



Annual Program Plan/Review Feedback Form - IPC

Program CBOT **Division** Business Workforce
IPC Member(s) _____ **Date** _____
Reviewers David Johnson, Javier Santos, Chialin Hsieh, Carol Rhodes **Reviewed** 4/18/14

The purpose of this form is to provide feedback to the Department/Program.

I. Curriculum Offerings	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
<i>Guidelines: This section should include the following:</i>				
1. Status of curriculum updates for all courses.	Click here to enter text.	Click here to enter text.	Click here to enter text.	√
2. Status of SLOAC for all courses.	Click here to enter text.	Click here to enter text.	√	Click here to enter text.
3. A description of the complete curriculum offering cycle.	Click here to enter text.	Click here to enter text.	Click here to enter text.	√
4. A plan for necessary curriculum development.	Click here to enter text.	Click here to enter text.	Click here to enter text.	√
Comments/Questions: CBOT 460, 470 have no SLOs results. Otherwise, looks good. Vey thorough analysis of course offerings.				

II. Program Level Data	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
<i>Guidelines: The data is prepared by the Office of Research and Planning and is to be attached to this document. This section should include the following:</i>				
1. Identification of trends on data packets.	Click here to enter text.	Click here to enter text.	Good job with survey of business needs.	Click here to enter text.
2. Identification of program performance.	Click here to enter text.	Click here to enter text.	Good analysis. Removal of	Click here to enter text.



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			TBA caused drop in Load.	
3. Identification of PLOs (Program Learning Outcomes) assessment plan.	Click here to enter text.	Click here to enter text.	Click here to enter text.	√
4. Analysis of PLOs (Program Learning Outcomes) results.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.

Comments/Questions:

PLO results - are they filed in correct portion of Tracdat? Reword survey questions for students regarding PLOs.
Any plans for direct assessments of PLOs?

III. Action Plan	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
<i>Guidelines: This section should include the following:</i>				
1. Reflections on Department/ Program needs and goals.	Click here to enter text.	Click here to enter text.	Click here to enter text.	√
2. An action plan for what is to be accomplished for the next year.	Click here to enter text.	Click here to enter text.	Click here to enter text.	√

Comments/Questions:

With respect to Student Survey design, work with PRIE to increase validity of student responses. How can these results be useful to Program development? Continue to plan for alignment of courses with business demand.

IVa. Faculty and Staff hiring needs	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
<i>Guidelines: The request should explain clearly and with supporting data how it will serve Department/Program/Division/College needs. Information from the most recent comprehensive program should be included.</i>				
1. Justification is consistent with accurate data.	Click here to enter text.	Click here to enter text.	√	Click here to enter text.
2. Justification fits Department/Division/College needs.	Click here to enter text.	Click here to enter text.	√	Click here to enter text.



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Comments/Questions: Thanks for the early warning of future needs.
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IVb. Professional Development needs	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
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Guidelines: The request should explain clearly how it will serve Department/Program/Division/College needs

Justification is consistent with Department/Program needs.	Click here to enter text.	Click here to enter text.	Click here to enter text.	√
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Comments/Questions: Seems reasonable to get training on new software.
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IVc. Classroom and Instructional Equipment needs	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
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Guidelines: The request should explain clearly how the request will serve Department/Program/Division/College needs including Item description, Number of Items, Total Cost

1. Complete source/cost information (item description, suggested vendor, number of items, total cost).	Click here to enter text.	Click here to enter text.	Click here to enter text.	√
2. Justification is consistent with Department/Division/College needs (uses previous program plan information).	Click here to enter text.	Click here to enter text.	Click here to enter text.	√

Comments/Questions: Projector and associated tech would be useful.

IVd. Office of Planning, Research & Student Success data needs	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
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Guidelines: The request should explain clearly how the request will serve Department/Program/Division/College needs.

Justification is consistent with Department/Division/College needs.	Click here to enter text.	Click here to enter text.	Click here to enter text.	√
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Comments/Questions: Valuable data: current job status of our students. Go for it!
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IVe. Facility needs	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
<i>Guidelines: The request should explain clearly how the request will serve Department/Program/Division/College needs.</i>				
Justification is consistent with Department/Division/College needs.	Click here to enter text.	Click here to enter text.	Click here to enter text.	√
Comments/Questions: Appropriate for both campus and satellite locations.				

Other/General Comments: Great job with data, presentation.
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IPC Co-Chair Signature Carol Rhodes Date 4-25-14

VPI Co-Chair Signature [Signature] Date 25-4-2014