for transfer and completion.

### Critical Question: How does this resource request support Latinx and AANAPISI students?

KAD's Athletics Program and physical activity courses provide a safe and inclusive space for Latinx and AANAPISI students to achieve success through sports and fitness.

## Map Request to College Goals and Strategic Initiatives

---

### Which of Cañada College's Goals does this resource request support?

Student Access and/or Success and/or Completion  
Equity-Minded and Antiracist College Culture  
Community Connections

### Which of Cañada College's Strategic Initiatives does this resource request support?

Connect students to the academic program(s) and classes they need  
Ensure students (particularly part-time students) experience a sense of belonging and connection to the College that helps them persist and complete  
Create and sustain an inclusive and/or antiracist and/or equity-minded campus culture  
Better share what Cañada offers  
Be the best college choice for local high school students

Non-Personnel Item (2024 - 2025)

## Non-Personnel Item (2024 - 2025)

---

### Requested Year

2024 - 2025

### Program Requesting Resources

Women's Soccer

### Item Requested

Tactical Board/White Board



## Resource Requests

### Item Description

Tactical Board

### Program Goals this Request Supports

Goal #1 Increase enrollment by providing increased support for academic and athletic programming

### Status

New Request - Active

### Type of Resource

Instructional Expenses (under \$5,000) e.g., lab supplies, Student Athletic supplies, calculators, etc.

### Cost

130

### One-Time or Recurring Cost?

One-time Cost

### Critical Question: How does this resource request support closing the equity gap?

Of Cañada's athletes, the majority of the students are disproportionately men and women of color compared to the college average and qualify for low-income resources. These resources combine to close equity gaps increase access and success for transfer and completion.

### Critical Question: How does this resource request support Latinx and AANAPISI students?

KAD's Athletics Program and physical activity courses provide a safe and inclusive space for Latinx and AANAPISI students to achieve success through sports and fitness.

## Map Request to College Goals and Strategic Initiatives

Non-Personnel Item (2024 - 2025)

### Non-Personnel Item (2024 - 2025)

#### Requested Year

2024 - 2025

#### Program Requesting Resources

KAD

#### Item Requested

First aid kit in each classroom

#### Item Description

It is needed for safety

#### Program Goals this Request Supports

Increase enrollments by providing variable and up to date equipment for exercise in certain fitness classes

#### Status

New Request - Active

#### Type of Resource

Instructional Expenses (under \$5,000) e.g., lab supplies, Student Athletic supplies, calculators, etc.

#### Cost

600

#### One-Time or Recurring Cost?

One-time Cost

## Resource Requests

### **Critical Question: How does this resource request support closing the equity gap?**

Fitness is one of the least financially supported programs worldwide, getting financial support definitely helps close the equity gap.

### **Critical Question: How does this resource request support Latinx and AANAPISI students?**

Our fitness provides Latinx and AANAPISI students to have a safe space and allows them to and exercise and improve wellness using various fitness techniques

## Map Request to College Goals and Strategic Initiatives

---

### **Which of Cañada College's Goals does this resource request support?**

Equity-Minded and Antiracist College Culture  
Accessible Infrastructure and Innovation  
Student Access and/or Success and/or Completion

### **Which of Cañada College's Strategic Initiatives does this resource request support?**

Help meet the basic needs of Cañada students and other community members

Non-Personnel Item (2024 - 2025)

## Non-Personnel Item (2024 - 2025)

---

### **Requested Year**

2024 - 2025

### **Program Requesting Resources**

KAD - Athletics

### **Item Requested**

Utility Sink at field level

### **Item Description**

at field level a sink is needed for cleaning and operations

### **Program Goals this Request Supports**

Goal #1 Increase enrollment by providing increased support for academic and athletic programming

### **Status**

New Request - Active

### **Type of Resource**

Non-Instructional Expenses (under \$5,000) e.g., printing services, printing, supplies, etc.

### **Cost**

400

### **One-Time or Recurring Cost?**

One-time Cost

### **Critical Question: How does this resource request support closing the equity gap?**

Of Cañada's athletes, the majority of the students are disproportionately men and women of color compared to the college average and qualify for low-income resources. These resources combine to close equity gaps increase access and success for transfer and completion.

### **Critical Question: How does this resource request support Latinx and AANAPISI students?**

KAD's Athletics Program and physical activity courses provide a safe and inclusive space for Latinx and AANAPISI students to achieve success through sports and fitness.

## Map Request to College Goals and Strategic Initiatives

---

### **Which of Cañada College's Goals does this resource request support?**

Student Access and/or Success and/or Completion

## Resource Requests

Non-Personnel Item (2024 - 2025)

### Non-Personnel Item (2024 - 2025)

---

**Requested Year**

2024 - 2025

**Program Requesting Resources**

Men's And Women's Soccer

**Item Requested**

Soccer Warmup Top/Bottoms

**Item Description**

this is the equipment that was purchased with the previous materials fee that has been since removed from the COR

**Program Goals this Request Supports**

Goal #1 Increase enrollment by providing increased support for academic and athletic programming

**Status**

New Request - Active

**Type of Resource**

Instructional Expenses (under \$5,000) e.g., lab supplies, Student Athletic supplies, calculators, etc.

**Cost**

5,000

**One-Time or Recurring Cost?**

Recurring Cost

**Critical Question: How does this resource request support closing the equity gap?**

Of Cañada's athletes, the majority of the students are disproportionately men and women of color compared to the college average and qualify for low-income resources. These resources combine to close equity gaps increase access and success for transfer and completion.

**Critical Question: How does this resource request support Latinx and AANAPISI students?**

KAD's Athletics Program and physical activity courses provide a safe and inclusive space for Latinx and AANAPISI students to achieve success through sports and fitness.

### Map Request to College Goals and Strategic Initiatives

---

Non-Personnel Item (2024 - 2025)

### Non-Personnel Item (2024 - 2025)

---

**Requested Year**

2024 - 2025

**Program Requesting Resources**

KAD

**Item Requested**

AED

**Item Description**

AED to be mounted at the tennis courts

**Program Goals this Request Supports**

Increase resources for enrollment and expansion of KAD academics

## Resource Requests

### Status

New Request - Active

### Type of Resource

Non-Instructional Expenses (under \$5,000) e.g., printing services, printing, supplies, etc.

### Cost

2,500

### One-Time or Recurring Cost?

One-time Cost

### Critical Question: How does this resource request support closing the equity gap?

Provides a critical emergency response tool at a location that is far from the rest of campus

### Critical Question: How does this resource request support Latinx and AANAPISI students?

Provides a critical emergency response tool at a location that is far from the rest of campus

## Map Request to College Goals and Strategic Initiatives

---

### Which of Cañada College's Goals does this resource request support?

Student Access and/or Success and/or Completion  
Accessible Infrastructure and Innovation

### Which of Cañada College's Strategic Initiatives does this resource request support?

Help meet the basic needs of Cañada students and other community members  
Provide adequate access to technology  
Ensure the physical campus is accessible

Non-Personnel Item (2024 - 2025)

## Non-Personnel Item (2024 - 2025)

---

### Requested Year

2024 - 2025

### Program Requesting Resources

KAD

### Item Requested

Funding for student assistants

### Item Description

Student Assistants to help with basketball stanchion movement. Provide assistance during late-night athletic participation in B-1. Welcome students and assist with navigation of B-1, especially at the beginning of the semester. Help with game management ie: scoreboard, clock, PA system (national anthem, announcing, play-by-play) etc.

### Program Goals this Request Supports

Goal #1 Increase enrollment by providing increased support for academic and athletic programming

### Status

New Request - Active

### Type of Resource

Instructional Expenses (over \$5,000) e.g., equipment

### Cost

10,000

### One-Time or Recurring Cost?

Recurring Cost

## Resource Requests

### **Critical Question: How does this resource request support closing the equity gap?**

Of Cañada's athletes, the majority of the students are disproportionately men and women of color compared to the college average and qualify for low-income resources. These resources combine to close equity gaps increase access and success for transfer and completion.

### **Critical Question: How does this resource request support Latinx and AANAPISI students?**

KAD's Athletics Program and physical activity courses provide a safe and inclusive space for Latinx and AANAPISI students to achieve success through sports and fitness.

## Map Request to College Goals and Strategic Initiatives

---

### **Which of Cañada College's Goals does this resource request support?**

Student Access and/or Success and/or Completion  
Equity-Minded and Antiracist College Culture

### **Which of Cañada College's Strategic Initiatives does this resource request support?**

Support innovative teaching that creates more equitable and antiracist learning environments  
Create and sustain an inclusive and/or antiracist and/or equity-minded campus culture  
Help students explore and find employment in fields of their choice

Non-Personnel Item (2024 - 2025)

## Non-Personnel Item (2024 - 2025)

---

### **Requested Year**

2024 - 2025

### **Program Requesting Resources**

KAD

### **Item Requested**

Protective netting along first baseline and right field

### **Item Description**

This is a huge safety concern. Currently there is no protection for fans sitting in the bleachers or for people walking by in the case of a foul ball or an errant throw

### **Program Goals this Request Supports**

Goal #1 Increase enrollment by providing increased support for academic and athletic programming

### **Status**

New Request - Active

### **Type of Resource**

Instructional Expenses (over \$5,000) e.g., equipment

### **One-Time or Recurring Cost?**

One-time Cost

### **Critical Question: How does this resource request support closing the equity gap?**

Of Cañada's athletes, the majority of the students are disproportionately men and women of color compared to the college average and qualify for low-income resources. These resources combine to close equity gaps increase access and success for transfer and completion.

### **Critical Question: How does this resource request support Latinx and AANAPISI students?**

KAD's Athletics Program and physical activity courses provide a safe and inclusive space for Latinx and AANAPISI students to achieve success through sports and fitness.

## Resource Requests

### Map Request to College Goals and Strategic Initiatives

---

Non-Personnel Item (2024 - 2025)

#### Non-Personnel Item (2024 - 2025)

---

**Requested Year**

2024 - 2025

**Item Requested**

Yearly Gym Maintenance

**Item Description**

Have baskets and stanchions checked yearly to ensure equipment is safe and also up to NCAA standards

**Status**

New Request - Active

**Type of Resource**

Instructional Expenses (over \$5,000) e.g., equipment

**One-Time or Recurring Cost?**

Recurring Cost

**Critical Question: How does this resource request support closing the equity gap?**

Of Cañada's athletes, the majority of the students are disproportionately men and women of color compared to the college average and qualify for low-income resources. These resources combine to close equity gaps increase access and success for transfer and completion.

**Critical Question: How does this resource request support Latinx and AANAPISI students?**

KAD's Athletics Program and physical activity courses provide a safe and inclusive space for Latinx and AANAPISI students to achieve success through sports and fitness.

### Map Request to College Goals and Strategic Initiatives

---

**Which of Cañada College's Goals does this resource request support?**

Student Access and/or Success and/or Completion  
Accessible Infrastructure and Innovation

**Which of Cañada College's Strategic Initiatives does this resource request support?**

Better share what Cañada offers

Non-Personnel Item (2024 - 2025)

#### Non-Personnel Item (2024 - 2025)

---

**Requested Year**

2024 - 2025

**Program Requesting Resources**

KAD - dance department

**Item Requested**

Costumes and fabric for dance classes and performances

**Item Description**

Skirts, shirts, fabric

**Program Goals this Request Supports**

Exhibit an understanding of the choreography of the dances through reflection and performance at a beginning level. Demonstrate a dance with artistic expression, historical and/or dramatic intent at a beginning level.

## Resource Requests

### Status

New Request - Active

### Type of Resource

Non-Instructional Expenses (under \$5,000) e.g., printing services, printing, supplies, etc.

### Cost

800

### One-Time or Recurring Cost?

Recurring Cost

### Critical Question: How does this resource request support closing the equity gap?

Performing Arts as one of the least financially supported programs worldwide, getting financial support definitely helps close the equity gap.

### Critical Question: How does this resource request support Latinx and AANAPISI students?

Our dance program provides Latinx and AANAPISI students to have a safe space and allows them to express themselves thru the art of dance.

## Map Request to College Goals and Strategic Initiatives

---

### Which of Cañada College's Goals does this resource request support?

Student Access and/or Success and/or Completion  
Community Connections

### Which of Cañada College's Strategic Initiatives does this resource request support?

Ensure students (particularly part-time students) experience a sense of belonging and connection to the College that helps them persist and complete

Non-Personnel Item (2024 - 2025)

## Non-Personnel Item (2024 - 2025)

---

### Requested Year

2024 - 2025

### Program Requesting Resources

KAD - dance department

### Item Requested

Videographer for the dance show (each semester)

### Item Description

Videographer would record the dance shows, edit and upload to social media and other applicable websites

### Program Goals this Request Supports

Exhibit an understanding of the choreography of the dances through reflection and performance at a beginning level. Demonstrate a dance with artistic expression, historical and/or dramatic intent at a beginning level.

### Status

New Request - Active

### Type of Resource

Non-Instructional Expenses (under \$5,000) e.g., printing services, printing, supplies, etc.

### Cost

1,000

### One-Time or Recurring Cost?

Recurring Cost

## Resource Requests

### **Critical Question: How does this resource request support closing the equity gap?**

The videos could be used to be accessible to all all students and can be viewed anywhere online or by sending a file over email.

### **Critical Question: How does this resource request support Latinx and AANAPISI students?**

Our dance program provides Latinx and AANAPISI students to have a safe space and allows them to express themselves thru the art of dance.

## Map Request to College Goals and Strategic Initiatives

---

### **Which of Cañada College's Goals does this resource request support?**

Student Access and/or Success and/or Completion  
Community Connections

### **Which of Cañada College's Strategic Initiatives does this resource request support?**

Ensure students (particularly part-time students) experience a sense of belonging and connection to the College that helps them persist and complete

Non-Personnel Item (2024 - 2025)

## Non-Personnel Item (2024 - 2025)

---

### **Requested Year**

2024 - 2025

### **Program Requesting Resources**

KAD - fitness department

### **Item Requested**

Portable dumbbell set with rack

### **Item Description**

Premium Dumbbell Storage Rack w/ 44 Deluxe Vinyl DB Prime Pairs

### **Program Goals this Request Supports**

Increase enrollments by providing variable and up to date equipment for exercise in certain fitness classes

### **Status**

New Request - Active

### **Type of Resource**

Non-Instructional Expenses (under \$5,000) e.g., printing services, printing, supplies, etc.

### **Cost**

1,900

### **One-Time or Recurring Cost?**

One-time Cost

### **Critical Question: How does this resource request support closing the equity gap?**

Fitness is one of the least financially supported programs worldwide, getting financial support definitely helps close the equity gap.

### **Critical Question: How does this resource request support Latinx and AANAPISI students?**

Our fitness provides Latinx and AANAPISI students to have a safe space and allows them to and exercise and improve wellness using various fitness techniques

## Map Request to College Goals and Strategic Initiatives

---

### **Which of Cañada College's Goals does this resource request support?**

Student Access and/or Success and/or Completion  
Community Connections



## Resource Requests

### Which of Cañada College's Strategic Initiatives does this resource request support?

Ensure students (particularly part-time students) experience a sense of belonging and connection to the College that helps them persist and complete

Non-Personnel Item (2024 - 2025)

## Non-Personnel Item (2024 - 2025)

### Requested Year

2024 - 2025

### Program Requesting Resources

Kinesiology

### Item Requested

CPR Student Training Kit

### Item Description

The Red Cross Student CPR Training Kit includes gloves and a face shield with one-way valve and instructional graphics.

### Program Goals this Request Supports

Material for safe instruction of CPR in KINE 119.

### Status

New Request - Active

### Type of Resource

Instructional Expenses (under \$5,000) e.g., lab supplies, Student Athletic supplies, calculators, etc.

### Cost

90

### One-Time or Recurring Cost?

Recurring Cost

### Critical Question: How does this resource request support closing the equity gap?

Provides material that must be included in order to safely instruct CPR class while preventing transmission of germs

### Critical Question: How does this resource request support Latinx and AANAPISI students?

KINE 119 is a course that provides knowledge and certification for a variety of professions that Latinx and AANAPISI students are pursuing.

## Map Request to College Goals and Strategic Initiatives

### Which of Cañada College's Goals does this resource request support?

Student Access and/or Success and/or Completion

### Which of Cañada College's Strategic Initiatives does this resource request support?

Help meet the basic needs of Cañada students and other community members  
Help students explore and find employment in fields of their choice

Non-Personnel Item (2024 - 2025)

## Non-Personnel Item (2024 - 2025)

### Requested Year

2024 - 2025

### Program Requesting Resources

Kinesiology

## Resource Requests

### Item Requested

Prestan Infant CPR Manikin, Brown Skin (4-Pack) and Tan Skin (4-Pack)

### Item Description

Each set (requesting 2) contains: 4 infant CPR manikins, 50 infant face-shield/lung bags, instruction sheet, and an American Red Cross nylon carrying case.

### Program Goals this Request Supports

Provides materials for the instruction of CPR in KINE 119

### Status

New Request - Active

### Type of Resource

Instructional Expenses (under \$5,000) e.g., lab supplies, Student Athletic supplies, calculators, etc.

### Cost

1,047

### One-Time or Recurring Cost?

One-time Cost

### Critical Question: How does this resource request support closing the equity gap?

Provides materials for proper instruction of CPR class.

### Critical Question: How does this resource request support Latinx and AANAPISI students?

This class provides knowledge and certification relevant to professions that Latinx and AANAPISI students are pursuing.

## Map Request to College Goals and Strategic Initiatives

---

### Which of Cañada College's Goals does this resource request support?

Student Access and/or Success and/or Completion

### Which of Cañada College's Strategic Initiatives does this resource request support?

Help meet the basic needs of Cañada students and other community members

Help students explore and find employment in fields of their choice

Non-Personnel Item (2024 - 2025)

## Non-Personnel Item (2024 - 2025)

---

### Requested Year

2024 - 2025

### Program Requesting Resources

KAD - Athletics

### Item Requested

Field Lights

### Item Description

The addition of lights to baseball and soccer fields would allow for increased availability to offer courses and contests during the evenings increasing our community connection. The timing for this project could align with the field replacement allowing for efficient addition of this added infrastructure. Previous counter arguments to light have been "light pollution" and "costs" both of which seem to be mute with the field replacement in 2025 and the light footprint from our new building 1.

### Program Goals this Request Supports

Goal #1 Increase enrollment by providing increased support for academic and athletic programming

### Status

Continued Request - Active

## Resource Requests

### Type of Resource

Facilities Requests

### One-Time or Recurring Cost?

One-time Cost

### Critical Question: How does this resource request support closing the equity gap?

Of Cañada's athletes, the majority of the students are disproportionately men and women of color compared to the college average and qualify for low-income resources. These resources combine to close equity gaps increase access and success for transfer and completion.

### Critical Question: How does this resource request support Latinx and AANAPISI students?

KAD's Athletics Program and physical activity courses provide a safe space for Latinx and AANAPISI students to achieve success through sports and fitness.

## Map Request to College Goals and Strategic Initiatives

---

### Which of Cañada College's Goals does this resource request support?

Student Access and/or Success and/or Completion

Community Connections

Non-Personnel Item (2024 - 2025)

## Non-Personnel Item (2024 - 2025)

---

### Requested Year

2024 - 2025

### Program Requesting Resources

KAD - Athletics

### Item Requested

Adding Net/Partition between baseball/soccer field

### Item Description

Adding a Net/Partition to the 3 baseline of the Baseball Facility: As is, during baseball games foul balls fly into the soccer field. Either while baseball is playing, and the soccer teams are training, or while the soccer teams are playing and baseball is training, foul balls flying into the soccer stands and onto the soccer field is an issue. As a division we are not sure how this has not already been addressed as it is an intense liability and safety issue, both for our student athletes and any spectators.

### Program Goals this Request Supports

Goal #1 Increase enrollment by providing increased support for academic and athletic programming

### Status

Continued Request - Active

### Type of Resource

Facilities Requests

### One-Time or Recurring Cost?

One-time Cost

### Critical Question: How does this resource request support closing the equity gap?

80% of Cañada College student-athletes are from underserved populations.

### Critical Question: How does this resource request support Latinx and AANAPISI students?

KAD's Athletics Program and physical activity courses provide a safe space for Latinx and AANAPISI students to achieve success through sports and fitness.

## Resource Requests

### Map Request to College Goals and Strategic Initiatives

Non-Personnel Item (2024 - 2025)

#### Non-Personnel Item (2024 - 2025)

**Requested Year**

2024 - 2025

**Program Requesting Resources**

KAD - Athletics

**Item Requested**

Fence extension on southside of soccer field

**Item Description**

needed to enclose the facility for safty and operation

**Program Goals this Request Supports**

Goal #1 Increase enrollment by providing increased support for academic and athletic programming

**Status**

Continued Request - Active

**Type of Resource**

Facilities Requests

**One-Time or Recurring Cost?**

One-time Cost

**Critical Question: How does this resource request support closing the equity gap?**

Of Cañada's athletes, the majority of the students are disproportionately men and women of color compared to the college average and qualify for low-income resources. These resources combine to close equity gaps increass access and succes for transfer and completion.

**Critical Question: How does this resource request support Latinx and AANAPISI students?**

KAD's Athletics Program and physical activity courses provide a safe and inclusive space for Latinx and AANAPISI students to achieve success through sports and fitness.

### Map Request to College Goals and Strategic Initiatives

Non-Personnel Item (2024 - 2025)

#### Non-Personnel Item (2024 - 2025)

**Requested Year**

2024 - 2025

**Program Requesting Resources**

KAD - Athletics

**Item Requested**

Player Data GPS trackers

**Item Description**

Men's soccer currently uses gps tracking for instruction of all soccer sections, the current tech requires annual costs

**Program Goals this Request Supports**

Goal #1 Increase enrollment by providing increased support for academic and athletic programming

## Resource Requests

### Status

New Request - Active

### Type of Resource

Instructional Expenses (under \$5,000) e.g., lab supplies, Student Athletic supplies, calculators, etc.

### Cost

5,000

### One-Time or Recurring Cost?

Recurring Cost

### Critical Question: How does this resource request support closing the equity gap?

Of Cañada's athletes, the majority of the students are disproportionately men and women of color compared to the college average and qualify for low-income resources. These resources combine to close equity gaps increase access and success for transfer and completion.

### Critical Question: How does this resource request support Latinx and AANAPISI students?

KAD's Athletics Program and physical activity courses provide a safe and inclusive space for Latinx and AANAPISI students to achieve success through sports and fitness.

## Map Request to College Goals and Strategic Initiatives

---

### Which of Cañada College's Goals does this resource request support?

Student Access and/or Success and/or Completion

Non-Personnel Item (2024 - 2025)

## Non-Personnel Item (2024 - 2025)

---

### Requested Year

2024 - 2025

### Program Requesting Resources

KAD - Athletics

### Item Requested

Heat Press Machine

### Item Description

Money is spent on branding game jerseys, practice uniforms, and equipment bags. A machine reduces the cost by completing the branding in-house as opposed to sending the item out to a third party vendor.

### Program Goals this Request Supports

Goal #1 Increase enrollment by providing increased support for academic and athletic programming

### Status

Continued Request - Active

### Type of Resource

Instructional Expenses (under \$5,000) e.g., lab supplies, Student Athletic supplies, calculators, etc.

### Cost

2,000

### One-Time or Recurring Cost?

One-time Cost

### Critical Question: How does this resource request support closing the equity gap?

Of Cañada's athletes, the majority of the students are disproportionately men and women of color compared to the college average and qualify for low-income resources. These resources combine to close equity gaps increase access and success for transfer and completion.

## Resource Requests

### Critical Question: How does this resource request support Latinx and AANAPISI students?

KAD's Athletics Program and physical activity courses provide a safe and inclusive space for Latinx and AANAPISI students to achieve success through sports and fitness.

## Map Request to College Goals and Strategic Initiatives

---

### Which of Cañada College's Goals does this resource request support?

Equity-Minded and Antiracist College Culture

Non-Personnel Item (2024 - 2025)

## Non-Personnel Item (2024 - 2025)

---

### Requested Year

2024 - 2025

### Program Requesting Resources

KAD - Athletics

### Item Requested

Soccer Backpacks

### Item Description

These bags are used daily when going from field to lockerrom and on away matches

### Program Goals this Request Supports

Goal #1 Increase enrollment by providing increased support for academic and athletic programming

### Status

Continued Request - Active

### Type of Resource

Instructional Expenses (under \$5,000) e.g., lab supplies, Student Athletic supplies, calculators, etc.

### Cost

4,000

### One-Time or Recurring Cost?

Recurring Cost

### Critical Question: How does this resource request support closing the equity gap?

Of Cañada's athletes, the majority of the students are disproportionately men and women of color compared to the college average and qualify for low-income resources. These resources combine to close equity gaps increase access and success for transfer and completion.

### Critical Question: How does this resource request support Latinx and AANAPISI students?

KAD's Athletics Program and physical activity courses provide a safe and inclusive space for Latinx and AANAPISI students to achieve success through sports and fitness.

## Map Request to College Goals and Strategic Initiatives

---

Non-Personnel Item (2024 - 2025)

## Non-Personnel Item (2024 - 2025)

---

### Requested Year

2024 - 2025

### Program Requesting Resources

KAD - Athletics

## Resource Requests

### Item Requested

Soccer Balls

### Item Description

Mens and Womens Soccer ball replacemnt every 2 years

### Program Goals this Request Supports

Goal #1 Increase enrollment by providing increased support for academic and athletic programming

### Status

Continued Request - Active

### Type of Resource

Instructional Expenses (over \$5,000) e.g., equipment

### Cost

8,000

### One-Time or Recurring Cost?

Recurring Cost

### Critical Question: How does this resource request support closing the equity gap?

Of Cañada's athletes, the majority of the students are disproportionately men and women of color compared to the college average and qualify for low-income resources. These resources combine to close equity gaps increase access and success for transfer and completion.

### Critical Question: How does this resource request support Latinx and AANAPISI students?

KAD's Athletics Program and physical activity courses provide a safe and inclusive space for Latinx and AANAPISI students to achieve success through sports and fitness.

## Map Request to College Goals and Strategic Initiatives

### Which of Cañada College's Goals does this resource request support?

Equity-Minded and Antiracist College Culture

Non-Personnel Item (2024 - 2025)

## Non-Personnel Item (2024 - 2025)

### Requested Year

2024 - 2025

### Program Requesting Resources

KAD - Athletics

### Item Requested

Soccer Cones

### Item Description

Cones for instruction should be replaced yearly

### Program Goals this Request Supports

Goal #1 Increase enrollment by providing increased support for academic and athletic programming

### Status

Continued Request - Active

### Type of Resource

Instructional Expenses (under \$5,000) e.g., lab supplies, Student Athletic supplies, calculators, etc.

### Cost

300

### One-Time or Recurring Cost?

Recurring Cost

11/13/2024

Generated by Nuventive Improvement Platform

Page 31

## Resource Requests

### Critical Question: How does this resource request support closing the equity gap?

Of Cañada's athletes, the majority of the students are disproportionately men and women of color compared to the college average and qualify for low-income resources. These resources combine to close equity gaps increase access and success for transfer and completion.

## Map Request to College Goals and Strategic Initiatives

Non-Personnel Item (2024 - 2025)

### Non-Personnel Item (2024 - 2025)

#### Requested Year

2024 - 2025

#### Program Requesting Resources

KAD - Athletics

#### Item Requested

canopies

#### Item Description

canopies

#### Program Goals this Request Supports

Goal #1 Increase enrollment by providing increased support for academic and athletic programming

#### Type of Resource

Instructional Expenses (under \$5,000) e.g., lab supplies, Student Athletic supplies, calculators, etc.

#### Cost

4,000

#### One-Time or Recurring Cost?

One-time Cost

### Critical Question: How does this resource request support closing the equity gap?

Of Cañada's athletes, the majority of the students are disproportionately men and women of color compared to the college average and qualify for low-income resources. These resources combine to close equity gaps increase access and success for transfer and completion.

### Critical Question: How does this resource request support Latinx and AANAPISI students?

KAD's Athletics Program and physical activity courses provide a safe and inclusive space for Latinx and AANAPISI students to achieve success through sports and fitness.

## Map Request to College Goals and Strategic Initiatives

### Which of Cañada College's Goals does this resource request support?

Student Access and/or Success and/or Completion

Non-Personnel Item (2024 - 2025)

### Non-Personnel Item (2024 - 2025)

#### Requested Year

2024 - 2025

#### Program Requesting Resources

KAD - Athletics

#### Item Requested

Utility Sink at field level



## Resource Requests

### Item Description

at field level a sink is needed for cleaning and operations

### Program Goals this Request Supports

Goal #1 Increase enrollment by providing increased support for academic and athletic programming

### Status

New Request - Active

### Type of Resource

Non-Instructional Expenses (under \$5,000) e.g., printing services, printing, supplies, etc.

### Cost

500

### One-Time or Recurring Cost?

One-time Cost

### Critical Question: How does this resource request support closing the equity gap?

Of Cañada's athletes, the majority of the students are disproportionately men and women of color compared to the college average and qualify for low-income resources. These resources combine to close equity gaps increase access and success for transfer and completion.

## Map Request to College Goals and Strategic Initiatives

---

### Which of Cañada College's Goals does this resource request support?

Student Access and/or Success and/or Completion

Non-Personnel Item (2024 - 2025)

## Non-Personnel Item (2024 - 2025)

---

### Requested Year

2024 - 2025

### Program Requesting Resources

KAD - Athletics

### Item Requested

New Field level Shelters/Shade

### Item Description

along with the turf field replacement, benches and shade shelters need to be replaced

### Program Goals this Request Supports

Goal #1 Increase enrollment by providing increased support for academic and athletic programming

### Type of Resource

Facilities Requests

### One-Time or Recurring Cost?

One-time Cost

### Critical Question: How does this resource request support closing the equity gap?

Of Cañada's athletes, the majority of the students are disproportionately men and women of color compared to the college average and qualify for low-income resources. These resources combine to close equity gaps increase access and success for transfer and completion.

### Critical Question: How does this resource request support Latinx and AANAPISI students?

KAD's Athletics Program and physical activity courses provide a safe space for Latinx and AANAPISI students to achieve success through sports and fitness.

## Resource Requests

### Map Request to College Goals and Strategic Initiatives

---

#### Which of Cañada College's Goals does this resource request support?

Student Access and/or Success and/or Completion

Non-Personnel Item (2024 - 2025)

### Non-Personnel Item (2024 - 2025)

---

#### Requested Year

2024 - 2025

#### Program Requesting Resources

Dance

#### Item Requested

Rosco Adagio Marley Dance Floor

#### Item Description

The flooring will be used for various dances such as modern, jazz, ballet, tap. It is versatile and safe to be used on many dance styles.

#### Program Goals this Request Supports

Goal #1 Increase enrollment by providing increased support for academic programming.

Dance Department goal: Safely demonstrate a dance with artistic expression, historical and/or dramatic intent.

#### Status

New Request - Active

#### Type of Resource

Instructional Expenses (over \$5,000) e.g., equipment

#### Cost

15,300

#### One-Time or Recurring Cost?

One-time Cost

#### Critical Question: How does this resource request support closing the equity gap?

Performing Arts as one of the least financially supported programs worldwide, getting financial support definitely helps close the equity gap.

#### Critical Question: How does this resource request support Latinx and AANAPISI students?

Our dance program provides Latinx and AANAPISI students to have a safe space and allows them to express themselves thru the art of dance.

### Map Request to College Goals and Strategic Initiatives

---

#### Which of Cañada College's Goals does this resource request support?

Student Access and/or Success and/or Completion

Accessible Infrastructure and Innovation

#### Which of Cañada College's Strategic Initiatives does this resource request support?

Support innovative teaching that creates more equitable and antiracist learning environments

Strengthen the college culture of continuous assessment and improvement in order to ensure all programs effectively serve students and close equity gaps

## Resource Requests

### Non-Personnel Item (2024 - 2025)

## Non-Personnel Item (2024 - 2025)

---

**Requested Year**

2024 - 2025

**Program Requesting Resources**

Dance

**Item Requested**

Portable White board

**Item Description**

White board for writing assignments for dance. Dimension 6x4

**Program Goals this Request Supports**

Goal #1 Increase enrollment by providing increased support for academic and athletic programming

**Status**

New Request - Active

**Cost**

800

**One-Time or Recurring Cost?**

One-time Cost

**Critical Question: How does this resource request support closing the equity gap?**

KAD's Athletics, Dance, and Activities courses serve as the primary introduction to Cañada College for many underserved students.

**Critical Question: How does this resource request support Latinx and AANAPISI students?**

KAD's Athletics Program and physical activity courses create a secure environment for Latinx and AANAPISI students to excel in sports and fitness.

## Map Request to College Goals and Strategic Initiatives

---

**Which of Cañada College's Goals does this resource request support?**

Student Access and/or Success and/or Completion

**Which of Cañada College's Strategic Initiatives does this resource request support?**

Support innovative teaching that creates more equitable and antiracist learning environments

### Personnel - Librarian or other Non-Instructional Faculty (2024 - 2025)

## Personnel - Librarian or other Non-Instructional Faculty (2024 - 2025)

---

**Program Goals this Request Supports**

Goal #1 Increase enrollment by providing increased support for academic and athletic programming

**Program Need and Impact:**

A shortage of full-time faculty may limit a department/program's ability to meet program, institutional, and site responsibilities such as committee work, program oversight, program review, etc. Certain disciplines

## Resource Requests

may find it challenging to solve their staffing needs because faculty are unavailable and/or cannot be retained.

## Map Request to College Goals and Strategic Initiatives

---

### Which of Cañada College's Goals does this resource request support?

Student Access and/or Success and/or Completion

### Which of Cañada College's Strategic Initiatives does this resource request support?

Make registration easier

Connect students to the academic program(s) and classes they need

Better share what Cañada offers

## Personnel - Classified Staff (2024 - 2025)

## Personnel - Classified Staff (2024 - 2025)

---

### Requested Year

2024 - 2025

### Hiring Division/Department:

KAD

### Position Title:

Instructional Aide II

### Status

New Request – Active

### Is this position permanent?

Yes

### Position Type

Full-time

### Program Goals this Request Supports

Goal #1 Increase enrollment by providing increased support for academic and athletic programming

### Critical Question: How does this resource request support closing the equity gap?

The Equipment manager will assist in the care and maintenance of KAD equipment, including assisting in setup and break down of classes and contests, thus providing faculty and staff the time and opportunity to redirect focus and energy towards initiatives that support closing the equity gap.

### Critical Question: How does this resource request support Latinx and AANAPISI students?

The Equipment manager will assist in the care and maintenance of KAD equipment, including assisting in setup and break down of classes and contests, thus providing faculty and staff the time and opportunity to redirect focus and energy towards initiatives that support creating and sustaining opportunities for individuals and groups that identify as LATIN X and ANNAPISI

## Justification

---

### 1. Describe the specific needs for the position requested and the duties of this position in a brief statement.

Women's soccer is one of only two women's sports teams at Cañada College. Many years their numbers alone have helped us stay in Title 9 compliance. The amount of hours required to run the program and recruit go above any beyond what is detailed in the full-time faculty contract. The other women's programs struggle to recruit enough players to have viable programs (hence the title 9 issues). As is, the women's programs receive less than 25% of the assistant coaching budget for all of athletics, despite making up 40% of the teams. Due to the number of hours needed in outreach and recruiting the women's programs need more support comparatively in order to have viable programs year to year. Additionally, Cañada College KAD serves one of the largest populations of FTES that are underrepresented and student of color. As the KAD Department prepares itself for the new B1 Kinesiology and Wellness Center, this position will play a critical role in providing the interdepartmental support necessary to complete detailed and complex clerical and administrative support with an expectation of resolving problems and

## Resource Requests

making independent decisions with minimum supervision. Public contact is extensive, especially as B1 will be operating both public and privately in conjunction with the San Mateo Athletic Club Enterprises. This position will coordinate with all college and District staff, faculty, students, vendors, other educational institutions, business and community representatives, regulatory agencies, and governmental agencies for the purpose of exchanging policy and procedural information.

As B1 is positioned to be both publicly and privately operated, the Office Assistant II's responsibilities will include, but not limited to the following:

- Exchanges information with KAD faculty, college staff and others regarding department services, as well as to provide and/or interpret operating policies, and procedures
- 2/10/19/18
- Screens calls, visitors and electronic inquiries to provide policy and procedural information and/or to take messages and make appropriate referrals
  - Sets up and maintains a complex management calendar for all sections (FITN, INDV, VARS, TEAM, DANC)
  - Plans and coordinates division events and activities in conjunction with other management and staff, including providing event and activity support such as planning and scheduling speakers, confirming sites and availability of participants, compiling event materials, and providing follow-up as assigned
  - Uses a database and a variety of spreadsheet and other computer software to set up, track, and maintain a wide variety of data and files, including educational and faculty schedules, class schedules, budget and financial records, confidential student demographic data, and other information
  - Composes and prepares correspondence, memoranda, report narratives, publicity materials and other materials from original ideas or with general instruction
  - Uses standard software applications to prepare correspondence, reports, surveys, presentations, brochures, special projects, grant applications, contracts, and agendas and meeting minutes

### 2. Explain how this position aligns with and supports the mission and strategic goals of the college.

CG3: Organizational Development

Focus institutional resources on the structures, processes, and practices that invest in a diverse student population and prioritize and promote equitable, inclusive, and transformative learning.

The Office Assistant II position directly supports the internal KAD Department along with local community agencies as B1 will be operated privately in conjunction with the college.

### 3. Explain how adding this position will strengthen the department or division.

The college and district has demonstrated the goal of increasing FTES within the Kinesiology, Athletics, and Dance Department by supporting the efforts to build a new B1 Kinesiology and Wellness Center. Funding this full-time position will allow for adequate support as the KAD grows in both positions and programs. The KAD office will need this position as it will receive frequently asked questions of the department as the building will be open to both students and private clients. Having an Office Assistant II as a first point of contact for an instructional department is key for connecting our potential students with programs and services and strategies for success.

### 4. Explain how this work will be accomplished if the position is not filled.

KAD is the only instructional department without a Division Assistant. This position will allow for classified work to be accomplished and while supporting its current KAD faculty, staff, coaches, and student athletes.

### 5. Critical Question: How does this resource request support closing the equity gap?

The Equipment manager will assist in the care and maintenance of KAD equipment, including assisting in setup and break down of classes and contests, thus providing faculty and staff the time and opportunity to redirect focus and energy towards initiatives that support closing the equity gap.

### 6. Critical Question: How does this resource request support Latinx and AANAPISI students?

The Equipment manager will assist in the care and maintenance of KAD equipment, including assisting in setup and break down of classes and contests, thus providing faculty and staff the time and opportunity to redirect focus and energy towards initiatives that support creating and sustaining opportunities for individuals and groups that identify as LATIN X and ANNAPISI

## Map Request to College Goals and Strategic Initiatives.

---

### Which of Cañada College's Goals does this resource request support?

Student Access and/or Success and/or Completion

## Resource Requests

### Which of Cañada College's Strategic Initiatives does this resource request support?

Make registration easier  
Connect students to the academic program(s) and classes they need  
Better share what Cañada offers

**This position has been reviewed by the department or division and is recommended for hiring.**

---

### Dean/Director/Hiring Supervisor Name

Kathleen Sullivan Torrez

### Date

10/09/2024

## Personnel - Classified Staff (2024 - 2025)

### Personnel - Classified Staff (2024 - 2025)

---

#### Requested Year

2024 - 2025

#### Hiring Division/Department:

KAD

#### Position Title:

Equipment Manager

#### Status

New Request – Active

#### Is this position permanent?

Yes

#### Position Type

Full-time

#### Program Goals this Request Supports

Goal #1 Increase enrollment by providing increased support for academic and athletic programming

#### Critical Question: How does this resource request support closing the equity gap?

The Equipment manager will assist in the care and maintenance of KAD equipment, including assisting in setup and break down of classes and contests, thus providing faculty and staff the time and opportunity to redirect focus and energy towards initiatives that support closing the equity gap.

#### Critical Question: How does this resource request support Latinx and AANAPISI students?

The Equipment manager will assist in the care and maintenance of KAD equipment, including assisting in setup and break down of classes and contests, thus providing faculty and staff the time and opportunity to redirect focus and energy towards initiatives that support creating and sustaining opportunities for individuals and groups that identify as LATIN X and ANNAPISI

## Justification

---

### 1. Describe the specific needs for the position requested and the duties of this position in a brief statement.

The Equipment Manager provides services to ensure the safety and security of equipment and facilities utilized by Cañada College KAD. Additionally, the Equipment Manager will maintain that equipment is up-to-date and assume the responsibility to research emerging standards and practices that provide student athletes with safety and equity in Athletics equipment. Currently, game-day setups result in increased overtime pay to facilities and they may or may not be experienced in athletic-specific equipment repair and setup.

## Resource Requests

### 2. Explain how this position aligns with and supports the mission and strategic goals of the college.

The Equipment Manager serves to not only maintain Cañada Athletics equipment, but also serves as a resource for the college in new technologies and breakthroughs that will provide our Students and Staff with the safest and highest quality equipment available. This will create a level of equity for all Student Athletes that participate in Cañada College Athletics

### 3. Explain how adding this position will strengthen the department or division.

At the current time, the Equipment Manager responsibilities are designated to Coaches and Assistant Coaches. An Equipment Manager allows an extra step in maintaining the quality of the Athletics Equipment used in Cañada Athletics programming. Additionally, the EM will be the resident expert in equipment that will allow Cañada Athletics to maintain quality standards and practices.

### 4. Explain how this work will be accomplished if the position is not filled.

Should this position not become filled, this responsibility will remain with the Coaches and Assistant Coaches of respective programs. The coaches and assistant coaches already are taking on many jobs (like the ones listed in program review ie; 150 hrs + recruiting, laundry, locker room supervision, film, outreach, etc.) that are not part of their contract.

### 5. Critical Question: How does this resource request support closing the equity gap?

The Equipment manager will assist in the care and maintenance of KAD equipment, including assisting in setup and break down of classes and contests, thus providing faculty and staff the time and opportunity to redirect focus and energy towards initiatives that support closing the equity gap.

### 6. Critical Question: How does this resource request support Latinx and AANAPISI students?

The Equipment manager will assist in the care and maintenance of KAD equipment, including assisting in setup and break down of classes and contests, thus providing faculty and staff the time and opportunity to redirect focus and energy towards initiatives that support creating and sustaining opportunities for individuals and groups that identify as LATIN X and ANNAPISI

## Map Request to College Goals and Strategic Initiatives.

---

### Which of Cañada College's Goals does this resource request support?

Student Access and/or Success and/or Completion  
Equity-Minded and Antiracist College Culture  
Accessible Infrastructure and Innovation

### Which of Cañada College's Strategic Initiatives does this resource request support?

Create and sustain an inclusive and/or antiracist and/or equity-minded campus culture  
Ensure the physical campus is accessible  
Provide adequate access to technology  
Manage resources effectively

## This position has been reviewed by the department or division and is recommended for hiring.

---

### Dean/Director/Hiring Supervisor Name

Kathleen Sullivan Torrez

### Date

10/09/2024