



INSTRUCTION PLANNING COUNCIL

Wednesday, February 19, 2010

9:30 am – 11:30 am

Building 9, Room 354

MINUTES

Present: Leonor Cabrera, Jennifer Castello, Linda Hayes, Kate Jensen, Sarah Perkins, Jonna Pounds, Byron Ramey, Rita Sabbadini, Janet Stringer, Greg Stoup.

Absent: Patty Dilko, Denise Erickson, Carol Rhodes.

Guests: Monica Malamud.

1. Approval of Agenda – Approved

2. Approval of Minutes – February 5, 2010 – Approved

3. Business

I. Program Review

Procedures for Comprehensive and Annual Program Reviews were reviewed. It was noted that the due date for both program reviews is March 31 as approved on 4/23/2009 and that Annual Program Review was renamed to Annual Program Plan as approved by on 8/27/2009 by ASGC.

II. Noel-Levitz tool

Greg Stoup informed the committee that Noel-Levitz is giving each college in the District ten customized questions to gather student feedback about college services. Committee members were requested to come up with possible survey questions by 2/26/10.

III. FTE and FTES distribution, and IPC Discussion

A. There was a discussion about how our college can continue to grow while the State further reduces funding. Committee members were asked the following questions to consider for

College Strategic Planning:

- Where do we want to position ourselves (on the instructional areas) for growth in the future while at the same time facing the probability of further state reductions in funding?
- How do we best position ourselves for the future?
 - > Our expectations about the future
 - > Who we want to be in that future environment

The committee began to discuss questions that might need to be considered as well as other data or information needed.

- What balance of day and evening programming must be maintained?
- What distribution of FTE should be maintained between divisions?
- What external funding could be sought?
- What pathways for students need to be maintained?
- What balance of basic skills, transfer, CTE, and certificates should we maintain?
- What else do we need to consider as a committee?
- What further data and information do we need to continue our discussion?

B. Monica Malamud presented how course reduction impacts the Spanish Program illustrating one way reductions can impact a program.

C. Sarah Perkins presented some data for consideration (a PPT posted on the IPC SharePoint and a handout of FTE and FTES distribution across divisions).