



Counseling Division
Friday, December 2nd, 2022

12:05 - 2:00 pm

VIRTUAL and in RM 2-10

I. Committee Reports (please add your reports to the shared document below)

https://docs.google.com/document/d/12HEK6i2A6cu3_MHuLI5ftoCcN05O6liD0d295OID_Sg/edit?usp=sharing

II. Transcript Evaluation Updates (Karrie) - 12:05 – 12:35

- One project being worked on is TES in the SSL
 - Moving the commination & the processing of transcripts over into the SSL
- There are certain groups like Veterans, degree petitions, Health related programs, RAD TECH that are being prioritized first
- If a student submits transcripts from a non-accredited institution, the student will be informed that their paperwork could not be evaluated due to the non-accreditation
- Also working on TES – the system (Transfer Equivalency System) where all courses can be uploaded that have been articulated in Banner, hopefully ready for use mid-spring
- Lastly, automated transcript evaluation is being worked on currently

III. Spring Schedule Update and Discussion (Max) - 12:35 to 1:00

- All full time Counselors/full time Classified/Admins in the division, we are moving forward, assuming, that there will be 1 remote day approved for the spring
- For adjuncts, if they are scheduled for more than one day on our campus, at least one of those days needs to be in person

IV. Division Meeting Agenda/Notes Update and Discussion (Max and Serina)- 1:00 to 1:15

- Minutes/agendas will be up on the site by the end of the semester
- Both will be up on the site no later than 2 weeks following the meeting, but sooner than that

V. Guided Pathways Counseling (Standing Item) – 1:15 to 1:30

- Sandra R. – hope to get the lead counselors together in the spring to better help their interest area

- If you would like to get together to meet during a counseling meeting, Max is in support of this

VI. Open Forum (all) – 1:30 to 2:00

- College hour was discussed and the best ways to get people on board and how to get this started
- FT counselors meetings will begin in February

If you have items you would like included on a future agenda please add them to the google doc here:

<https://docs.google.com/document/d/1MyrJWyPaHW9SgJI5OUunymRzR9-yHDaUK068wYKglwA/edit?usp=sharing>