

# Textbook Affordability Subcommittee Meeting for 25 January 2022, 11am-12pm

Attendees: Nick DeMello, Sarah Harmon, Allison Hughes, Ramki Kalyanaraman, Cynthia McCarthy, Dean David Reed, VPI Tammy Robinson, Diana Tedone-Goldstone

Absent: Valeria Estrada, Jai Kumar, Tessa Noriega, Lisa Palmer

## **I. Introductions (5 minutes; Information)**

## **II. OER Updates (10 minutes; Information)**

- Spring 2022 Data: Enrollment data will come once we clear Census Day, but we do have course numbers:
  - ZTC: 42 courses, 59 overall sections (Fall 2021: 42 courses/56 sections)
  - Low-Cost: 12 courses, 25 overall sections (Fall 2021: 3 courses/5 sections)
  - ENGL was the big addition, with many sections of ENGL 110 being listed as Low-Cost.
  - Sarah will be working on data soon, including success/retention from Spring/Summer 2021 and GEs/Z-Degree Pathways.
- District Flex: January session on IDEA/DEI and OER/ZTC was well-attended (35 people), with good discussions. Will lead to Open Education Week events and April Flex workshops
- Open Education Week: 7-11 March. District group (Sarah and Diana, Lia Thomas/CSM, Ame Maloney and Bianca Rowden-Quince/SKY) are working on some events and workshops, much like last year. More info to come.
- CA State Funding of ZTC: VPI Robinson reported that the Board of Governors is expressing the strong need to get moving on projects, especially larger-scale projects that can immediately impact students. The work that we're doing (see IV below) would go a long way toward that. Sarah reported that the ASCCC OERI has [a webinar on 4 February](#) that will hopefully provide updates, so more info coming soon.

## **III. Early Adopter Planning (20 minutes; Discussion)**

- OER/ZTC has \$10,000 this academic year to spend on the ZTC Adopter Program awards—TAS started planning out how that will look.
  - Emulate the SKY 'summer program', which starts at the end of spring semester with training and needs assessment, and then work with faculty in June/July to get their projects done.
- Grant awards (based on what we put into the initial budget request): \$750/adoption (which involves very little to no editing), \$2,000/remix (because there's more work that is needed, especially in editing and finding sources)
  - Could PD funds be tied to this? Potentially; Sarah will talk with Nathan Staples to see how PD funds could be used for this, because all 3 campuses have slightly different interpretations of how PD funds can be used for course material adoption, and whether adjunct faculty can use those funds.
  - Ideally: if PD funds are harder to use for adjuncts, then let's use the \$10,000 more for adjuncts, and FT faculty could use PD funds.
  - More on this shortly.
- Timeline of program:
  - Mid-late February: Advertise the program, including a trifold (like what [the Chemistry department](#) has), a launch event, and more. Includes Sarah going to different divisions/etc. and promoting it.
  - Applications due 4 April; need 2 weeks to review, with decisions sent out 18 April.
  - Training in May, including assessing the needs of the faculty.
  - Final projects due 29 July—although we need to check to see what would be best to ensure that faculty are paid at the end of the summer period (~12 August).
- Responsible parties:
  - Sarah (Coordinator) and Diana TG (OER Librarian)—review applications, work with faculty to find materials
  - Tessa (Library Support Specialist)—obtaining materials as needed
  - Allison, maybe Nick and John Perez—Canvas support

- All of TAS:
  - Advertising—All-hands-on-deck as we create these materials.
  - Cheerleaders! Any time this is brought up in your meetings, cheerlead the efforts, continue to talk about what making the switch has done for your students, etc.
  - Optional: OER Mentors? (Random thought that Sarah had as she was typing up the minutes...sorry....)

#### **IV. RLOE Strategic Plan (20 minutes; Discussion)**

- Used the November draft as a basis, but made the following updates:
  - Title: Based on feedback from Dean Karen Engel and David Eck (as AS President and EMP tri-chair), calling this a 'strategic plan' may not be wise, since the idea is that strategic plans tend to be very high level—like for a college or district. If we call this an 'implementation plan', we show how this plan can be integrated into the new EMP, other strategic plans, and even the District's overall Free College Initiative.
  - Dates: Make it a 5-year plan, starting Fall 2022, since most plans are 5 or 6 years long.
  - Preamble: Sarah will include a piece at the beginning that details what has been done since Spring 2019 (when OER/ZTC work started being organized on campus), and a 'state of OER/ZTC' section to detail where we are at this point in time (including how we have already met one goal, and continue to meet other 'short-term goals'). From there, the document will lead into the plans for the next 5 years.
  - Short Term Goals → Midterm Goals: Renaming this piece, adding 'due dates' or benchmark dates, adding responsible parties for each goal. Add goals of assessing the needs of the faculty, securing more funds for ZTC Adopter Program (especially for adjuncts), being a bit more focused about the IDEA-related workshops that we have in mind.
  - Long Term Goals → End-of-Plan Goals: Renaming this piece, adding the push for OER/ZTC homework platforms and other ancillary materials. Framing out in a table these goals, similar to what we have for the Midterm Goals.
- Sarah will work on the next draft, get that out to the group so that we can work on it. She needs to present the first draft to the ASGC on 10 February.

#### **V. For the good of the order (5 minutes; Discussion)**

None

#### **VI. Adjourn**

11:59am

#### **Important links**

- [Textbook Affordability Subcommittee website](#)
- [OER/ZTC LibGuide](#)
- [SMCCCD OER/ZTC Website](#)
- [ASCCC OERI Website](#)

**Next meeting: 22 February, 11am-12pm, via Zoom**