

Program Improvement & Viability Task Force
Funeral Services Education
 1:00-2:00 pm
 Location: the Faculty Teaching and Learning Center and Lounge (Cañada Bldg 9-154)
[Zoom option](#) (Meeting ID: 812 3783 5839, passcode 326636)

Agenda Oct. 3, 2024

No.	Item/Topic	Presenter	Time	Action
1	Call to Order	Hirzel		Procedure
2	Meeting and decision processes <ul style="list-style-type: none"> • Today’s meeting is a study session for developing our workplan • Soliciting public input via town hall-style meetings • Sharing progress with the public • Consensus building, voting and decision-making procedures • Nature of final recommendations 	Hirzel	10	Discussion
3	Historical context of the FSE program <ul style="list-style-type: none"> • FAQ on public website 	Hirzel	10	Discussion
4	Brainstorming research questions <ul style="list-style-type: none"> • Identifying the types of evidence we need to make educated recommendations • Questions we would like to ask the FSE Advisory Board on 11/6 	All	30	Discussion
5	Assignments and adjournment	Hirzel	10	Procedure

Task Force Members:
 David Eck, Faculty and District Academic Senate President
 Karen Engel, Dean of PRIE
 Doug Hirzel, Faculty (Science)
 Gina Hooper, Program Supervisor
 Sandra Mendez, Faculty (Counseling)
 Candice Nance, Faculty (CTE)
 Ameer Thompson, Dean of Science & Technology