

CAÑADA COLLEGE
LATINX HERITAGE MONTH

Resource Allocation Model
&
Cañada College Adopted Budget
2023-24

Planning and Budgeting Council Meeting
October 4, 2023



Agenda

- Budget Calendar and Process
- Resource Allocation
- Adopted Budget 2023-24

Budget Calendar

- On or before the 15th day of September of each year the governing board of each community college district shall prepare and keep on file for public inspection a statement of all receipts and expenditures of the district for the preceding fiscal year and a statement of the estimated total expenses for the district for the current fiscal year. *Title V 58300*

Important Dates:

- Jan. 10: Governor's Budget
- May 15: Revised Governor's Budget
- June 30: District Tentative Budget
- June 30: State Budget
- Sept 15: District Final Budget

Resource Allocation Model

- It is a financial plan for the operations of the District and its Colleges for the fiscal year in accordance with Board-adopted educational short- and long-term goals and objectives.
- The Chancellor has overall responsibility for the management of the District's budget.
- Each College shall operate within the allocations of the current budget. The President of each College is responsible for operating the College within the limitations placed by the budget.
- The Chief Financial Officer is responsible for proper accounting of all funds and accounts.

Board Policy: BP 8.11 District Budget

https://downloads.smccd.edu/file?s=/sites/downloads/BoT&du=/sites/downloads/BoT/PoliciesProcedures/8_11.pdf

Resource Allocation Model

- Simple and easy to understand
- Transparent and equitable across all sites/units
- Adaptable to changing fiscal conditions at all levels

Fiscal Year 2023-24 Adopted Resource Allocation (Appendix 1)

- Fiscal Year 2023-24 Adopted Budget Report/Supplemental Information, pages 93-90
- Link to the document:
<https://smccd.edu/financialservices/2023-24%20-%20FINAL%20BUDGET%20DOCUMENT.pdf>

Resource Allocation Model Historical Trends for Cañada College

Year	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
Step 1: Prior Year	\$ 20,911,698	\$ 23,557,862.00	\$ 24,939,770	\$ 27,676,351	\$ 30,085,382	\$ 31,474,043	\$ 33,149,356	\$ 33,684,615
Step 2: Central Services Anticipated Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Step 3: Allocate Square Footage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Step 4: International FTES	\$ 442,751	\$ 130,238.00	\$ (74,420)	\$ (48,952)	\$ (152,911)	\$ 143,306	\$ (210,447)	\$ 135,210
Step 5: 20% College Growth	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Step 6: COLA/CPI/Other	\$ 1,449,406	\$ 1,284,377.00	\$ 2,443,747	\$ 991,448.00	\$ 1,288,150	\$ 2,289,415	\$ 1,751,272	\$ 2,451,082
Step 7: Remaining Funds	\$ 741,981	\$ 277,769.00	\$ 367,255	\$ 1,466,535.00	\$ 253,423	\$ (757,409)	\$ (1,005,565)	\$ (1,761,281)
Subtotal Allocation	\$ 23,545,836	\$ 25,250,246	\$ 27,676,352	\$ 30,085,382.00	\$ 31,474,043	\$ 33,149,355	\$ 33,684,616	\$ 34,509,626
Prop 55 Allocation	\$ 315,527	\$ 298,193.00	\$ 270,275	\$ 269,531.00	\$ 263,020	\$ 261,963	\$ 243,420	\$ 237,482
Step 8: Total Site Allocation	\$ 23,861,363	\$ 25,548,439	\$ 27,946,627	\$ 30,354,913	\$ 31,737,063	\$ 33,411,318	\$ 33,928,036	\$ 34,747,108
		7%	9%	9%	5%	5%	2%	2%

Year	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
Step 2: Central Services Anticipated Expenses	\$ (12,317,465)	\$ 3,384,721.00	\$ (4,158,055)	\$ 2,273,484.00	\$ 1,434,095	\$ 3,471,632	\$ 2,895,151	\$ 9,807,838
Step 3: Allocate Square Footage	\$ -	\$ -	\$ 183,517	\$ 258,738.00	\$ 523,580	\$ -	\$ -	\$ -
Step 5: 20% College Growth	\$ 630,962	\$ (289,431.00)	\$ 61,556	\$ (17,638.00)	\$ (911,847)	\$ 173,915	\$ (90,927)	\$ 215,250
Total Change for Facilities /DO/Central Services	\$ (11,686,503)	\$ 3,095,290.00	\$ (3,912,982.00)	\$ 2,514,584.00	\$ 1,045,828.00	\$ 3,645,547.00	\$ 2,804,224.00	\$ 10,023,088.00

Central Services Increase \$9.8M

Districtwide Allocations	22-23 Adopted Budget	23-24 Adopted Budget	Difference
STRS On-Behalf	\$ 6,180,422.00	\$ 5,076,032.00	\$ (1,104,390.00)
College-Generated Revenues	\$ 190,199.00	\$ 277,150.92	\$ 86,951.92
Strategic Initiatives (SB893)	\$ -	\$ 7,693,044.00	\$ 7,693,044.00
Apprenticeship	\$ 638,661.00	\$ 551,220.00	\$ (87,441.00)
Miscellaneous	\$ 2,069,379.00	\$ 2,132,179.46	\$ 62,800.46
Utilities	\$ 6,888,047.00	\$ 7,845,479.48	\$ 957,432.48
Insurance	\$ 3,047,780.00	\$ 3,822,119.22	\$ 774,339.22
Consultant / Legal / Election	\$ 1,285,000.00	\$ 785,000.00	\$ (500,000.00)
Staff Development	\$ 803,838.00	\$ 800,408.85	\$ (3,429.15)
PT Fac. Office Hours / PT Fac. Medical	\$ 3,450,000.00	\$ 4,900,000.00	\$ 1,450,000.00
Transfers Out	\$ 7,763,579.00	\$ 8,242,108.89	\$ 478,529.89
Estimated Total Expenditures	\$ 32,316,905.00	\$ 42,124,742.82	\$ 9,807,837.82

Central Services Needs

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Projected Fund 1 Ending Balance (Appendix 2)

Cañada College Fund 1- Unrestricted General Fund 1

as 10/04/2023

	2020-21 Actual Revenue and Expenses	2021-22 Actual Revenue and Expenses	2022-23 Actual Revenue and Expenses*	2023-24 Projected Revenue and Expenses*
	as of 06/30/2021	as of 06/30/2022	as of 06/30/2023	as of 10/04/2023
Revenues				
Prior Year Ending Balance	\$ 3,074,162	\$ 5,130,848	\$ 5,582,742	\$ 2,505,352
Site Allocation (District Resource Allocation Model)	\$ 31,737,063	\$ 33,411,319	\$ 33,928,035	\$ 34,747,108
Other Revenue*	\$ 3,498,091	\$ 4,177,640	\$ 4,074,549	\$ 3,500,000
Total Revenues	\$ 38,309,316	\$ 42,719,806	\$ 43,585,326	\$ 40,752,460
Expenses				
Administrator	\$ 3,240,593	\$ 3,407,843	\$ 3,622,150	\$ 3,633,196
Classified	\$ 9,438,289	\$ 9,771,014	\$ 11,153,989	\$ 11,726,937
Faculty	\$ 16,716,250	\$ 16,861,945	\$ 19,506,915	\$ 21,107,216
Operational Expenses	\$ 457,775	\$ 980,458	\$ 1,380,250	\$ 1,336,615
Total Expenses	\$ 29,852,907	\$ 31,021,260	\$ 35,663,304	\$ 37,803,964
Subtotal (Revenues-Expenses)	\$ 8,456,409	\$ 11,698,546	\$ 7,922,022	\$ 2,948,497
Encumbrances/Projected Savings	\$ (5,047)	\$ (260,937)	\$ (4,461)	\$ 750,000
Subtotal (Revenue-Expenses-Encumbrances)	\$ 8,451,362	\$ 11,437,609	\$ 7,917,561	\$ 3,698,497
Transfers Out of Fund 1				
Fund 1-Free College Initiative	\$ (1,140,333)			
Fund 2-Insurance	\$ (32,957)	\$ (33,611)	\$ (37,190)	\$ (40,000)
Fund 3-Promise	\$ (500,000)	\$ (500,000)	\$ (607,982)	\$ (1,000,000)
Fund 3-Health Services/PCC	\$ (128,901)	\$ (148,994)	\$ (192,939)	\$ (220,000)
Fund 3-Middle College	\$ (117,332)	\$ (122,262)	\$ (135,886)	\$ (140,000)
Fund 3-Food Insecurities			\$ (222,428)	\$ -
Fund 4-College Contingency	\$ (950,991)	\$ -	\$ -	\$ -
Fund 4-Equipment Funds	\$ (450,000)	\$ (450,000)	\$ -	\$ -
Fund 4-Small Projects		\$ (250,000)	\$ -	\$ -
Fund 4-Capital Improvement Projects		\$ (3,850,000)	\$ (4,215,784)	\$ -
Fund 4-Ergonomics		\$ (500,000)	\$ -	\$ -
Subtotal Transfers Out of Fund 1	\$ (3,320,514)	\$ (5,854,867)	\$ (5,412,209)	\$ (1,400,000)
Fund 1 Ending Balance	\$ 5,130,848	\$ 5,582,742	\$ 2,505,352	\$ 2,298,497

* COLA, International Application Fees, Office Hours, etc.

Budget Consideration

- Budget is an authorization to spend, and we need to balance every year
- Board Priorities and Initiatives impact the resource allocation
- Future liabilities that must be accounted for in projections
- State budget uncertainties and the impact on categorical funding
- Facilities Needs Assessment related to scheduled maintenance and capital improvement

Business Office Goals and Priorities

Goals:

- Effectiveness (leveraging existing resources)
- Focused Growth (building on what works)
- Supportive Energy (creating room for ideas and innovation)

Priorities:

- Transparency in process
- Resource optimization
- Efficiency and effectiveness

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Thank you

