



**PLANNING AND BUDGETING COUNCIL MEETING AGENDA**  
**Wednesday, March 20, 2024**

**In-person Meeting Location: Building 9 Room 257A**  
**and via Zoom: <https://smccd.zoom.us/j/83846328550>**

**MEETING TIME: 2:10 – 4:00 p.m.**

AGENDA ITEM	PRESENTER	PROCESS	TIME
<b>Welcome and Introductions</b> <ul style="list-style-type: none"> <li>Establish Quorum</li> </ul>	David Eck and Maria Huning PBC Co-Chairs	Quorum	5
<b><u>CONSENT AGENDA</u></b> All items on the consent agenda may, by unanimous vote of the PBC members present, be approved by one motion after allowing for PBC member questions about a particular item. Prior to a motion for approval of the consent agenda, any PBC member, interested student, citizen or member of the staff may request that an item be removed from Consent to be discussed in the order listed, after approval of remaining items on the consent agenda.			
<ul style="list-style-type: none"> <li><a href="#">Approval of Minutes of Prior PBC Meeting</a></li> <li><a href="#">Board-approved staffing update</a></li> </ul>			
<b>REGULAR AGENDA</b>			
<b>Non-Personnel Resource Requests:</b>  PBC will collect a brief summary of the process used by each Division from a Dean and a Program Review Author (representative) from each Division. The summary includes answers to the following questions: <ul style="list-style-type: none"> <li>Do all prioritized resource requests align with and support the College’s Mission, Vision and Values? If No, please explain.</li> <li>Please provide a brief summary of how your Division went about the resource request prioritization process during this cycle. Include any rubrics, tools, or other information you considered during your process.</li> </ul> <u>Action:</u> Certify that <a href="#">the prioritization process</a> has been followed.	Division Deans and Vice Presidents	Presentation Q&A Action	20 5 5
<b>Decision-Making Process for Vacancy/Replacement Positions</b> <b><a href="#">(Participatory Governance Manual Current process) (Current Human Resources Procedure)</a></b>	David Eck and Maria Huning, PBC Co-Chairs	Information Discussion	5 15
<b>Review and Approve Annual Evaluation of Participatory Governance Method</b>  <u>Action:</u> Approve the recommended survey instrument for dissemination this spring	Karen Engel, Dean of PRIE	Discussion Action	10 2

<p><b>Program Review Schedule for the 2024-25 Cycle</b></p> <p><u>Action:</u> Adopt and recommend to the President the Schedule for the 2024-25 Program Cycle proposed by the PBC Program Review Subcommittee</p>	<p>Members of the PBC Program Review Subcommittee: Eck, Tedone-Goldstone, Claxton, Bennani, Prisecar, Engel</p>	<p>Discussion Action</p>	<p>15 5</p>
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<b>STANDING ITEMS</b>			
Associated Students (ASCC)	ASCC Representative	Information	2
Classified Senate of Cañada College	Maria Huning	Information	2
Academic Senate of Cañada College	David Eck	Information	2
Planning Council Reports	IPC, SSPC representatives	Information	2
President's Update	Kim Lopez, President	Information	5
Matters of Public Interest and Upcoming Events	Open to all	Information	5
<b>ADJOURN:</b> Our next meeting will be on April 3, 2024			

<b>PBC Membership 2023-2024</b>	<b>Member</b>
Academic Senate President or Vice President (ex officio)	David Eck
Classified Senate President or Vice President (ex officio)	Maria Huning
Academic Support and Learning Technologies Faculty Representative	Julian Taylor
Kinesiology, Athletics, and Dance Faculty Representative	Nick Carr
Business, Design & Workforce Division Faculty Representative	Sarita Santos
Humanities & Social Sciences Division Faculty Representative	Alicia Aguirre
Science & Technology Division Faculty Representative	Ray Lapuz
Student Services Faculty Representative	Kassie Alexander
Adjunct or FT Faculty Representative at large	Denise Erickson
Classified Representative	Gina Hooper
Classified Representative	Rachel Corrales
Classified Representative	Jacky Ip
Classified Representative	John Omar
Classified Representative	Joan Murphy
Classified Representative at large	Christopher Wardell
ASCC Student Representative	Mia Berta
ASCC Student Representative	vacant
IPC Representative	Diana Tedone-Goldstone
SSPC Representative	Mayra Arellano
Dean of Business/Design/Workforce	Hyla Lacefield
Dean of Planning, Research, Innovation & Effectiveness (ex officio)	Karen Engel
Director of Marketing & Community Relations (ex officio)	Megan Rodriguez-Antone
Vice President of Instruction (ex officio)	Chialin Hsieh
Vice President of Student Services (ex officio)	Manuel Alejandro Perez
Vice President of Administrative Services (ex officio)	Ludmila Prisecar
College President (ex officio, non-voting)	Kim Lopez