

BOARD REPORT NO. 20-4-1A

TO: Members of the Board of Trustees

FROM: Michael Claire, Interim Chancellor

PREPARED BY: David Feune, Director, Human Resources, (650) 358-6775

APPROVAL OF PERSONNEL ITEMS

New employment; changes in assignment, compensation, and placement; leaves of absence; changes in staff allocation and classification of academic and classified personnel; retirements, phase-in retirements, and resignations; equivalence of minimum qualifications for academic positions; and short-term temporary classified positions.

**A. ADMINISTRATIVE APPOINTMENT, REAPPOINTMENT, ASSIGNMENT AND REASSIGNMENT
(NP = New position, * = New Employee)**

None

B. PUBLIC EMPLOYMENT

1. New Hires (NP = New Position, * = New Employee)

Skyline College

Nereida Angulo*	Transition Coordinator	Strategic Partnerships and
	(Funded by: AB104 Adult Education Block Grant)	Workforce Development

New full-time, 12-month temporary classified employment (salary range: \$62,868 - \$80,220), effective April 13, 2020, replacing Stacy Nojima who resigned.

Sharon Meyer*	Staff Assistant	Student Equity and
		Support Programs

New full-time, 12-month classified employment (salary range: \$54,192 - \$69,264), effective April 8, 2020, replacing Rachel Hipps who resigned.

2. Re-Employment

None

C. REASSIGNMENT THROUGH THE HIRING PROCESS

Cañada College

Jose Zelaya, Jr. Project Director (College for Working Adults) Humanities and Social Sciences

Reassigned from a full-time, 12-month Retention Specialist (Grade 24 of the Classified Salary Schedule 60; salary range: \$58,536 - \$74,844) into this 80% of full time, 12-month temporary position at Grade 175S of the Classified Professional/Supervisory Salary Schedule 40 (salary range: \$56,006.40 - \$71,548.80), effective April 14, 2020, replacing Jeri Eznekier who retired.

D. TRANSFER/ADMINISTRATIVE REASSIGNMENT

None

E. CHANGES IN STAFF ALLOCATION

None

F. PHASE-IN RETIREMENT

None

G. LEAVE OF ABSENCE

None

H. PUBLIC EMPLOYEE RETIREMENT AND RESIGNATION**1. Retirement****College of San Mateo**

Heidi Diamond Dean of Business & Technology Business & Technology

Retirement effective December 31, 2020 with 5 years of District service. Not eligible for District retiree benefits.

2. Post-Retirement

None

3. Resignation

None

I. ESTABLISHMENT OF EQUIVALENCY TO MINIMUM QUALIFICATIONS

None

J. PROFESSIONAL EXPERT/CONTRACT POSITIONS

None

K. SHORT-TERM, NON-CONTINUING POSITIONS

The following is a list of requested classified short-term, non-continuing services that require Board approval prior to the employment of temporary individuals to perform these services, pursuant to Assembly Bill 500 and its revisions to Education Code 88003:

<i>Location</i>	<i>Division / Department</i>	<i>No. of Pos.</i>	<i>Start and End Date</i>		<i>Services to be performed</i>
District Office	Chancellor's Office	1	04/08/2020	06/30/2020	Interim Vice President, Special Projects: Scope of work: To lead, coordinate or assist with (1) long-range operational and financial planning; (2) special programs and projects; (3) analyzing federal and state laws, rules and regulations and providing recommendations; (4) developing reports and presentations, and (5) performing other duties as assigned