



PLANNING & BUDGETING COUNCIL MEETING AGENDA

Wednesday, September 18, 2013

Building 2, Room 10 – 2:10 to 4:10 p.m.

AGENDA ITEM	PRESENTER	PROCESS	TIME
1) APPROVAL OF MINUTES	Doug Hirzel, Academic Senate President Debbie Joy, Classified Senate President	Action	5 minutes
2) BUSINESS			
A. Orientation to PBC	Doug Hirzel & Debbie Joy, PBC Co-Chairs	Review & Discussion	10 minutes
B. Educational Master Plan/Strategic Master Plan Evaluation Progress	Doug Hirzel, PBC Co-Chair	Review & Discussion	10 minutes
C. Workgroups/Review of Goals and Annual Planning	PBC members	Review & Discussion	30 minutes
D. Retreat Presentation	Gregory Anderson, Vice President of Instruction	Review & Discussion	10 minutes
E. Administrative Positions in Finance & Instruction	Larry Buckley, President	Informational & Discussion	10 minutes
F. Budget Update	Vickie Nunes, College Business Officer	Informational & Discussion	10 minutes
G. Division/Committee Reports	Division/Committee Reps	Informational	10 minutes
H. Accreditation Update	Doug Hirzel & Robin Richards, Accreditation Co-Chairs	Update & Discussion	10 minutes
3) NEXT STEPS	Doug Hirzel, Academic Senate President Debbie Joy, Classified Senate President	Review	5 minutes
4) MATTERS OF PUBLIC INTEREST	Doug Hirzel, Academic Senate President Debbie Joy, Classified Senate President	Information	5 minutes
5) ADJOURNMENT	Doug Hirzel, Academic Senate President Debbie Joy, Classified Senate President		

MEETINGS ARE OPEN TO ALL

Upcoming Meeting Dates for Fall 2013:

10/2 & 16

11/6 & 20

12/4 & 18

Cañada College Academic Senate Governing Council

Agenda 9/12/13 2:10pm – 4:00pm CIETL, Room 9-154				
<i>Meetings of Governing Council are open to all members of the campus community.</i>				
No.	Item/Topic	Presenter	Time	Action/ Procedure/ Discussion/ Information
1	Call to Order	Doug Hirzel	1	Procedure
2	Introductions	Doug Hirzel	2	Procedure
3	Adoption of Agenda	Doug Hirzel	1	Action
4	Approval of Minutes: 8/22/13	Doug Hirzel	1	Action
Public Comment				
5	Questions/comments on non-agenda items	Public	3	Information
Subcommittee & Division Reports				
6.1	District committees	Doug Hirzel & Anne Nicholls	5	Information
6.2	Curriculum	Alicia Aguirre	2	Information
6.3	Prof. Personnel	Denise Erickson	2	Information
6.4	ASGC Treasury	Leonor Cabrera	2	Information
6.5	Division Reports	Division Representatives	10	Information
Other Reports				
7.1	CSE	David Clay	2	Information
7.2	CIETL	Denise Erickson	2	Information
7.3	PBC	Doug Hirzel	2	Information
7.4	SSPC	Lorraine Barrales-Ramirez	2	Information
7.5	IPC		2	Information
7.6	Basic Skills	Anniqa Rana	2	Information
7.7	Distance Education	Jane Rice	2	Information
7.8	AFT	L. Ware/E. Terzakis	2	Information
Senate Business				
8.1	Committee Appointments: <ul style="list-style-type: none"> • Business hiring: Evan Innerst, Leonor Cabrera, Candice Nance • Extenuating Circumstances: Leonor Cabrera • PBC: Karen Olesen as SSPC rep • Trustees Fund: Carolyn Jung 	Doug Hirzel	3	Action
8.2	Committee reporting plan	Doug Hirzel	10	Discussion
8.3	Setting Senate Goals	Doug Hirzel	30	Action
8.4	Revising ILO 1 and ePortfolio Pilot – Phase 2	Doug Hirzel	30	Discussion
8.5	Assignment: Reading Program Reviews	Doug Hirzel	5	Discussion
9	Adjourn	Doug Hirzel	1	Action
	Next Meeting			Sept. 26 2013

Academic Senate Governing Council for the 2013 – 2014 academic year:

President: Doug Hirzel (x3284 / hirzel@smccd.edu), Vice President: Anne Nicholls (x3293 / nicholls@smccd.edu),
 Secretary: Sandra Mendez (x3564 / mendezs@smccd.edu), Treasurer: Leonor Cabrera (x3158 / cabreral@smccd.edu),
 Curriculum Chair: Alicia Aguirre (x3222 / aguirre@smccd.edu), Professional Personnel Chair: Denise Erickson: (x3352/
ericksond@smccd.edu), Humanities and Social Sciences Division Representative: David Meckler (x3439 /

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mecklerd@smccd.edu), Science and Technology Division Representative: *vacant*, Business, Workforce Development and Athletics Division Representative: *vacant*, Kinesiology, Athletics & Dance Representative: Ana Miladinova (x3147 / miladinovaa@smccd.edu), Student Services Representative: Lorraine Barrales-Ramirez (x3462/ ramirezl@smccd.edu)



1 of 2

Associated Students of Cañada College

AGENDA

Date: Tuesday, September 10, 2013

Time: 3:15- 5:00 PM

Location: Building 2 Room 10

#	Item	Facilitator/ Presenter
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I. Call To Order, Appoint Time Keeper

II. Roll Call (Quorum 5)

Alaa Aissi _____

Arian Kashaniamin _____

Jolani Chun-Moy _____

Ivan Evans _____

Maria Ayala _____

Geovanna Moreno _____

Jessica Loi _____

Claire Sharif _____

III. Adoption of the Agenda

Only changes in the order of the agenda or removal of items from the agenda are allowed. Additions must be in compliance with The Brown Act.

IV. Approval of Minutes

a. Tuesday, September 3, 2013

V. Hearing of the Public

This time is reserved for the members of the public who wish to address the Associated Students of Cañada College on non-agenda items. If time is limited, discussion will be restricted to 5 minutes per speaker and 5 minutes per topic.

Guests Present:

VI. Special Presentations/Item of the Week

a. Ice Breaker (Ivan)

b. Off-Campus ESL Student ID Night Event (ESL & CBET)

VII. Old Business

a. Fall Retreat Update (Misha)

b. Welcome Back Week Update & Report (Jessica)

- c. Committees (Misha)

VIII. New Business

- a. Pre-Assessment (Misha)
- b. Clubs Bylaw Review (Jolani)
- c. District Student Council Bylaws (David)
- d. DPGC Nomination (David)

IX. Funding Requests:

- a. Off-Campus ESL Student ID Night Event (ESL & CBET)

X. Interviews & Appointments:

- a. Emmanuel Naverez
- b. Evelyn Valenzuela
- c. Noeli Del Rio
- d. Amanda Torres

XI. Reports

College President: Dr. Larry Buckley

Executive Officers

- a. *President:* Alaa Aissi
- b. *Vice President:* Jolani Chun-Moy
- c. *Secretary:* Maria Ayala
- d. *Treasurer:* Ivan Evans
- e. *Commissioner of Activities:* Jessica Loi
- f. *Commissioner of Publicity:* Arian Kashaniamin

Senators:

- a. Geovanna Moreno
- b. Claire Sharif

Student Life and Leadership Development Manager: Misha Maggi

XII. Open Forum/Feedback

An opportunity for members of the board or the audience to discuss any items and give feedback they have received from fellow students. Additional items for next meeting agenda

XIII. Adjournment: Next ASCC meeting will be on Tuesday, September 17, 2013, in 2-10.

**Classified Senate Agenda
Monday, September 16, 2013
1:30 in Building 9 - Room 154**

1. Ice Cream Social
2. Introduction of Officers
3. Treasurer's Report
4. Accreditation Update
5. Status of committee/council memberships
6. Committee Reports – CPC, Budget, IPC, SSPC, other
7. Activity/Events report
 - a. College Night
 - b. Halloween party
 - c. Classified Holiday Lunch
 - d. Holiday Baskets
8. Other/Public Comments

Upcoming 2013-2014 Meetings – 3rd Mondays*

September 16, 1:30-3:00

October 21, 1:30-3:00

November 18, 1:30-3:00

December 16, 1:30-3:00

*January 27, 1:30-3:00 Date Change (4th Monday)

*February 24, 1:30-3:00 Date Change (4th Monday)

March 17, 1:30-3:00

April 21, 1:30-3:00

May 19, 1:30-3:00



Instructional Planning Council
Agenda

Friday, September 6, 2013
9:30 am – 11:00 am
Building 6, Room 112

AGENDA ITEM	PRESENTER	PROCESS
1) Approval of Agenda	Gregory Anderson	Action
2) Approval of Minutes – 5/3/2013	Carol Rhodes	Action
3) <u>Business</u>		
1. Membership	Carol Rhodes	Discussion, Action
2. Goal setting for the academic year	Gregory Anderson	Discussion
3. Eportfolios – ILO Task Force	Carol Rhodes	Action
4) Adjournment		

Fall 2013 meeting dates

September 20
October 4
October 18
November 1
November 15
December 6

MEETINGS ARE OPEN TO ALL

Cañada College
Committee for Student Equity
Meeting Agenda
Wednesday, September 11, 2013
1:00 p.m. – 3:00 p.m., Building 8, Room 119

- 1) Approve Agenda
- 2) Implementing the Initiatives of the '13 plan:
 - A. Data for Annual Plan/Program Review
 - B. Success for Black and Hispanic Students
 - C. Placement, Placement Exams, and Basic Skills Success
 - D. Professional Development for Student Equity
- 3) Establish an Access/Success Equity Work Group (As proposed in the '13 Student Equity Plan). The goals for this group are identified in the SEP.
- 4) Community input for the Student Equity Plan.
- 5) Presentation by Professor Alison Field, co-chair of AB540/DREAMers Task Force.
- 6) Additional Initiatives for the Committee Student Equity?
- 7) Public Comments

Meeting Dates: 9/11/13, 10/9/13, 11/13/13, 12/11/13 additional meetings on 4th Wednesdays as needed.

Committee Membership:

Administration representatives

Student Services Representative

Workforce Development Representative

Faculty representatives

Basic Skills Representative

Director of Planning, Research, Student Success

Classified Representatives

Student Representative

David Johnson (Co-Chair)

Robert Hood

Maria Huning

Kay O'Neil

David Clay (Co-Chair)

Hyla Lacefield

Anniqua Rana

Chialin Hsieh,

Paul Gaskins

Jonathan MacSwain

Jay Rojas



Student Services Planning Council

Agenda

Wednesday, September 11, 2013

2:00 pm – 4:00 pm

Building 9, Room 154

AGENDA ITEM	PRESENTER	PROCESS
1) Approval of Minutes – May 8, 2013	Robin Richards & Ruth Miller	Action
2) Business		
I. Review of By-Laws and Membership	Ruth Miller/Robin Richards	Discussion/ Action
II. Review 2013-2014 Goals from May 8 th meeting	Ruth Miller/Robin Richards	Discussion
III. Final Review of Delineation of Function Map	Ruth Miller/Robin Richards	Discussion/ Action
IV. Annual Plan/Program Review Forms, Timeline and Teams	Ruth Miller/Robin Richards	Discussion/ Action
V. SLOs		
3) Other		
4) Adjournment		

Upcoming Meetings

September 11

September 25

October 9

October 23

November 13

November 27

December 11

MEETINGS ARE OPEN TO ALL