



Annual Program Plan/Review Feedback Form - IPC

Program MART **Division** Business/Workforce
IPC Member(s) _____ **Date** _____
Reviewers Anderson/Estrada/Hall **Reviewed** 4/18/14

The purpose of this form is to provide feedback to the Department/Program.

I. Curriculum Offerings	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
<i>Guidelines: This section should include the following:</i>				
1. Status of curriculum updates for all courses.	Click here to enter text.	Click here to enter text.	x	Click here to enter text.
2. Status of SLOAC for all courses.	Click here to enter text.	x	x	Click here to enter text.
3. A description of the complete curriculum offering cycle.	Click here to enter text.	Click here to enter text.	x	Click here to enter text.
4. A plan for necessary curriculum development.	Click here to enter text.	Click here to enter text.	x	Click here to enter text.
Comments/Questions: There are SLOs for most courses, but some are missing. There are assessment strategies for some courses but no action plans.				

II. Program Level Data	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
<i>Guidelines: The data is prepared by the Office of Research and Planning and is to be attached to this document. This section should include the following:</i>				
1. Identification of trends on data packets.	Click here to enter text.	x	Click here to enter text.	Click here to enter text.
2. Identification of program performance.	Click here to enter text.	x	Click here to enter text.	Click here to enter text.



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3. Identification of PLOs (Program Learning Outcomes) assessment plan.	Click here to enter text.	x	Click here to enter text.	Click here to enter text.
4. Analysis of PLOs (Program Learning Outcomes) results.	x	Click here to enter text.	Click here to enter text.	Click here to enter text.
Comments/Questions: Mart/Interior/Fashion are combined as one program. While Fashion and Interior are moving ahead with assessments and action, Mart still needs to identify assessment and action.				

III. Action Plan	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
<i>Guidelines: This section should include the following:</i>				
1. Reflections on Department/ Program needs and goals.	Click here to enter text.	Click here to enter text.	x	Click here to enter text.
2. An action plan for what is to be accomplished for the next year.	Click here to enter text.	Click here to enter text.	x	Click here to enter text.
Comments/Questions: Action planning is evident in the request for equipment that would help students work in groups and learn soft skills.				

Iva. Faculty and Staff hiring needs	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
<i>Guidelines: The request should explain clearly and with supporting data how it will serve Department/Program/Division/College needs. Information from the most recent comprehensive program should be included.</i>				
1. Justification is consistent with accurate data.	Click here to enter text.	Click here to enter text.	x	Click here to enter text.
2. Justification fits Department/Division/College needs.	Click here to enter text.	Click here to enter text.	x	Click here to enter text.



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Comments/Questions: The demands on this technical/workforce programs are high. Currency in software and workplace needs creates a heavy workload for faculty. Requests are supported thoughtfully.

IVb. Professional Development needs	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
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Guidelines: The request should explain clearly how it will serve Department/Program/Division/College needs

Justification is consistent with Department/Program needs.	Click here to enter text.	Click here to enter text.	x	Click here to enter text.
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Comments/Questions: Reassign time to collaborate with industry requested and justified.
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IVc. Classroom and Instructional Equipment needs	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
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Guidelines: The request should explain clearly how the request will serve Department/Program/Division/College needs including Item description, Number of Items, Total Cost

1. Complete source/cost information (item description, suggested vendor, number of items, total cost).	Click here to enter text.	Click here to enter text.	x	Click here to enter text.
2. Justification is consistent with Department/Division/College needs (uses previous program plan information).	Click here to enter text.	Click here to enter text.	x	Click here to enter text.

Comments/Questions: Click here to enter text.
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IVd. Office of Planning, Research & Student Success data needs	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
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Guidelines: The request should explain clearly how the request will serve Department/Program/Division/College needs.

Justification is consistent with Department/Division/College needs.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
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Comments/Questions: Equipment and supply requests are justified and would support student learning.
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IVe. Facility needs	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
<i>Guidelines: The request should explain clearly how the request will serve Department/Program/Division/College needs.</i>				
Justification is consistent with Department/Division/College needs.	Click here to enter text.	Click here to enter text.	x	Click here to enter text.
Comments/Questions: Click here to enter text.				

Other/General Comments:
 Well written report and justified requests.

IPC Co-Chair Signature Carol Rhodes Date 4-25-14

VPI Co-Chair Signature [Signature] Date 25-4-2014