



## Classified Senate Meeting Minutes – Thursday, October 10, 2019

1:00pm-2:00pm  
Building 3, Room 142

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**Members Present:** Allison Hughes, Yesenia Haro, Ada Ocampo, Dina Zidan, Mary Chries Consha Thia, Loretta Davis Rascon, Debbie Joy, Sarah Cortez, Mayra Arellano, Nimsi Garcia, Roz Young, Cases Fortier, Melissa Maldonado, Name Illegable #14, Diana Espinoza, Jonna Pounds, Jonathan Wax

**Guests:** Max Hartman, Tammy Robinson

### 1. Review & Approve Minutes:

- 12/31/18—Debbie made a motion to approve the 12/31/18 minutes, Jonathan second. Minutes approval passed unanimously.
- 1/24/19—Jonathan made a motion to approve the 1/24/19 minutes, Roz second. Minutes approval passed unanimously.
- 2/14/19—Jonathan made a motion to approve the 2/14/19 minutes, Debbie second. Minutes approval passed unanimously.
- 3/14/19—Loretta made a motion to approve the 3/14/19 minutes, Ada second. Minutes approval passed unanimously.
- 3/28/19—Nimsi made a motion to approve the 3/28/19 minutes, Debbie second. Minutes approval passed unanimously.

### 2. Classified Senate President Updates

- Jeanne out sick, so Allison Hughes presented these updates.
- We received no other nominations for Classified Senate Vice President, so Loretta Davis Rascon will be our Interim Classified Senate Vice President, effective immediately.
- The Accreditation Team read their exit report and gave us quite a few commendations for having students included in our governance structure, how active our ASCC is on campus and how well we integrate student services and instruction. We received no recommendations to meet the standards. We had one suggestion for improvement related to professional development for program review to make sure that process helps us improve student learning.
  - i. Loretta Davis Rascon is serving on a PBC Task Force to clarify our governance structure with subcommittees and how changes to that structure get made.

### 3. Request for Meeting with District Leadership for General Questions

- Jeanne was out sick, so Allison presented this item.
- Academic Senate has invited Chancellor Claire and Board President Goodman to attend a meeting, and we'd like to see if Classified Staff are interested in having them also attend a Classified Senate Meeting.
- There was interest from the group in having them attend, so Jeanne will look into scheduling that.
- If anyone has questions, they can submit them in advance to Jeanne or Allison.

### 4. Events Update

- Campus-Wide Event – Cultivate & Comfort Friday: Jamillah will be sending out the invitation. There will be food, pumpkin decorating, and the event is open to everyone on campus.



- Classified Luncheon – 12/13: Looking into having it at Angelica’s, but still waiting on the final pricing information, to be able to send out the invite. That invitation will be coming out soon.
- 12/23: Many of us will be here on 12/23, so we might be inviting everyone to wear their favorite holiday pajamas, bring in holiday treats and do a potluck for lunch. More information to come.

5. Financial Report:

- We have \$29.07 in our Savings account, and \$1,244.51 in our checking account.
- If anyone has scholarship fundraising ideas, please send those to Dina and Jeanne.
- Dina shared an idea to collect contributions to be able to make Cañada blankets and provide treats for the local graduating high school class who feed into Cañada. There would be 21 graduating students and the blankets would cost \$25-30 to make, plus the cost of gift cards and other goodies. It was suggested that it might be more useful to the students, to just give them cash or gift cards. Mayra shared that Outreach is doing the Jacket & Toy drive again to benefit a community in Half Moon Bay in December. Flier to come. Dina will take these suggestions back to Jeanne and figure out how to proceed.
- Personal Events Celebrations – Loretta shared an idea to bring back monthly celebrations of Classified birthdays, weddings, baby showers, etc. to build community among Classified Staff. It was suggested that these could be potlucks and held from 12-1 before a Senate meeting. Loretta made a motion to start doing monthly Classified personal celebrations. Jonathan second. Motion passed unanimously.

6. Public Comments:

- Professional Development Committee – Loretta shared that the committee is working on clarifying what the two PD committees do and maybe changing their name to make this more clear. Also, working on updating the website to reflect the new streamlined Classified PD Funds process. A suggestion was made to bring back communities of practice. Loretta will bring this back to the committee.
- DPGC – Jonathan shared that they are working on edits to the District mission, vision and values, and a few other policies. If you have feedback on these edits, please send that to Jonathan.
- A request was made to have updates on CSEA negotiations shared at Senate. Allison will bring this request to Jeanne.
- PBC – Ana shared that the committee is reviewing the program review process and if you’re interested in updates to that process please come to the next meeting. One issue that’s been identified is that information and prioritizations gathered at divisions is not making it to PBC. Another issue is the question of if something is not funded one year, how is it carried forward to the next year.
- Debbie proposed that Classified Senate should rank Classified position proposals like Academic Senate does. This would help Classified to be more informed. We could invite presenters to the meeting where we prioritize.
- ACES – Loretta shared that ACES is creating a video with different people on campus reading our equity statement.
- Roz shared that she enjoyed the Classified events at Flex Day, but there is still a huge need for Banner training.
- Next week is the Undocumented Student Week of Action. There will be a workshop about what rights undocumented students have on 10/17 from 12:15-2:25 in room 2-10.