Annual Program Plan/Review Feedback Form - IPC

Program **Anthropology** **Division** Humanities and Social Sciences

IPC Member(s)
Reviewers Anniqua Rana, Supindah Sirihekaohong, and Janet Stringer **Date Reviewed** 4/18/14

The purpose of this form is to provide feedback to the Department/Program.

I. Curriculum Offerings	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: This section should include the following:				
1. Status of curriculum updates for all courses.	Please include information about updates to curriculum if applicable.	Click here to enter text.	Click here to enter text.	Click here to enter text.
2. Status of SLOAC for all courses.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Complete
3. A description of the complete curriculum offering cycle.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Complete
4. A plan for necessary curriculum development.	Please include information about plans for curriculum development.	Click here to enter text.	Click here to enter text.	Click here to enter text.

Comments/Questions:
Information related to curriculum development can help support such efforts. For example, if the department is interested in creating Learning Communities, or introduce a new course based on student needs or trends in the discipline, documenting it in the Annual Program Plan will help provide support.

II. Program Level Data	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The data is prepared by the Office of Research and Planning and is to be attached to this document. This section should include the following:				
1. Identification of trends on data packets.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Complete

Annual Program Plan/Review Feedback Form - IPC

2. Identification of program performance.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Complete
3. Identification of PLOs (Program Learning Outcomes) assessment plan.	Not included	Click here to enter text.	Click here to enter text.	Click here to enter text.
4. Analysis of PLOs (Program Learning Outcomes) results.	Not included	Click here to enter text.	Click here to enter text.	Click here to enter text.

Comments/Questions:
Congratulations on increased enrollments! Will the Social Sciences be using ePortfolios for PLO Assessment?

III. Action Plan	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: This section should include the following:				
1. Reflections on Department/ Program needs and goals.	Not included	Click here to enter text.	Click here to enter text.	Click here to enter text.
2. An action plan for what is to be accomplished for the next year.	Not included	Click here to enter text.	Click here to enter text.	Click here to enter text.

Comments/Questions:
Please include department goals to help the college support them.

IVa. Faculty and Staff hiring needs	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain clearly and with supporting data how it will serve Department/Program/Division/College needs. Information from the most recent comprehensive program should be included.				
1. Justification is consistent with accurate data.	Click here to enter text.	Click here to enter text.	Click here to enter text.	NA
2. Justification fits Department/Division/College needs.	Click here to enter text.	Click here to enter text.	Click here to enter text.	NA

Annual Program Plan/Review Feedback Form – IPC

Comments/Questions: Does the department need support in outreach to enrol more students?				

IVb. Professional Development needs	**Incomplete information**	**Complete information, some analysis**	**Complete information, analysis**	**Complete information, analysis, plan**
Guidelines: The request should explain clearly how it will serve Department/Program/Division/College needs				
Justification is consistent with Department/Program needs.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Complete
Comments/Questions: Thanks for the detailed response. Please also include any teaching/learning/technology related professional development needs that the college can support.				

IVc. Classroom and Instructional Equipment needs	**Incomplete information**	**Complete information, some analysis**	**Complete information, analysis**	**Complete information, analysis, plan**
Guidelines: The request should explain clearly how the request will serve Department/Program/Division/College needs including Item description, Number of Items, Total Cost				
1. Complete source/cost information (item description, suggested vendor, number of items, total cost).	Click here to enter text.	Click here to enter text.	Click here to enter text.	Complete
2. Justification is consistent with Department/Division/College needs (uses previous program plan information).	Click here to enter text.	Click here to enter text.	Click here to enter text.	NA
Comments/Questions: Click here to enter text.				

IVd. Office of Planning, Research & Student Success data needs	**Incomplete information**	**Complete information, some analysis**	**Complete information, analysis**	**Complete information, analysis, plan**
Guidelines: The request should explain clearly how the request will serve Department/Program/Division/College needs.				
Justification is consistent with Department/Division/College needs.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Complete
Comments/Questions:				

Annual Program Plan/Review Feedback Form - IPC

> "I would like to know the retention and success rate of students in ANTH 110 and 125 that have successfully completed Engl 100 and pre-Algebra vs. those who have not."

IVe. Facility needs	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain clearly how the request will serve Department/Program/Division/College needs.				
Justification is consistent with Department/Division/College needs.	Click here to enter text.	Click here to enter text.	Click here to enter text.	NA
Comments/Questions: Click here to enter text.				

Other/General Comments:
Click here to enter text.

IPC Co-Chair Signature _Carol Rhodes_ Date _4-25-14_

VPI Co-Chair Signature _____ Date _25-4-2014_

Hi David

If you could add the following to the Annual Program Plan feedback file for Anthropology that would be great. Thanks, as these comments are in response.

1. Curriculum Offerings, Status of curriculum updates for all courses- ANTH 351 and the AA degree in Anthropology was updated. ANTH 670 was deleted. The transfer agreement for Anthropology was granted.
1.4. A plan for necessary curriculum development: Keep AA degree and articulation agreements current to reflect transfer agreement to CSU system. Teach courses in the agreement and AA degree yearly, with a cycle of
Every fall offer: ANTH 110 (Mon/Wed, Tues/Thurs, and online section), 125 (Mon/Wed, Tues/Thurs, and online section), 126 (online)
Every Spring: ANTH 110 (Mon/Wed, Tues/Thurs, and online section), 125 (Mon/Wed, Tues/Thurs, and online section), 126 (online)
At the moment no other Anthropology courses are in demand based on student need or feedback. The department is not interested in being part of a learning community as learning communities in the past were low enrolled.
2. Identification of PLOs- it says they were not included but they were.
3. Reflections on Department/Program needs and goals/action plan- I did include that there are no needs at this time. Currently the department/program goals are to continue to keep curriculum and transfer agreements up to date, and offer courses to all types of students. See goal of course offerings and rotation schedule.
Yes, the department would appreciate more support in outreach to enroll more students. Currently the department advertises upcoming courses online, on the TV screen in Building 9 in admin and records, on the computer screens in the library and learning center, and through flyering on campus.
4. Professional development needs: course work to remain current, funding to go to conferences and give papers/network with colleagues in the discipline, funding for research.

Thanks,
Jessica Einhorn

From: <Tanaka>, "Joan Rosario (Jo'an)" <tanakaj@smccd.edu>
Date: Tuesday, April 29, 2014 11:46 AM
To: Jessica Einhorn <einhornj@smccd.edu>
Cc: "Johnson, David" <johnsond@smccd.edu>
Subject: Annual Program Plan feedback form

The Instructional Planning Council met on April 18 and reviewed your program's Annual Program Plan. Attached is the feedback form IPC members who reviewed your form.

If you wish to make corrections to your Annual Program Plan form, please electronically resubmit it to your Division Dean by May 31.

Thank you for your participation in this process.

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**NOTE THAT I HAVE CHANGED MY EXTENSION TO x3353. **

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