

Task Details Report

Planning Unit: Arts & Art History
Unit Manager: Lead Faculty, Art and Art History

Objective: 758 - Student Artwork Storage

Objective Description:

We would like to create a separate and larger area for students to store artwork they are working on in class. At present we have some storage under a counter in the art studio 3-260. This area only can store paintings up to 24" in size. By converting the former photography darkroom for this purpose we can store student paintings and supplies such as paint thinner and palettes than cannot be put in their lockers. We will need to have this room cleaned and have racks installed that will accommodate the artwork. Cost unknown.

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|---------------------------------|---------------------------------------|--------------------------------|-------------------------|
| Start Date: 2/27/2018 | Task Type: Resource Request | Priority Level: High | Task Order: 1 |
| Due Date: 8/10/2018 | Completion Date: 8/10/2018 | Task Status: New | Budget: \$2 |

- 1) Request that the District complete the work they have begun of cleaning out the former darkroom of equipment and structures no longer needed.

- 2) Work with Dean and Facilities office to create a plan for the new use of the space. this includes design and placement of storage racks and other shelving or storage.

Budget Remarks:

| Date: | Name: | Remarks: |
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Budget Details:

| GL Code | Account | Description | Requested | Approved |
|---------|---------|-------------------------------|-----------|----------|
| Facili | Art | Clear and clean 3-261 | \$1.00 | \$0.00 |
| Facili | Art | Storage racks and or shelves. | \$1.00 | \$0.00 |

Assignment Details:

| Name: | Email: |
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| No Data to Display | |

Task Details Report

Planning Unit: Arts & Art History
Unit Manager: Lead Faculty, Art and Art History

Objective: 759 - Accelerate the process of digitizing

Objective Description:

In order to accomplish the following instructional improvement goals:

- Design two new classes for Art History: The Art History of Rome
Renaissance and Baroque in Northern Europe
- Plan new courses in museum studies
- Accelerate the process of digitizing the slide collection for the future

it is essential that we purchase a new slide scanner. The one we have is outdated, and its feeder mechanism is completely unreliable. Because of the size of the project and its importance for the success of the program, we need a very good scanner which should cost approximately \$1100.

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|---------------------------------|---------------------------------------|--------------------------------|-------------------------|
| Start Date: 2/28/2018 | Task Type: Resource Request | Priority Level: High | Task Order: 1 |
| Due Date: 8/15/2018 | Completion Date: 8/20/2018 | Task Status: New | Budget: \$0 |

Purchase a new slide scanner.

Budget Remarks:

| Date: | Name: | Remarks: |
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Assignment Details:

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