

# Textbook Affordability Subcommittee Meeting Minutes for 23 January 2024, 1-2pm Faculty Teaching and Learning Center and Lounge (FTLCL; 9-154) and via [Zoom](#)

## Attendance

- In attendance: Sarah Harmon, Allison Hughes, Jai Kumar, Nada Nekrep, Anniqua Rana, Diana Tedone-Goldstone
- Absent: Leonor Cabrera, Chialin Hsieh, Tessa Noriega, John Pérez

## Minutes

- I. Introductions and Welcome (5 minutes; Information)
  - a. Ignacio Morales is no longer serving on this committee. Sarah is working with Student Life to identify a new student representative.
- II. Updates (5 minutes; Information/Discussion)
  - a. CCCCCO ZTC Acceleration Grant Updates
    - i. Nothing new to report; there will be more information at our February meeting
  - b. SMCCCD TASW Updates
    - i. There will be district-wide Open Education Week activities; Sarah and Diana are meeting with the group tomorrow (24 Jan). More info soon.
    - ii. There may be another Board Study Session on ZTC and textbook affordability. Once we have a date, Sarah will update.
- III. Spring 2024 ZTC/LTC Statistics (15 minutes; Information/Discussion)
  - a. Course and section updates (see Spring 2024 ZTC/LTC Statistics and Overall ZTC/LTC Trends, Fall 2021-Spring 2024 on page 3)
  - b. Input area: More departments are considering greater adoptions— How do we encourage this? How do we support this?**
    - i. Allison puts out a monthly Instructional Design/Technology newsletter—let's get info on ZTC in there (announcements, faculty spotlight)
    - ii. Adding a ZTC graphic to the QOTL Canvas shells to encourage folks to think about their course materials
    - iii. Using the Spring-to-Spring ZTC and faculty data as an infographic to highlight the impact
    - iv. ZTC+DE Outreach, particularly in using Division Representatives and other Faculty Champions to spread the word, bring others into the discussion.
    - v. Sarah will do outreach also in BDW, as the CTE faculty have particular needs.
- IV. ZTC Adopter Cohort Updates (15 minutes; Information/Discussion)
  - a. Spring 2024 applications open 25 Jan-9 Feb
  - b. Quickie report on trends and workload (see ZTC Adopter Program Statistics, Summer 2022-Fall 2023 on page 4)
  - c. Input area: Remixes—reworking the definitions to include Canvas sandboxes?**
    - i. We should consider including a 'maintenance' option for those who already went through the program and need support in doing significant revisions to what they have already done.
    - ii. Make this a focus for the February meeting—need more time to discuss, plus Sarah needs to dig a bit deeper into this.
- V. ISKME [Adapting OER to Incorporate Universal Design for Learning Series](#) (NEW ITEM) (5 minutes, Information)
  - a. New opportunity—Sarah will reach out to folks
- VI. Spring 2024 Student and Faculty Workshops (10 minutes, Discussion)
  - a. FTLCL Workshops
    - i. Diana and Sarah will revisit this soon; lots going on at the Library!
  - b. [Open Education Week](#) (4-8 March)
    - i. District-wide events will be set up soon, including a virtual 'coffee talk'.
    - ii. Library usually puts up a display; Diana says she can do that
    - iii. Maybe a revisit of the Creative Commons workshop that Diana did for January Flex?

c. Flex Day/other ideas

- i. Let's look at collaborating with other events that are on the calendar.
- ii. FLP—maybe there are some collaborative efforts there?

VII. Adjourn

***Important links***

- [Textbook Affordability Subcommittee website](#)
- [OER/ZTC LibGuide](#)
- [SMCCCD OER/ZTC Website](#)
- [ASCCC OERI Website](#)

**Next (potential) meeting: 27 February 2024, 1-2pm, FTLCL/[Zoom](#)**

# Spring 2024 ZTC/LTC Statistics

As of 18 January 2024

Metric	Spring 2024	Spring 2023	%change	Fall 2023	%change2
Unique faculty	75	51	47.06%	59	27.12%
ZTC Courses	90	60	50.00%	68	32.35%
ZTC Sections	155	90	72.50%	108	45.52%
LTC Courses	14	12	16.67%	12	16.67%
LTC Sections	16	17	-5.88%	19	-15.79%

Table 1: ZTC/LTC Statistics, Spring 2024 Compared to Spring 2023 and Fall 2023

## Overall ZTC/LTC Trends, Summer 2021-Spring 2024

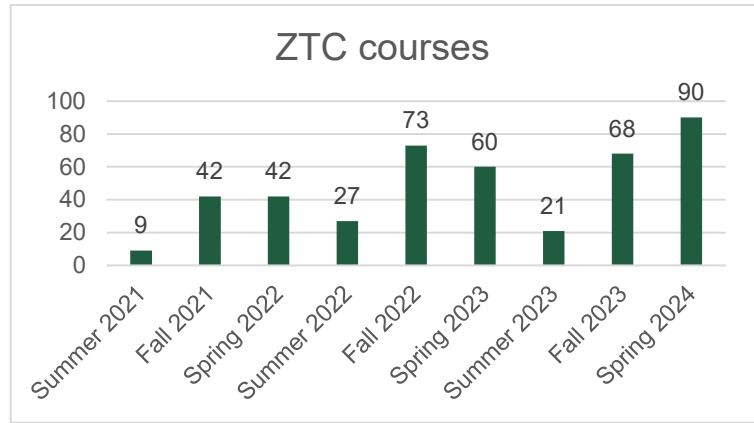
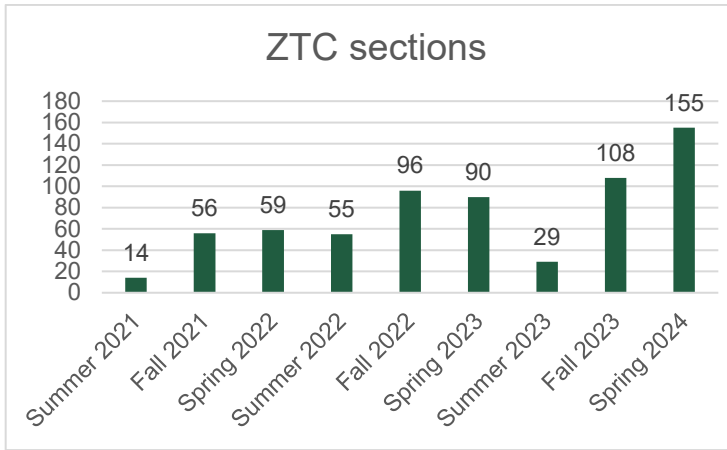


Figure 2: ZTC Courses, Summer 2021-Spring 2024

Figure 1: ZTC Sections, Summer 2021-Spring 2024

Added 22 January 2024:

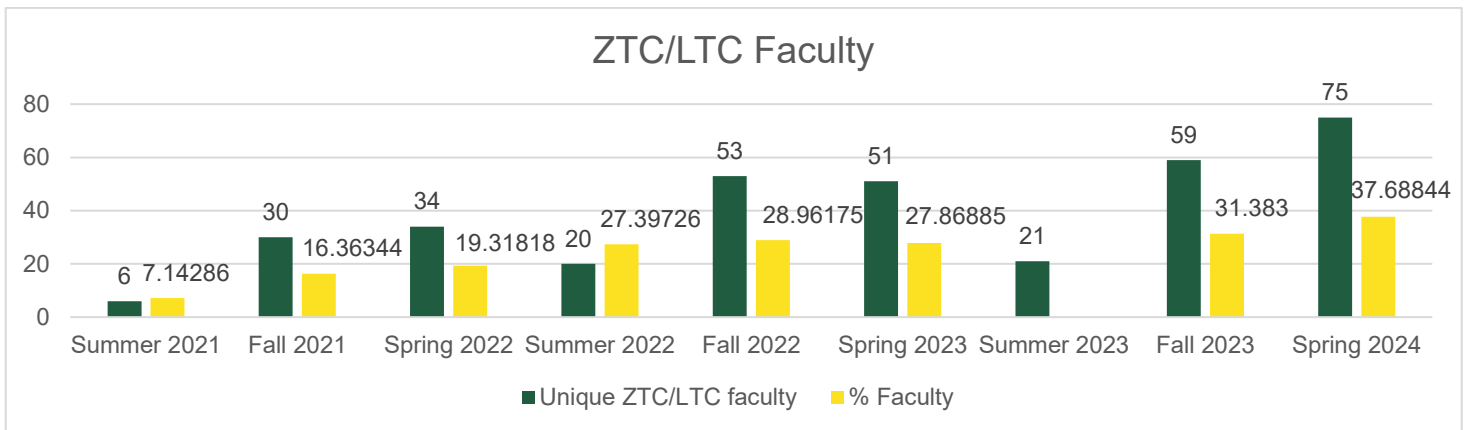


Figure 3: ZTC/LTC Faculty, Summer 2021-Spring 2024

## ZTC Adopter Program Statistics, Summer 2022-Fall 2023

Course	Faculty Name	Cohort	Project Type	Project Hours	Canvas shell?	Document?	Other notes
MATH 200	Hongyan Meng	Fall 2023	Adoption	10	No	No	
BUS 201	Candice Nance	Fall 2023	Adoption	9	Yes	No	
MATH 225	Ray Lapuz, Sumathi Shankar	Summer 2023	Adoption	15	Yes	No	
PHYS 250	Attila Elteto	Fall 2023	Adoption	15	No	No	Many videos
BUS 100	Candice Nance	Summer 2023	Adoption	10.5	Yes	No	
Average				11.9			
Median				10.5			
St.Dev.				2.880972058			

Table 2: ZTC Adopter Program, Adoption Projects, Summer 2022-Fall 2023

Course	Faculty Name	Cohort	Project Type	Project Hours	Canvas shell?	Document?	Notes
ECE 366	Kristina Brower	Spring 2023	Remix	17.5	Yes	No	
CHEM 210	Camille Kaslan	Fall 2023	Remix	22.5	Yes	No	
MATH 200	Ray Lapuz	Summer 2022	Remix	194	Yes	No	Video creation
MATH 225	Amira Alkeswani	Spring 2023	Remix	19	Yes	No	
LIT 200	Lisa Palmer	Summer 2023	Remix	17	No	No	All Library e-resources
CHEM 410	Sol Parajón Puenzo	Spring 2023	Remix	38.5	No	Yes	Lab manual
ESL 923	Danielle Pelletier, Gerardo Pacheco	Summer 2022	Remix	27.5	No	Yes	Many Library e-resources
COMM 127	John Pérez	Fall 2023	Remix	32.5	Yes	No	
ESL 400	Rebekah Sidman-Taveau	Summer 2022	Remix	42	No	Yes	Many Library e-resources
LCTR 100	Julian Taylor	Summer 2023	Remix	13	Yes	No	
BIOL 110	Barry Thomson	Fall 2023	Remix	19	No	Yes	Lab manual
CHEM 210	Sol Parajón Puenzo	Summer 2022	Remix	60.5	No	No	Full text remix; started Spring 2022, but unsupported
COMM 110	John Pérez	Spring 2023	Remix	20	Yes	No	
COMM 180	John Pérez	Summer 2023	Remix	31	Yes	No	
LCTR 810	Julian Taylor	Summer 2022	Remix	13	Yes	No	
Average				37.8			
Median				22.5			
St.Dev.				45.07525454			

Table 3: ZTC Adopter Program, Remix Projects, Summer 2022-Fall 2023