



HONORS TRANSFER PROGRAM ADVISORY COMMITTEE Meeting Minutes - Draft

Thursday, April 5, 2018
2:00 pm – 3:00 pm
Building 9, Room 123

Members in Attendance: James Aganon (co-chair), Susan Mahoney (co-chair), Sarah Harmon, David Meckler, Janet Stringer, Candice Nance, Soraya Sohrabi, Lezlee Ware, Patty Hall

1. **Approval of Agenda** – unanimously approved
2. **Approval of Minutes** – unanimously approved
3. **Business**
 - **HTP News, Cañada Honors Research Showcase, BHC Research Symposium** – Susan & James
 - Certified 8 students for UCLA-TAP program (UCLA College of Letters and Sciences). One of the students from this group was also nominated for UC Irvine.
 - Fewer students were certified this academic year compared to all-time high 17 certifications from last year.
 - Students are now required to meet with James and Susan every semester to check on their progress and maintain eligibility.
 - Honors Transfer Program has a new space!!! We are sharing with the Social Sciences Hub for this upcoming year.
 - Research Showcase is April 26th! Only three students have applied so please encourage your students to present. Deadline is tonight, but we can extend to accommodate interested in participants. Will be held at the STEM Center Conference Room (2pm-3:30pm).
 - We need faculty to evaluate and also a student moderator for this event. Please let us know if you are interested and/or if you know of a student who can take on the moderator role.
 - The Research Symposium put on by the Bay Honors Consortium will be held on May 5th at UC Berkeley from 9:30am-3:30pm. Members of Phi Theta Kappa and a student from Michael Hoffman's class will be presenting in this event.
 - Please let us know if you are interested in joining us or know of students who can benefit from attending this event as we have funding to send folks to this event.
 - **New Honors Leadership Class (ECE 249)** – Patty
 - Three-unit, hybrid course offered as dual CRN and will be taught by Patty and Misha.
 - Developed by Phi Theta Kappa with the intent to promote philosophy and vision of leadership.
 - Recruiting students from different campus entities such as Associated Students, PTK, HTP, etc.
 - Dream goal is to make this a Capstone course for HTP.
 - Humanities-based course; each segment of the curriculum has topics involving literature/films.

- **The “325” Course Model – Lezlee**
 - Started at the beginning of the Honors Transfer Program.
 - One-unit, eight-week Honors course that goes deeper on the topic linked with another course.
 - PLSC 325 is about politics and religion. Connects to standalone Social Science (ECON, PHIL, SOCI, HIST) courses that discuss issues within these two themes.
 - If students get an A or B in the standalone course and then take and complete the 325 course, the units will then turn to Honors units. Emphasis is placed on student building upon the knowledge acquired from the standalone to be successful in the 325 course.
 - Course creates a cohort environment with students from the standalone classes similar to a graduate-level setting.
 - Offered every semester and has face-to-face and online selections. In-person is best, but online curriculum also incorporate live sessions for students.
 - Since the course is one unit, the class is capped at 20 students. The class can continue with a minimum of 8 students.
 - Best way to get students for this course is through marketing in different classes especially the standalone connected to 325.
 - Connection between the standalone course and 325 are created faculty to faculty to see if there’s a fit.

- **HTP Eligibility Requirements – Susan & James**
 - Current eligibility for current students are to be English 100 and transfer-level math eligible and have completed 9 units of transfer coursework with a 3.30 GPA.
 - Proposing to take out the Math requirement as entry requirement to HTP. This semester we denied five students from joining HTP due to not meeting transfer-level Math requirement. Consensus is that students don’t really need to be at transfer level math to succeed in most honors courses, but they do need to be making progress in math to ensure transfer eligibility.
 - Agreed upon language for Math toward HTP admission: eligibility for transfer-level Math or currently enrolled in a math course.
 - English requirement is necessary, and English and GPA requirements will not be changed.

- **HTP Assessment, Planning and Improvement: Process & Timeline – Susan**
 - Develop a focus group to assess what has worked and needs improvement.
 - Goal is to work with three to four HTP Advisory Board members along with Honors students.
 - Susan will also review program models from other community colleges and bring back the information to this group.
 - Based on input gathered from HTP faculty, we can review mission and vision of HTP in the Fall semester.
 - Recommendation to develop information session for prospective students in the beginning of the fall term.

4. **Next Meeting:** TBD

5. **Adjournment** (3:00 pm)