



Classified Senate Meeting Minutes – Thursday, May 14, 2020

1:00pm-2:00pm

Zoom

Members Present: Allison Hughes, Jeanne Stalker, Loretta David Rascon, Luanne Canestro, Adolfo Leiva, Alex Claxton, Chantal Sosa, Debbie Joy, Dina Zidan, Gloria Pena, Jonathan Wax, Jose Zelaya, Maggie Baez, Mary Concha Thia, Mercedes White, Roz Young, Joan Murphy, Jamie Hui, Jonna Pounds, Jacky Ip, Manasi Devdhar-Mane, Nimsi Garcia, Sarita Lopez, Micha Ryan, Cindy Jimenez, Maria Huning

Guests: Manuel Alejandro Perez, Mary Ho

1. Review & Approve Minutes
 - 4/23/20: Proposed correction, typo in David Feune's name. Motion to approve with correction made by Jonathan, Roz seconded the motion. Motion carried.
2. Q&A with VPSS Perez: CARES, Emergency Relief Fund & Caring Campus Initiative
 - Caring Campus - we were invited to participate, the program is not available to everyone. One cohort has completed the work, and we will be in the second cohort. The work will be completed in one semester, but being online might change that. Timeline is unclear because of sheltering in place--could start summer or fall.
 - We'll be looking at the question of how can we build students services access into our infrastructure, so it's not just temporary.
 - We will be assigned a coach from the IEBC, deep coaching of all of staff at all of the points of contact with students. Not just a customer service training, but it will be specific to supporting students and connection and relationship building.
 - This work also creates happier staff and more collegiate relationships between faculty and staff.
 - We need to let them know that we want to participate, and then they do the assessment to choose who will be in the cohort. There is general agreement that Classified Senate supports submitting the assessment with a question about the time commitment and timeline. Manuel will send the assessment form to the officers and we will give our feedback by Monday.
 - CARES Act - Coronavirus Aid, Relief, and Economic Security Act
 - Comes from money distributed to all colleges for Coronavirus support. At least 50% of the funding has to go to students, for things like food, housing, course materials, technology, health care and child-care.
 - Funds will be distributed across out to colleges based on Pell Grant eligibility among our students. As a District, we determined that 75% of our funds will be given to students, and 25% will go to institutional support. Of that 75%, 67% will go out in spring 2020 and 33% will go out to students in Fall 2020. We also received some additional funding, since we are a Minority Serving Institutions (MSI). We are also an AANAPISI and an HSI.
 - Currently sending communication for CARES Act funding to students, finalizing allocation and processes for funding, and making Spring 2020 distribution to students.

Students who don't have direct deposit will have to wait another 3-4 weeks for their paper checks to arrive.

3. Year-End Budget Update

- Mary is our representative on the District Budget & Finance Committee. They are currently reviewing the allocation model and the preliminary budgets.
- Bernata laid out three possible scenarios for how we will be impacted by a recession in the coming years. Everything will remain the same for 20-21. We might have a decrease in the following two years.
- The Governor will announce the May budget revise this afternoon which will tell us how we will be impacted, at a District level and as a college. It will mostly impact lottery, categorical and instructional equipment. We'll know more next week.
- Our biggest revenue sources are international enrollments and property taxes. International enrollment has decreased by 2.8 million, so Jing Luan presented on what the recruitment plan will be going forward. This decrease has to do with recent immigration laws and restrictions.

4. Classified Surveys Discussion

- District version didn't include the questions we were hoping to ask, so we are going to put together our own local survey.
- The survey will be anonymous and we will be able to access and share the results of our survey, and ask the questions we need to ask.

5. Financial Update

- Due to campus closure, Dina hasn't been able to access the paycheck deposit slips, so we haven't been able to deposit the paycheck contributions.
- No changes in our finances.

6. Committee Reports

- DPGC – Jonathan: The committee met, but didn't vote on anything. They will resume voting at the next meeting
- Housing Board Update – Jonathan: The Board rejected the two bids on the Skyline housing project because they were too high, and will have to go back out. There was concern expressed that looking for lower bids may result in the same issues that have come up at Cañada Vista.
- Dreamers Town Hall – Luanne: There is support for Dreamers applications, so please direct students with questions regarding the Dreamers applications to Luanne.

7. Public Comments

- Connect to College is tonight, please attend!
- Next week is Classified Employee Appreciation Week.