



Annual Program Plan/Review Feedback Form - IPC

Program Distance Education **Division** Office of Instruction

IPC Member(s) Carol Rhodes, David Johnson, Chialin Hsieh, Javier Santos **Date** 4/25/14
Reviewers Carol Rhodes, David Johnson, Chialin Hsieh, Javier Santos **Reviewed** 4/25/14

The purpose of this form is to provide feedback to the Department/Program.

I. Curriculum Offerings	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
<i>Guidelines: This section should include the following:</i>				
1. Status of curriculum updates for all courses.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
2. Status of SLOAC for all courses.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
3. A description of the complete curriculum offering cycle.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
4. A plan for necessary curriculum development.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
Comments/Questions: Which courses are in highest demand for DE delivery? Do we offer sufficient courses across disciplines?				

II. Program Level Data	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
<i>Guidelines: The data is prepared by the Office of Research and Planning and is to be attached to this document. This section should include the following:</i>				
1. Identification of trends on data packets.	Click here to	Click here to	√	Click here to



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	enter text.	enter text.		enter text.
2. Identification of program performance.	Click here to enter text.	Click here to enter text.	Discusses increased number of sections and students	Click here to enter text.
3. Identification of PLOs (Program Learning Outcomes) assessment plan.	Not stated	Click here to enter text.	Click here to enter text.	Click here to enter text.
4. Analysis of PLOs (Program Learning Outcomes) results.	Not stated	Click here to enter text.	Click here to enter text.	Click here to enter text.
<p>Comments/Questions: What are the current student retention and success rates for DE students? What might be a better way to measure the success of this program?</p>				

III. Action Plan	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
<i>Guidelines: This section should include the following:</i>				
1. Reflections on Department/ Program needs and goals.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
2. An action plan for what is to be accomplished for the next year.	√	Click here to enter text.	Click here to enter text.	Click here to enter text.
<p>Comments/Questions: What are the specific plans to increase student awareness, retention, and success? Which degrees and certificates will be promoted as being completely on-line? Is DEAC involved with evaluation of online courses for quality?</p>				

IVa. Faculty and Staff hiring needs	Incomplete	Complete	Complete	Complete
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	information	information, some analysis	information, analysis	information, analysis, plan
<i>Guidelines: The request should explain clearly and with supporting data how it will serve Department/Program/Division/College needs. Information from the most recent comprehensive program should be included.</i>				
1. Justification is consistent with accurate data.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Logical plan to accommodate growth
2. Justification fits Department/Division/College needs.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Absolutely true.
Comments/Questions: Click here to enter text.				

IVb. Professional Development needs	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
<i>Guidelines: The request should explain clearly how it will serve Department/Program/Division/College needs</i>				
Justification is consistent with Department/Program needs.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
Comments/Questions: Should STOT be expanded? Are there other training programs that are better? Are we making use of new technologies as they are developed?				

IVc. Classroom and Instructional Equipment needs	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
<i>Guidelines: The request should explain clearly how the request will serve Department/Program/Division/College needs including Item description, Number of Items, Total Cost</i>				
1. Complete source/cost information (item description, suggested vendor, number of items, total cost).	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
2. Justification is consistent with Department/Division/College needs (uses previous program plan information).	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
Comments/Questions: Click here to enter text.				



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IVd. Office of Planning, Research & Student Success data needs	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
<i>Guidelines: The request should explain clearly how the request will serve Department/Program/Division/College needs.</i>				
Justification is consistent with Department/Division/College needs.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
Comments/Questions: Click here to enter text.				

IVe. Facility needs	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
<i>Guidelines: The request should explain clearly how the request will serve Department/Program/Division/College needs.</i>				
Justification is consistent with Department/Division/College needs.	Click here to enter text.	Click here to enter text.	√	Click here to enter text.
Comments/Questions: Makes sense to have good facilities for proctoring tests. UCs and other institutions require proctored exams in some courses, don't they?				
Other/General Comments: Click here to enter text.				

IPC Co-Chair Signature Carol Rhodes Date 5-7-2014

VPI Co-Chair Signature [Signature] Date 7 MAY 2014