



Minutes

Monday, January 23, 2017
1:30 in Building 9 - Room 154

Attendees: Maggie Baez, Barbara Bucton, Luanne Canestro, Margie Carrington, Sunny Choi, Rachel Corrales, Hugo Enciso, Edith Flores, Sally Heath, Tracy Huang, Jamie Hui, Maria Huning, Candice Johnson, Debbie Joy, Margarita Lozano, Joan Murphy, Gloria Peña, Chantal Sosa, Jeanne Stalker, Peter Tam, Jo'an Tanaka

1. Approve Minutes from November 21, 2016
 - a. Correction: 2c – Canada
 - b. Otherwise approved as noted.

2. College President Updates
 - a. Looking for Classified Employee of the year – please submit recommendations to Barbara
 - b. Board of Trustees – support of undocumented students
 - i. Regularly scheduled Board Meeting this Wednesday, January 25th
 - c. Looking to do a Summit on Food & Security for Students
 - i. Tentatively scheduled for Friday, May 5
 - ii. Will provide more info once speakers and topics have been identified
 - d. Redwood City Chamber is honoring Tom ~~Moore~~ Mohr on Thursday, January 26th
 - e. Sent outcomes for Hiring Proposals on December 16th – please let her know if you have questions
 - i. Open office hours: Tuesdays at 1:00-2:00pm and Thursdays 9:00-10:00am

3. Classified Leadership Institute - Erin Moore
 - a. Classified Professional Development Workgroup met before the break, developed the rubric and finalized the application
 - i. Had a drop-in session on Flex Day to work on applications
 - ii. Applications due January 31st – have not received any applications yet
 1. Find applications on Cañada's Classified Staff professional development page: <http://www.canadacollege.edu/professionaldevelopment/cli.php>
 - a. Email completed applications to Erin. Will not accept hard copy application.
 - b. Remember to also complete the conference pre-approval form
 2. Applicants will be chosen based on top two scores from rubric based evaluation
 - b. President & Treasurer *not* guaranteed to go
 - i. Correction from October 17, 2017 minutes
 - ii. It is open to everybody. Especially since CPDW is only funding two people.
 - c. CLI also offers scholarships. Could potentially open up attendance to a third person.

4. New Classified Hires this Spring – Debbie

a. Please invite/bring new Classified staff to meetings

NAME	POSITION	DEPARTMENT
Leticia Madrigal	Career Resource Aid	Counseling
Ashley Peltz	Athletic Trainger	Division of ALL
Henry Guevara	PT Shipping and Receiving Clerk	Admin. Svcs.
Christine Langley	Temporary Assistant Professor	Science
Allison Hughes	Instructional Technologist	Instruction Office
Kate Gibson	Retention Specialist - A2B/Transfer	Student Svcs.
Alexander Kramer	Workforce Development Director	Business
Nenaji Jackson	Interim Director of Post Secondary Success and Completion	President's Office
Mayra Rios	Staff Assistant	Student Svcs.
Dani Redding-Lapuz	International Student Program Manager	Student Svcs.
Kathleen Lorist		
Ariana Carughi	Biology Adjunct Instructor	Divison of Science & Technology
Taliha Pasaoglu	Biology Adjunct Instructor	Division of Science & Technology
Mollie Woodworth	Biology Adjunct Instructor	Division of Science & Technology
Juleh McLintock	Chemistry Adjunct Instructor	Division of Science & Technology
Michelle Beatty	Mathematics Adjunct Instructor	Division of Science & Technology
Atousa Chaharsough-Shir	Physics Adjunct Instructor	Division of Science & Technology
Gohar Momjian	Director of Operations	Admin. Svcs.

b. Jo'an Tanaka leaving for Foothill College – International Students Program. Last day here is Thursday, January 26th

5. Flex Day Recap – Debbie

a. EMP update

- i. EMP group will attend our February 27th meeting – we will review strategic initiatives

6. Upcoming Events/Fundraising – Chantal Sosa

a. Classified Staff Get-Togethers in Spring

- i. Skipping January
- ii. February 24th - Painting & Wine (San Mateo)
 - 1. Need head count and need to pre-pay in advance
 - a. Goal is for 20 people to attend
 - 2. Instructor will donate 20% (\$9) per person back to Classified Senate
- iii. March 31st – Bowling
 - 1. Details TBD
- iv. April 28th – Cooking Class
 - 1. Details TBD
- v. May 19th – Milagros happy hour

b. Hold another Basket Fundraiser?

- i. Valentine's Day or Easter

1. Just three baskets this time, theme-based, donate an item or \$5 to whichever basket
 - c. Establishing a mechanism for donating to events instead of attending
 - i. Ex: give money for a new employee to attend
 - ii. Further discussion needed
 - d. Meeting Lunches
 - i. March 20 - Tea Party
 - ii. May 15 - Debbie's Thank You/Goodbye as CS President Luncheon
7. Finance Report – Hugo Enciso
- a. Basket Raffle did really well: collected \$1071
 - b. Total scholarship money: \$2900
 - i. Need to determine how many scholarships we want to offer – usually we do 2 at \$500
 1. Last year was 4 at \$250
 - ii. Checking with Foundation about Pat Hanada and Gail Kamei scholarship amounts
 - iii. Discuss at February 27 meeting, pending response from Foundation, how many scholarships we're offering at what amount(s).
 - iv. Take on Gail Kamei scholarship if Supinda/International isn't doing it anymore?
 1. Yes
 - c. Total event money: \$1588
 - d. Employee contributions up to \$97 per month
 - i. Goal is to increase to \$150 by the end of the term
 - ii. Form on the Cañada Classified Senate website – submit it to encisoh@smccd.edu
8. CSEA Q&A - Jeanne Stalker
- a. Still need to make sure that everyone knows the difference between Classified Senate and CSEA
 - i. Margie will email Peter Bruni and Cassandra Jackson about how people can become a part of the union
 - b. Standing monthly meetings changed to Thursday nights, 5:00-6:00pm, in the District Boardroom
 - c. Have not come to any contract agreement yet – we are headed toward impasse
 - i. Still hung up on all monetary components (ex; Step 6, COLA)
 - ii. If go to impasse, mediators are agreed on and assigned, and back and forth meetings will begin. Fact finding will start. Possibly an arbitrator will be assigned.
 - d. Show your support
 - i. Blue Tuesdays - wear CSEA or blue shirts
 - ii. Attend Board of Trustees meetings – look for emails from CSEA Chapter 33
9. Committee Reports
- a. IPC reminds you that your program reviews are due in February. Double check to see if your program is up for review. If you need help, let Maria and Jamie know.

10. Other/Public Comments

- a. Any restroom on campus that is single stall is being converted to unisex
- b. Request for insight on Housing Board Policies – How do they work? How can we be more informed?
 - i. We will voice something to the district about wanting more transparency
 - 1. Classified Senate Workgroup will solicit questions from Classified Staff to forward to the district: “Do you have any questions about how housing works for all of our district?”
 - a. Send questions to Sally & Debbie
 - 2. Will be on February or March Agenda
- c. Scholarship ceremony May 12

11. Classified Senate Webpage