



**INSTRUCTION PLANNING COUNCIL
Emergency Meeting**

Wednesday, December 2, 2009
8:00 am - 9:30 am
Building 9, Room 354

MINUTES

Present: Leonor Cabrera, Jenny Castello, Patty Dilko, Denise Erickson, Sharon Finn, Linda Hayes, Sarah Perkins (Administrative Co-Chair), Byron Ramey (Faculty Co-Chair), Carol Rhodes, Rita Sabbadini, Greg Stoup, Janet Stringer.

Absent: Missy Hilburn, Jonna Pounds.

Guests: Fleeta Rodriguez, Barbara McCarthy, Martin Partlan, Ruth Miller, Monica Malamud, Bart Scott, Peter Barbatis.

1. Approval of Agenda – Approved

2. Approval of Minutes – November 20, 2009 – tabled

3. Instruction Reductions

- The council discussed the recommendation on instruction reductions including two programs in the PIV process and approved the attached proposal.

**Proposal for Reductions in Instruction* in Response to District Mandated 10% Reduction in
Cañada College's 2010-2011 Budget**

- 1) Section reductions
 - a. Need to meet FTES reduction; 2010 – 2011 FTES total=4487
 - b. Reductions for fall/spring 2010-2011 = approximately \$530,000
 - c. Reductions for Summer 2010 = approximately \$80,200
- 2) Coordination reduction
 - a. Approximately \$5,200
- 3) Faculty Retirement
 - a. \$52,000
 - b. Any other additional retirements
- 4) Post Retirement contract ending 2010
 - a. Approximately \$43,320
- 5) PIV process
 - a. Real Estate
 - i. Not schedule Real Estate for 2 years
 - ii. Review curriculum at that time
 - iii. Approximately \$11,000
 - b. Adaptive PE
 - i. Unfund the 3 positions; move for consolidation at CSM
 1. Have new facility on campus
 2. Possibility remains to maintain classes in Redwood City
 - ii. Approximately \$130,000
- 6) Discontinue Telecourses
 - a. \$21,000
- 7) Men's Golf
 - a. Banking VARS 140
 - b. \$14,000

Total \$886,720

*totals are approximate based on current information