Cañada College

Annual Program Plan/Review Feedback Form - IPC

Program Library	**Division** Office of Instruction
IPC Member(s) **Reviewers** Alicia Aguirre & Linda Hayes	**Date** **Reviewed** 4/18/14

The purpose of this form is to provide feedback to the Department/Program.

I. Curriculum Offerings	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: This section should include the following:				
1. Status of curriculum updates for all courses.	Click here to enter text.	Click here to enter text.	Click here to enter text.	XXX
2. Status of SLOAC for all courses.	Click here to enter text.	Click here to enter text.	Click here to enter text.	XXX
3. A description of the complete curriculum offering cycle.	Click here to enter text.	Click here to enter text.	Click here to enter text.	XXX
4. A plan for necessary curriculum development.	XXX	Click here to enter text.	Click here to enter text.	Click here to enter text.

Comments/Questions:
#4 not addressed in APP.

II. Program Level Data	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The data is prepared by the Office of Research and Planning and is to be attached to this document. This section should include the following:				
1. Identification of trends on data packets.	Click here to enter text.	Click here to enter text.	Click here to enter text.	XXX
2. Identification of program performance.	Click here to enter text.	Click here to enter text.	Click here to enter text.	XXX

	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
3. Identification of PLOs (Program Learning Outcomes) assessment plan.	X	Click here to enter text.	Click here to enter text.	Click here to enter text.
4. Analysis of PLOs (Program Learning Outcomes) results.	X	Click here to enter text.	Click here to enter text.	Click here to enter text.

Comments/Questions:
Libr 100 is not a program so it is difficult to measure at the PLO level.

III. Action Plan	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: This section should include the following:				
1. Reflections on Department/ Program needs and goals.	Click here to enter text.	X	Click here to enter text.	Click here to enter text.
2. An action plan for what is to be accomplished for the next year.	Click here to enter text.	X	Click here to enter text.	Click here to enter text.

Comments/Questions:
#s 1 & 2: Need to review and update action plan based on current status.

IVa. Faculty and Staff hiring needs	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain clearly and with supporting data how it will serve Department/Program/Division/College needs. Information from the most recent comprehensive program should be included.				
1. Justification is consistent with accurate data.	Click here to enter text.	X	Click here to enter text.	Click here to enter text.
2. Justification fits Department/Division/College needs.	Click here to enter text.	X	Click here to enter text.	Click here to enter text.

Comments/Questions:
Needs to update faculty/staff justifications and request.

IVb. Professional Development needs	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain clearly how it will serve Department/Program/Division/College needs				
Justification is consistent with Department/Program needs.	X	Click here to enter text.	Click here to enter text.	Click here to enter text.
Comments/Questions: Need to address professional development plans for next year. Please explain how professional development improved SLOs.				

IVc. Classroom and Instructional Equipment needs	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain clearly how the request will serve Department/Program/Division/College needs including Item description, Number of Items, Total Cost				
1. Complete source/cost information (item description, suggested vendor, number of items, total cost).	X	Click here to enter text.	Click here to enter text.	Click here to enter text.
2. Justification is consistent with Department/Division/College needs (uses previous program plan information).	X	Click here to enter text.	Click here to enter text.	Click here to enter text.
Comments/Questions: Need to specify vendor information for equipment requests and need to give justification.				

IVd. Office of Planning, Research & Student Success data needs	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain clearly how the request will serve Department/Program/Division/College needs.				
Justification is consistent with Department/Division/College needs.	X	Click here to enter text.	Click here to enter text.	Click here to enter text.
Comments/Questions: No mention of any research needed.				

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IVe. Facility needs	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain clearly how the request will serve Department/Program/Division/College needs.				
Justification is consistent with Department/Division/College needs.	Click here to enter text.	Click here to enter text.	Click here to enter text.	X
Comments/Questions: None mentioned.				

Other/General Comments:
In the future, please use the form and leave all questions in place—as this is very difficult to follow as written.

IPC Co-Chair Signature _Carol Rhodes_   Date _4-25-14_

VPI Co-Chair Signature _____   Date _25-4-2014_