

Humanities and Social Sciences Division Meeting Minutes
Friday, March 3, 2017 12:00-1:30 (Room 3-142)

ATTENDEES: Joan Murphy, David Johnson, Gloria Pena, Diana Espinoza, Rebekah Taveau, Bob Lee, Alison Field, Sondra Saterfield, Ami Smith, Sarah Harmon, Katie Schertle, Lezlee Ware, Mike Stanford, Dave Meckler, Julie Carey, Mike Walsh, Lisa Palmer, Susan Gangel, Yolanda Valenzuela, Kiran Malavade, Elizabeth Terzakis, David Clay, Bill Morales, Ann Cartier, Salumeh Eslamieh, Monica Malamud, Jenny Castello

ABSENT: Alicia Aguirre, Anna Budd, David Eck, Jeanne Gross, Jessica Kaven, Denise Erickson (teaching a class), Jessica Marshall (teaching abroad)

GUESTS: Allison Hughes, Dayo Diggs

I. Call to Order

12:05

Committee /Division Announcements

Academic Senate (AS)-Sarah Harmon announced that Academic Senate nominations are due by Thursday, March 23rd by 2:00pm. Email Lisa Palmer or Sandra Mendez. Working on the Educational Master Plan and want as much faculty input as possible. You can always contact the Humanities & SS Academic Senate representatives, Denise Erickson, Sarah Harmon or Lisa Palmer. Doniella Maher expressed concern about curriculum changes that impact specifically the English department. Sarah asked that she contact Katie Schertle and to get these concerns on the Academic Senate agenda.

Academic Committee for Equity and Success (ACES)-Rebekah Taveau shared the “Step Up and Lead for Equity” document via email from Joan this morning from the Association of American College and Universities. There is a short ACES survey in the email about how we are addressing equity here at Cañada college. The goal is to identify both strengths and weaknesses regarding student equity. Please take the survey and respond with any comments you have.

AFT- Doniella Maher-In the next couple of weeks the AFT will be organizing faculty meetings about contract negotiations. At this point contract negotiations aren’t looking too good.

Curriculum Committee-Katie Schertle shared with the English Department (David Clay) that Lit. 151 is a cross-listed course with Drama 151 so any changes made to the Lit. 151 class must be made to the Drama 151. The changes must match exactly and must be submitted by Anna Budd by April 6th.

Instructional Planning Council (IPC)- No Report

Planning & Budgeting Council (PBC)- Lezlee Ware reported that Vice Chancellor of Human Resources Eugene Whitlock was on the agenda to talk about the process of grant funded positions for both CSEA and faculty. Specifically, what is the process when the grant funding ends. If the money goes away what that means to the person hired under that funding source. Make sure to check the minutes of that meeting. Questions were asked about the hiring and evaluation process and when it pertains to faculty after a person has a non- tenure track position can they apply the time they were not tenure track to a tenured position? David Meckler will talk about the Educational Master Plan later in the meeting.

DREAMers Update- Julie Carey shared the document “Supporting All Students Regardless of Immigration Status”. (see handout on Humanities & SS Division Meeting link). She spoke about the obligation that California community colleges have to support undocumented students. Also there is another event “Your Story is Beautiful Main Event” with Favianna Rodriguez on Tuesday, March 28th from 3:30-9:00pm. There are different activities that are scheduled for that day. Joan sent out flyer via email with the details. Contact Julie if you have any questions. Make sure your students sign up early as there is limited space available for some of the activities.

Alison Field invited all to come visit the Dream Center on Thursdays from 12:30-2:00 for solidarity and support for students and snacks!

Humanities/Social Sciences Awards Ceremony-Doniella Maher asked if there is interest in holding our annual Humanities & Social Sciences Awards Ceremony. It was agreed that it should be held on Tuesday, April 25th from 5-7pm in the theatre foyer as usual. Need volunteers to make this happen. Volunteers: Bob Lee, Rebekah Taveau, Ami Smith, Alison Field and Doniella Maher. For day of set up/clean up: Yolanda Valenzuela and Julie Carey. Joan will submit the facilities request with the set up and details to Mike Walsh.

Distance Education Meeting-Lezlee Ware asked that the Distance Ed. standing committee make monthly reports/announcements at all Division meetings in the future. Elizabeth Terzakis shared that she attended the last meeting and not only was it fun (happiest meeting!) she found she got useful tools for her online teaching. The meeting was succinct and crisp. The Distance Education Committee meets on every 1st Thursday of the month from 2:30-4:00 in bldg. 5 but they are planning to move it to the CIETL room in 9-154. The meetings are co-led by our Instructional Technologist Allison Hughes and Lezlee Ware. Due to spring break the April meeting will be on Thursday, April 20th.

Study Abroad Update-Salumeh Eslamieh- The District has new institutional partnerships with New Zealand, China, Spain and Hungary. These excursions are more affordable for both students and faculty. These new countries will have programs during spring break and summer. Fall and Spring will still be London, Florence and Barcelona. Salumeh shared that they are a lot of work for both students and the faculty member both in preparation and while there. It is very rewarding.

II. New Business

Educational Master Plan-David Meckler & Doniella Maher-Doniella shared what point we are in the process of completing our EMP. It is in draft form. The mission, values, vision are done as well as the goals. What is needed is looking to see if the it is readable and acceptable in the current format as well as add strategic initiatives. Dave asked that everyone break down into small groups with someone that has a laptop and type in strategic initiatives that are related to existing specific goals. Be thinking of how measurable are they and perhaps they are scaling up of existing plans. They can be short 1-2 sentences. Dave shared that college wide there are 180 so far. Duplicate entries will be honed into one initiative.

Dean David introduced our new Writing Center Coordinator Dr. Dayo Diggs. She will be located in the Learning Center assisting students with their writing. Please give her a warm welcome!

Adjourn: 1:20pm