

## Cañada College Academic Senate

1:00pm – 2:50pm

Location: the Faculty Teaching and Learning Center and Lounge (Cañada Bldg 9-154)

Additional location: 605 W Capitol Expressway, San Jose CA 95136

[Zoom option for guests](#) (Meeting ID: 841 7462 5171)

### Agenda 09/14/2023

Meetings of the Academic Senate are open to all members of the public.  
Materials are posted on the meeting page of the [Academic Senate website](#).

| No. | Item/Topic                        | Presenter | Time | Action        |
|-----|-----------------------------------|-----------|------|---------------|
| 1   | Call to Order                     | Eck       |      | Procedure     |
| 2   | Introductions                     | Eck       | 1    | Information   |
| 3   | <b>Adoption of Consent Agenda</b> | Eck       | 1    | <b>Action</b> |

#### Consent Agenda

- All items on the consent agenda may be approved by unanimous consent of the Academic Senate members present. Consent is established by the absence of objection.
- Prior to approval, there must be reasonable time allowed for any Senate member or guest to ask questions about a particular item.
- Any person may request that an item be removed from the Consent agenda to be discussed in the order listed as part of the regular Senate Business.

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| 4.1 | 08/24/23 Minutes   |
| 4.2 | <b>Danny Lynch, Promise Counselor, 2nd year Tenure Committee</b> <ul style="list-style-type: none"><li>• Dean: Max Hartman</li><li>• Four-year: Gloria Darafshi (Chair)</li><li>• Four-year: Nadya Sigona (Discipline Expert)</li><li>• Two-year: Paul Roscelli (replacing Elizabeth Terzakis)</li></ul> |
| 4.3 | <b>Jose Manzo, EOPS Counselor, 3rd year Tenure Committee</b> <ul style="list-style-type: none"><li>• Administrator: Max Hartman</li><li>• Four-year: Chris Rico (chair)</li><li>• Four-year: Nadya Sigona</li><li>• Two-year: Alicia Aguirre (replacing Alison Field)</li></ul>                          |
| 4.4 | <b>Update to Emanuela Quaglia, Digital Art and Animation, 2nd year Tenure Committee</b> <ul style="list-style-type: none"><li>• Dean: Hyla Lacefield</li><li>• Four-year: Paul Naas (Chair, Discipline Expert)</li></ul>   |

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|                        | <ul style="list-style-type: none"> <li>• Four-year: Diana Bennett</li> <li>• Two-year: Elsa Torres (replacing Candice Nance)</li> </ul>   |        |   |             |
| 4.5                    | <b>Program Review Subcommittee of the Planning and Budgeting Council – Faculty Appointments</b> <ul style="list-style-type: none"> <li>• Diana Tedone-Goldstone (forwarded by IPC)</li> <li>• Gampi Shankar (Academic Senate representative)</li> </ul>   |        |   |             |
| 4.6                    | <b>Psychology Replacement Faculty Screening Committee</b> <ul style="list-style-type: none"> <li>• Dean: James Carranza</li> <li>• Ami Smith</li> <li>• Jessica Marshall</li> <li>• Robert Lee</li> <li>• David Eck</li> </ul>  |        |   |             |
| 4.7                    | <b>Updates to the two Instructional Program Review Rubrics</b> <ul style="list-style-type: none"> <li>• <a href="#">Update</a> to Comprehensive Program Review Rubric</li> <li>• <a href="#">Update</a> to Comprehensive Program Review Rubric specific to the Library and Learning Center</li> <li>• See the 8/24 Agenda/Minutes for details on the proposed changes to the Rubrics</li> </ul>   |        |   |             |
| 4.8                    | <b>Academic Senate KAD representative</b> <ul style="list-style-type: none"> <li>• Ana Miladinova/Vera Quijano</li> </ul>   |        |   |             |
| <b>Public Comment</b>  |   |        |   |             |
| 5                      | Questions/comments on non-agenda items  | Public | 5 | Information |
| <b>Senate Business</b> |   |        |   |             |
| 6.1                    | <b>Adoption of Regular Agenda</b> <ul style="list-style-type: none"> <li>• The order of the regular agenda items may be approved by unanimous consent of the Academic Senate members present. Consent is established by the absence of objection.</li> <li>• Presenters may request an item to be withdrawn during the adoption of the regular agenda.</li> </ul>   | Eck    | 1 | Action      |
| 6.2                    | <b>Adjunct Representative to Academic Senate – Confirmation of Nominations</b> <ul style="list-style-type: none"> <li>• Academic Senate invites anyone currently serving as an adjunct faculty member at Cañada to nominate themselves for Senate adjunct representative. If nominating someone else, it is appreciated if you confirm with the individual that they are willing to serve in the role.</li> <li>• Please email nominations to Cañada Academic Senate (<a href="mailto:canacademicsenate@smccd.edu">canacademicsenate@smccd.edu</a>).</li> </ul> | Eck    | 3 | Action      |

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|     | <ul style="list-style-type: none"> <li>Nominations will also be accepted during the agenda item.</li> <li>The position holds 0.05 release time, which covers the time served during the meetings as well as time for preparing for and reporting out about the meetings.</li> </ul>   |     |   |        |
| 6.3 | <p><b>Participatory Governance Vacancies – New Faculty Appointments or Reappointments</b></p> <p><b>Planning and Budgeting Council (PBC)</b></p> <ul style="list-style-type: none"> <li>BDW Representative: Sarita Santos (replacing Paul Naas/Rhonda Chaney)</li> <li>KAD Representative: Nick Carr</li> </ul> <p><b>Instructional Planning Council (IPC)</b></p> <ul style="list-style-type: none"> <li>At-large faculty representative: vacant</li> </ul> <p><b>Student Services Planning Council (SSPC)</b></p> <ul style="list-style-type: none"> <li>Instructional faculty: vacant</li> </ul> <p><b>Curriculum Committee</b></p> <ul style="list-style-type: none"> <li>ASLT representative: Diana Tedone-Goldstone</li> <li>Counseling representative: Danny Lynch</li> <li>Counseling representative: Gonzalo Arrizon</li> <li>KAD representative: Ana Miladinova</li> <li>KAD representative: Nick Carr</li> <li>SciTech representative: David Monarres</li> <li>SciTech representative: Martin Partlan</li> </ul> <p><b>Distance Education Advisory Committee (DEAC)</b></p> <ul style="list-style-type: none"> <li>KAD representative: Cassie Begley</li> <li>Counseling: vacant</li> <li>SciTech: vacant</li> </ul> <p><b>Safety Committee – Faculty Membership</b></p> <ul style="list-style-type: none"> <li>Nathan Staples</li> <li>vacant</li> <li>Adjunct Faculty: vacant</li> </ul> <p><b>Technology Committee</b></p> <ul style="list-style-type: none"> <li>“Division Representative”: vacant</li> <li>“Division Representative”: vacant</li> <li>“Division Representative”: vacant</li> </ul> <p><b>Textbook Affordability Subcommittee – Faculty Membership</b></p> <ul style="list-style-type: none"> <li>Nada Nekrep (DE Coordinator)</li> <li>Allison Hughes (Instructional Designer)</li> </ul> | Eck | 1 | Action |

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|     | <ul style="list-style-type: none"> <li>• Diana Tedone-Goldstone</li> <li>• John Pérez (HSS representative)</li> <li>• ASLT Representative: vacant</li> <li>• BDW Representative: vacant</li> <li>• Counseling Representative: vacant</li> <li>• KAD Representative: vacant</li> <li>• SciTech representative: vacant</li> </ul>  |      |                        |                           |
| 6.4 | <b>Faculty Teaching and Learning</b> <ul style="list-style-type: none"> <li>• Upcoming schedule of events</li> </ul>   | Ware | 5<br>(start ≈ 1:15pm)  | Information               |
| 6.5 | <b>Cloud Computing Discontinuance – Updates and Further Action</b> <ul style="list-style-type: none"> <li>• At the <a href="#">April 13th Academic Senate meeting</a>, Senate recommended to discontinue the Cloud Computing program based on the information shared by Ameer. Based on the <a href="#">Program Improvement and Viability Process that Academic Senate recommended to pilot last Spring</a>, the next step is to complete the requirements outlined in <a href="#">AP 6.13.1</a>.</li> <li>• This intent of this agenda item is to take the further steps necessary to complete the process of permanently discontinuing the Cloud Computing program. Proposed actions are: <ol style="list-style-type: none"> <li>1. approve to continue using the pilot process past the original recommendation of Spring 2023 until Spring 2024</li> <li>2. approve moving forward with the discontinuance of Cloud Computing program despite a discrepancy in the current language of the pilot process compared to how David Eck proceeded in the Spring semester. (In the paragraph on De Facto Discontinuances, it says that “The Senate President will request the College President and any other relevant college administrators or personnel to report ... “ —Eck never invited the College President to the April 13th Senate meeting when Senate discussed Cloud Computing.</li> <li>3. approve faculty that Senate thinks should take part in the process of accomplishing the outstanding requirements of AP 6.13.1. Initial proposal is to appoint one faculty member, preferably with discipline expertise, to finish the tasks either in collaboration with Dean Thompson or</li> </ol> </li> </ul> |      | 15<br>(start ≈ 1:20pm) | Discussion, <b>Action</b> |

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|      | building on the work that Dean Thompson has already done.  |          |                        |             |
| 6.6  | <b>Funeral Service Program Update</b> <ul style="list-style-type: none"> <li>Updates on course enrollments, recruitment strategy, and future direction of the program.</li> </ul>  | Thompson | 10<br>(start ≈ 1:35pm) | Information |
| 6.7  | <b>Canvas Shell Access for Non-Teacher Employees</b> <ul style="list-style-type: none"> <li>During the 8/24 Academic Senate public comment, a faculty member shared the following concern about broad employee access to Canvas shells: “bookstore staff had access to Canvas to check what book was being used in a class. Bookstore was able to view all files and pages that were part of the Canvas shell, including pages and files that were not visible to students.”</li> <li>This agenda item is intended to 1) provide an update about Bookstore access to Canvas shells, 2) collect any broader concerns about non-teacher access to Canvas shells, and 3) collect any suggestions to address concerns about non-teacher access to Canvas shells</li> <li>All are invited to submit concerns or suggestions using: <a href="#">Canvas Access For Non-Teacher Employees</a></li> </ul> | Eck      | 15                     | Discussion  |
| 6.8  | <b>Feedback on Flex Days</b> <ul style="list-style-type: none"> <li>Seeking feedback on Draft October 11th Flex Agenda.</li> <li>Seeking feedback on proposal to move division meetings to the district-wide Flex Day in January.</li> </ul>   | Young    | 10<br>(start ≈ 2:00pm) | Discussion  |
| 6.9  | <b>Dual Enrollment Handbook – Draft</b> <ul style="list-style-type: none"> <li>Seeking feedback on an instructor focused handbook for dual enrollment classes.</li> </ul>  | Chan     | 10<br>(start ≈ 2:10pm) | Information |
| 6.10 | <b>Annual Goals</b> <ul style="list-style-type: none"> <li><a href="#">Past Academic Senate Annual Goals</a></li> <li>Academic Senate Governing Council members and all faculty are invited to submit potential goals for Academic Senate to work on this semester: <a href="#">Draft Academic Senate Goals for 2023-24</a></li> <li>After brainstorming ideas during this agenda item, Academic Senate will subsequently review and start prioritizing goals at our next meeting</li> </ul>   | Eck      | 10                     | Discussion  |

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|  |   |          |                        |                         |
| 6.11   | <b>TAS September Report and Updates</b> <ul style="list-style-type: none"> <li>Updates from the summer ZTC Adopter Program cohort, Cañada's ZTC Pathways, and plans for the CCCCCO ZTC Acceleration Grant</li> </ul>  | Harmon   | 10<br>(start ≈ 2:30pm) | Information, Discussion |
| <b>Regular Reports</b>                       |   |          |                        |                         |
| 7.1  | President's report <ul style="list-style-type: none"> <li>Update on Chancellor Search from the 9/13 Board of Trustees meeting.</li> <li>Update on District Academic Senate leadership: Airelle Smith resigned from DAS president in order to take an Acting Dean of Counseling position at CSM.</li> <li><a href="#">Instructional Assessment Coordinator</a>: applications due by Monday, September 25.</li> <li><a href="#">Program Review Support Sessions</a>: every Friday through October 6, 11am-12pm</li> </ul> | Eck      | 4                      | Information             |
| 7.2  | Treasurer's report  | Pacheco  | 1                      | Information             |
| 7.3  | Curriculum Committee  | Palmer   | 3                      | Information             |
| 7.4  | Professional Development  | Eslamieh | 2                      | Information             |
| <b>Other Reports, Meetings and Deadlines</b> |   |          |                        |                         |
| 8.1  | Upcoming Events, Meetings, Deadlines  |          |                        |                         |
| 9  | Adjourn   | Eck      |                        | Procedure               |

*In accordance with the Ralph M. Brown Act and SB 751, minutes of the Cañada College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.*

**Academic Senate for the 2023 – 2024 academic year:**

- President: David Eck
- Vice President: Gampi Shankar
- Secretary: Monica Malamud
- Treasurer: Gerardo Pacheco
- Adjunct Representative: Richard Schulke (until Fall election)
- Curriculum Committee: Lisa Palmer

- Professional Development: Salumeh Eslamieh
- Academic Support and Learning Technologies: Diana Tedone-Goldstone
- Business, Design & Workforce Division: Leonor Cabrera
- Humanities and Social Sciences Division: Katie Schertle
- Kinesiology, Athletics, and Dance: vacant
- Science and Technology Division: Sumathi Shankar
- Student Services/Counseling: Aricka Bueno