

Humanities and Social Sciences Division

Minutes

Friday, September 6, 2019

12:00 pm to 2:00 pm

Location: 3-142

ATTENDEES: James Carranza, Joan Murphy, Gloria Pena, Diana Espinoza, Rebekah Taveau, Jessica Kaven, Danielle Pelletier, Jessica Marshall, Katie Schertle, Gerardo Pacheco, Julie Carey, Maureen Wiley, David Meckler, Yolanda Valenzuela, Salumeh Eslamieh, Natalie Alizaga, Bob Lee, Mike Stanford, Ami Smith, Alicia Aguirre, Bill Morales, Alison Field

ABSENT: Anna Budd, Lezlee Ware, Denise Erickson (teaching class), David Clay, Lisa Palmer, Doniella Maher, David Eck, Susan Gangel (Professional Dev. Leave), Monica Malamud (Study Abroad), Elizabeth Terzakis

GUESTS: Dr. Robinson, Karen Engel, Alex Claxton

12:10: Dr. Robinson came to say hello, give updates on Bldg. 13 and Bldg. 1, and talk about accreditation updates.

Julie Carey announced the event "Know Your Rights, Immigration in the Trump Era" on Thursday, October 17, 12-2pm. The presenter is Carmen Torres from the Immigration Institute of the Bay Area. This is part of the California Community Colleges undocumented student week of action, October 14-18th. Lunch will be served.

Alison Field reminded all that on the Dream Center webpage there is a place to sign up for free legal clinics. candreamers@smccd.edu.

Alicia Aguirre shared the Redwood City is having events during the Redwood City Together Welcoming Week, Sept. 13-22nd. Various events in RWC. Joan will send out via email more information.

Standing Updates

Participatory Governance Committees

1. Academic Committee for Equity and Success, Rebekah Taveau-Next ACES meeting is on Sept. 24th from 2:30-4:00pm. Working on Mission and By-Laws.
2. Academic Senate, Doniella Maher-No report
3. Curriculum Committee, Julie Carey –For the Spring 2020 semester Danielle Pelletier will be replacing Julie Carey as the Humanities & SS rep. If your courses are on the schedule for course outline updates, they are due on October 17th. Curriculum calendar with deadlines was passes out.
4. Distance Education Advisory Committee, VACANT- No volunteers
5. Instructional Planning Committee, Jessica Kaven, Co-Chair- Program Review is coming and there will be presentations to IPC. Make sure when doing your program review, include introductory language so people outside your discipline understand your PR. Reassigned time review will be upcoming. If you have any thoughts or comments about the process please share with Jessica your thoughts.
James Carranza-Program Review is due on Oct. 21st be sure to get yours in to James at least a week before so he can review. Karen Engel and Alex Claxton will stay at this meeting and the last ½ hour will be devoted to helping you with your PR and answering any questions or any help you may need.
6. Planning and Budget Committee-Salumeh Eslamieh will be the division rep. for PBC.

Division Updates

1. Professional Development Opportunity (Oct 9 Flex), Melissa Salazar will be a presenter at Flex Day, an equity event.
2. Guided Pathways, Maureen Wiley-Working on planning for the First Year Experience (FYE) and solidifying interest areas. GP's have a robust plan and program maps are ready to go into the program mapper by Oct. 31st. In the spring will have a pilot program for Promise students.
3. AFT-Salumeh Eslamieh-Have not met yet. Not much to report regarding negotiations. There will be a faculty town hall on Sept. 24th from 2-4 in 3-142. Bring your questions and concerns.

Information and Discussion

1. Accreditation Update, Dr. Karen Engel, Dean, PRIE, and Alicia Aguirre, Accreditation, faculty co-chair- Karen presented a power point presentation "Accreditation Meditation" How the college works in 10 easy steps. Sept. 30-Oct. 3 the accreditation team will be on site. ACCJC Senior Vice President, Stephanie Droker, will be on campus on Wednesday, September 11, from 12-1 p.m. in Room 2-10 to answer questions and help describe what will happen while the accreditation team is here.
2. Guest Speakers on campus, Rebekah Taveau & Julie Carey-There is frustration about speakers/events on campus and what is required from the business office. Often there is conflicting information and many "hoops" to jump through. The process to pay for guest speakers is very cumbersome and is discouraging to our speakers. Alison suggested a recalibration so we can continue to have high impact events on campus. Perhaps get step-by-step necessary instructions on what is required to have/pay a guest on campus. James said he would bring it up at PBC and the Dean's meetings.
3. Building 13 Update, James Carranza, -Last semester for classes before construction is fall 2020. By spring 2021, everyone will need to be moved out of bldg. 13.

Program Review Session- started at 1:25pm

Dr. Karen Engel and Alex Claxton, Planning and Research Analyst, will review program review data, timeline, and process.

Adjourn 2:15pm