

Humanities and Social Sciences Division

Minutes

Friday, September 7, 2018

12:00 to 2:00

Location: 3-142

ATTENDEES: Joan Murphy, James Carranza, Katie Schertle, Mike Stanford, Alison Field, Mike Nagler, Dave Eck, Jessica Kaven, Jason Chang, Dave Meckler, Yolanda Valenzuela, Ami Smith, Julie Carey, Rebekah Taveau, Lezlee Ware, Alicia Aguirre, Doniella Maher, Susan Gangel, Maureen Wiley, Jessica Marshall, David Clay, Anna Budd, Lisa Palmer

GUESTS: Guidance Gunundu, James Aganon, Karen Engel

ABSENT: Denise Erickson, Bill Morales, Elizabeth Terzakis, Bob Lee, Danielle Pelletier (at District Orientation), Natalie Alizaga (at District Orientation), Gerardo Pacheco (at District Orientation)

Meeting starts at 1:15pm

General Announcements

Welcome to student senate representative Guidance Gunundu who will be joining our monthly meetings.

Rebekah Taveau- The first of the ACES Equity Series Lectures went very well and was well attended.

Alison Field- Save the Date! On October 4th Dr. Juana Maria Rodriguez, a Professor of Ethnic Studies, Gender and Women's Studies and Performance Studies at UC Berkeley will be talking on the subjects "Activating Life, Re-Imagining Identity: Queer Latinx Activism in the 1990's in San Francisco" She will speak at 2 times on that date, one daytime: 12:45-2:00 and one evening from 6:00-7:00pm In addition there will be a tea at 2:15-3:00.

Mural-Julie Carey. There is a mural project in process, more to follow soon on that.

Anna Budd- The performance this semester will be late in December. We are fortunate enough to have Rick Najera teaching this class. The play is called "Red, White and True". Rick is a working producer, director, actor and writer in Los Angeles. Please contact Anna if you want to bring your class to one or more of the performances.

Updates

Participatory Governance Committees

1. Academic Senate, Doniella Maher-There has been no Academic Senate since Flex Day. There are the preliminary climate survey results on the AS webpage. There is a meeting on Wednesday, September 12 from 2:15-5:00 as CSM Building 10, Room 401. One of the items of discussion is the AFT endorsement of Richard Holober. Tom Mohr will be coming to speak at this meeting. Please come and share your thoughts.

The AFT is continuing to work on the issue of workload and will report to the negotiating team their findings.

2. Curriculum Committee, Julie Carey and Lezlee Ware- The discipline's up for course outline updates are PLSC (8), PSYC (6), Drama (15) and PHIL (9).
3. Distance Education Advisory Committee, Lezlee Ware- Distance Ed has monthly meetings on the first Thursday of the month from 2:30-3:30 in 3-142. They conduct "DE Drills" and the "Do's and Don'ts". Spoke about cross-listing to have both classes in one shell. You cannot combine two different classes into one shell. Talked about accessibility and you must label all images as to what they are for sight impaired students. Even decorative photos must be labeled, for example if it is a yellow flower you need to label it yellow flower. The next QOLT training is on September 9th. How often do people need to re-train? This is being discussed. If you have any questions or concerns please contact either Lezlee Ware or Allison Hughes.

4. Instructional Planning Committee, Katie Schertle-At the meeting today we talked about clarifying reassigned time. Who gets renewed and when? What reassigned time is institutional need rather than department need? The plan is to discontinue SPOL as many find it very cumbersome and not user friendly. Allison Hughes has been working on a way to use TRAC DAT. This would enable faculty to have to use one software program for it all (with the exception of CurricNET. Karen Engle showed a short you tube video of Allison Hughes explain how to do program review in TRAC DAT.
5. Planning and Budget Committee, David Meckler- Went over the FCMAT recommendations, one is to shift the timing of Program Review and to move Program Review into TRAC DAT. David showed the Allison Hughes demonstration on you tube to how to use TRAC DATE for Program Review.

Division Updates

1. Counseling liaison, James Aganon had some counseling announcements: Please help counselors promote the importance of developing or updating their Student Education Plans or SEP's. If students develop/update their SEP by October 26th they will have an earlier Priority Registration.
Transfer Day is Tuesday, October 16th between 10:30-1pm in The Grove. Reps. from UC's, CSU's as well as private and out-of-state institutions will be available to answer any questions.
The Counseling Department is working to develop online counseling for online students and for students that cannot make it to campus during counseling hours. The goal is to have a pilot this semester. Students can chat with counselors using Zoom software. We will announce once we have a definite date it goes live.
Counseling Drop In's- We are developing a schedule during the semester when we can meet with students on a drop-in basis. Historically, we only offer drop-ins during the week before the semester begins and the first two weeks of school leading up to the add/drop deadline.
 - a. The two dates when we plan to implement drop in counseling will be during Tuesdays and Wednesdays.
 - b. Once the counseling department finalizes the drop-in times for this fall 2018 semester, we will let the division know.

Information and Discussion

1. Dr. Karen Engel, Dean, Program, Research, and Institutional Effectiveness (PRIE) - Karen needed to leave for another meeting but will come back to our next Division Meeting.
2. ASCC Senator4- Guidance Gunundu – Introduced himself as the Senate at Large for ASCC. He is excited to be working with the Humanities & Social Sciences Division and departments. He spoke about Movie Fest and mentioned that the ASCC has money to fund worthwhile requests. If you have questions about it please contact him.
3. Guided Pathways-Maureen Wiley- Denise and Maureen are in the "inquiry" phase researching other colleges. Next Friday, Sept. 14th from 9:00-10:15 in 3-142 there will be a Guidance Pathway Steering Committee meeting. All are welcome! Forming a workgroup who will be looking at all programs, degrees and certificates. Identify metamajors and what to call them. Please understand that Guided Pathways IS NOT in any way an overall of current curriculum. It's more of a reorganization so students can explore their interests. It's not separate from curriculum more of a larger initiative. Would love to have more faculty involvement and we want to create the timeline of what we want to get accomplished this year.
4. Jessica Marshall announce the Belize Study Abroad with the focus on sustainability.

September 28th is the deadline to enroll. The program is during the winter intercession in addition to 2 face-to-face meetings on October 20th and December 1st. Please announce to your students.

Faculty Diversity Intern Program- The deadline is October 19th if you would like to become a faculty mentor.

5. Ron Goode will be coming to Cañada on October 17th and will give two talks in The Grove. One at 9:45-11:00 and one at 11:10-12:25. All are welcome. One of the subjects he will speak on is the cultural perception of burning.

1:45pm Adjourn to go over Tenure Evaluation Committees with full time faculty.