

Task Details Report

Planning Unit: Paralegal
Unit Manager: Lead Faculty, Business, Accounting & Paralegal

Objective: 665 - Improve marketing efforts

Objective Description:

The Paralegal program will develop new and improved marketing collateral and will increase outreach efforts to potential student groups.

Start Date: 3/1/2017	Task Type: Departmental Action Plan	Priority Level: High	Task Order: 1
Due Date: 5/1/2018	Completion Date:	Task Status: New	Budget: \$0

- 1.) Increase marketing efforts and outreach
- 2.) Work with Director of Workforce Development
- 3.) Work with Skyline College Paralegal program (ABA accreditation?)
- 4.) Work with BAT program

Budget Remarks:

Date:	Name:	Remarks:
No Data to Display		

Budget Details:

GL Code	Account	Description	Requested	Approved
No Data to Display				

Assignment Details:

Name:	Email:
No Data to Display	